



Wisconsin Council for the Deaf and Hard of Hearing (CDHH) Executive Open Meeting Minutes

Date of the Meeting: Thursday, March 12, 2026, from 11:00 AM to 12:30 PM

Location: Online via [Zoom](#) and telephone, **Meeting ID:** 160 412 6256

Prepared by: Jason Anderson, Chairperson on March 27, 2026.

Minutes Status: DRAFT. These minutes will be presented for approval at the next CDHH Executive Committee Meeting on April 9, 2026

1. Call to Order

- Chairperson, Jason Anderson, called the meeting to order at 11:00 AM.
- **Roll Call**
 - **CDHH Executive Committee Members Present:** Chairperson (Jason Anderson), Vice Chairperson (Jonathan Petermon), Secretary (Andy Altmann-excused absence)
 - **CDHH Members Present:** None
 - **DHS Staff Present:** Jennifer Anderson and Zachary Davenport

2. Approval of the Agenda

- Agenda was amended with addition of the following items:
 - Replace subcommittee with workgroup under the bylaws review item.
 - Jonathan made a motion to approve the agenda as amended and Jason seconded. Motion carried.

3. Approval of the Minutes

- Jonathan made a motion to approve February 12, 2026 CDHH Executive Committee Meeting Minutes with minor wording correction. Jason seconded. Motion carried.

- Members reviewed the action items from February 12, 2026 meeting minutes.

4. Public Comments on Other Issues Affecting People who are Deaf, Hard of Hearing, and Deaf-Blind (11:10-11:20 A.M.)

- No public comments received.

5. June Quarterly Meeting Planning

1. June meeting logistics

- Discussion confirmed that June quarterly meeting will be held in Madison.
- Accessibility needs including hearing loop access were discussed.
- **Action:** Jennifer Anderson will coordinate logistics including securing location and communication access.
- The executive committee confirmed continuation of mental health focus from March quarterly meeting.
- Discussion centered on inviting DCTS to present updates in response to the council's prior letter. The intent is for DCTS to present findings and responses and participate in discussion.
- **Action Item: Jennifer will identify appropriate DCTS representatives and confirm availability to present to the council in June.**
- Jonathan made a motion to invite DCTS representatives to June quarterly meeting. Jason seconded. Motion carried.
- Agenda topics include annual report development and review, membership updates, executive committee elections, and state budget cycle and priorities.

2. Website and Public Communication

- Discussion focused on improving transparency by posting council actions and updates on CDHH webpage.
- **Action Item: Zachary and Jennifer will explore options for posting summarized action items and improving visibility of ongoing council.**
- Jonathan made a motion for Jennifer and Zachary to explore website logistics and report back at the next executive meeting. Jason seconded. Motion passed.

3. Bylaws Review

- Form a bylaws workgroup to review and propose updates.
- The goal for the workgroup is to meet prior to and present recommendations at June meeting.
- **Action Item: Jennifer will coordinate sending out a poll and determine best availability for workgroup meetings and schedule the meeting.**
- Jason made a motion for Jennifer to proceed with scheduling bylaws workgroup meeting(s). Jonathan seconded. Motion carried.

6. Adjournment

- Jonathan made a motion to adjourn. Jason seconded the motion. Motion carried. Meeting adjourned at 11:59 A.M.

About the CDHH

The Council for the Deaf and Hard of Hearing was established by the Wisconsin Legislature, [WI State Statute 15.197\(8\)](#), in 1979 and is administratively attached to the Wisconsin Department of Health Services (DHS). The Council is appointed by Governor to advise the Governor, DHS, and the Office for the Deaf and Hard of Hearing on issues and concerns affecting people who are Deaf, Hard of Hearing, and Deaf-Blind. To learn about the specifics of our mission, visit:

<https://www.dhs.wisconsin.gov/dhhcouncil/index.htm>.

Accessibility and Accommodations

If you need accommodations to participate, please contact Jennifer Anderson at 715-502-9355 or jenniferj.anderson@dhs.wisconsin.gov