

Wisconsin Department of Health Services
Wisconsin Department of Children and Families
Division of Safety and Permanence

DLTC MEMO SERIES 2012 – 01/Action
DSP Numbered Memo Series 2012 -06

Updates Memo Series DLTC 2011-04/Action
Updates DSP Memo Series 2011-08/Action

To: DCF Area Administrators
Child Placing Agency Directors
Child Welfare Agency Directors
County Departments of Community Programs Directors
County Departments of Human Services Directors
County Departments of Social Services Directors
Group Home Providers
Tribal Social Service/Indian Child Welfare Directors
Private Child Placing Agencies
Residential Care Center Providers
Shelter Care Providers
Tribal Chairpersons
DHS Bureau Directors
DHS Section Chiefs/Licensing Chiefs

From: Pris Boroniec, Administrator
Division of Long Term Care
Department of Health Services



Fredi-Ellen Bove, Administrator
Division of Safety and Permanence
Department of Children and Families



Re: SOCIAL SERVICES BLOCK GRANT -
2012 ELIGIBILITY REQUIREMENTS

PURPOSE

This memo states the eligibility categories and standards for the 2012 Social Services Block Grant. It supersedes Memo Series DLTC 2011-04/Action and DSP Memo Series 2011-08/Action.

POLICY AND PROCEDURE REQUIREMENTS

Attachment B provides full information on the Social Services Block Grant. The eligibility categories for the 2012 Social Services Block Grant are:

1. Recipients of Medical Assistance.
2. Individuals with income at 75 percent or below the state's median income. The income eligibility standard for all Social Services Block Grant services has been revised (Attachment A) to reflect the estimated 2012 median income for Wisconsin as published in the Federal Register.
3. For child care services, families whose gross income is equal to or less than 165 percent of poverty. Families continue to be eligible up to 200 percent of poverty after initial eligibility at 165 percent of poverty. They must also meet the W-2 asset standard and cooperate with child support determinations.

To determine child care eligibility for foster and court-ordered kinship care, the income and asset amounts of the children's natural parent(s) must be determined. Natural parents are defined as the biological or adoptive parents of the children. The natural parent(s) must meet the \$2,500 asset limit, the \$10,000 vehicle exemption, and must have income at or below 200 percent of the Federal Poverty Limit (FPL).

4. Counties shall continue to provide services funded by the Social Service Block Grant to "qualified aliens," as defined by Section 402(b) of the "Personal Responsibility and Work Opportunity Reconciliation Act."

eWiSACWIS DOCUMENTATION

There are no changes to eWiSACWIS documentation associated with this policy or procedure.

ACTION SUMMARY

- (1) County Departments of Social/Human Services must establish the following written policies:
 - a. a list of social services which will be provided by the department;
 - b. eligibility for services (including assets and targeting, if such eligibility policies are used);
 - c. a schedule of fees to be charged for social services; and,
 - d. procedures to follow if a client wishes to request a fair hearing.

These policies must be kept on file and made available to the public.

- (2) Counties will be required to report on services provided and actual expenditures on the Human Services Reporting System (HSRS) through the following reports; F-20942 (total expenses) and the F-22540 Human Services Revenue Report.

REGIONAL OFFICE CONTACT: Area Administrators

CENTRAL OFFICE CONTACT: Susan Grosse
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(608) 266-8399

MEMO WEB SITE: http://dhs.wisconsin.gov/dsl_info/

<http://dcf.wisconsin.gov/memos>

Attachments

[Attachment A: Wisconsin State Median Income CY 2012](#)

[Attachment B: Social Services Block Grant Information](#)