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State of Wisconsin
Governor Tony Evers

TO: **Child Care Eligibility and Authorization Workers
and Supervisors
Income Maintenance Supervisors
Income Maintenance Staff
Training Staff
Child Care Coordinators**

DECE/BELP OPERATIONS MEMO

No: 19-13

DATE: 03/08/2019

Wisconsin Shares Child Care

FROM: Kath McGurk, Director
Bureau of Early Learning and Policy
Division of Early Care and Education
Department of Children and Families

SUBJECT: 2019 Copayment Changes for Wisconsin Shares

CROSS REFERENCE: Operations Memo [19-08](#); [Wisconsin Shares Child Care Policy and Process Handbook](#) 2.5.1 Copayments

EFFECTIVE DATE: April 1, 2019

PURPOSE: This memo introduces a change to the copayment schedule for Wisconsin Shares Child Care assistance based upon the 2019 Federal Poverty Level (FPL) changes that were published in Operations Memo [19-08](#).

BACKGROUND: The Federal Poverty Level (FPL) is adjusted annually based on changes to the Consumer Price Index and this change affects the copayments for Wisconsin Shares Child Care assistance. There is no change to the formula that is used to calculate the copayment. The new rates for copayments have been established based on the change to the FPL.

POLICY: The new copayment schedule will be effective April 1, 2019. All Wisconsin Shares Child Care Subsidy cases with an authorization during or after the month of April will go through a benefit recalculation on the night of March 19, 2019. The benefit recalculation will automatically update the copayment calculation. Updated Authorization Notices will be mailed to affected families on March 20, 2019.

A link to the copayment schedule is located on the [Wisconsin Shares Eligibility Guidelines](#) web page under the heading, "How much will Wisconsin Shares pay for child care? Will I have to pay anything?"

CONTACTS:

For Wisconsin Shares Child Care policy questions outside of Milwaukee County contact your Bureau of Regional Operations (BRO), Child Care Coordinators at BROCCPolicyHelpDesk@wisconsin.gov.

For Child Care CARES/CWW and CSAW Processing Questions statewide, and policy questions in Milwaukee County, contact the Child Care Subsidy and Technical Assistance line at: childcare@wisconsin.gov or (608) 422-7200.

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