

Change Your MS Entra Account Password

This guide is for internal users of the following applications who need to change their password for their MS Entra Accounts: **CARES Worker Web (CWW) – ImageTrust, Electronic Case File (ECF) – View (Navigator), Electronic Case File (ECF) – Capture (KTA), Control D, Mainframe**

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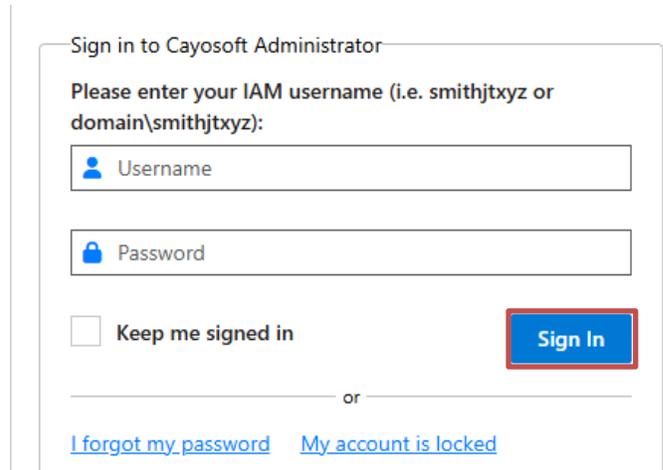


WISCONSIN DEPARTMENT
of HEALTH SERVICES

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Change Password

- 1 Navigate to eiam.Wisconsin.gov. Enter your IAM username and password, and select **Sign In**.



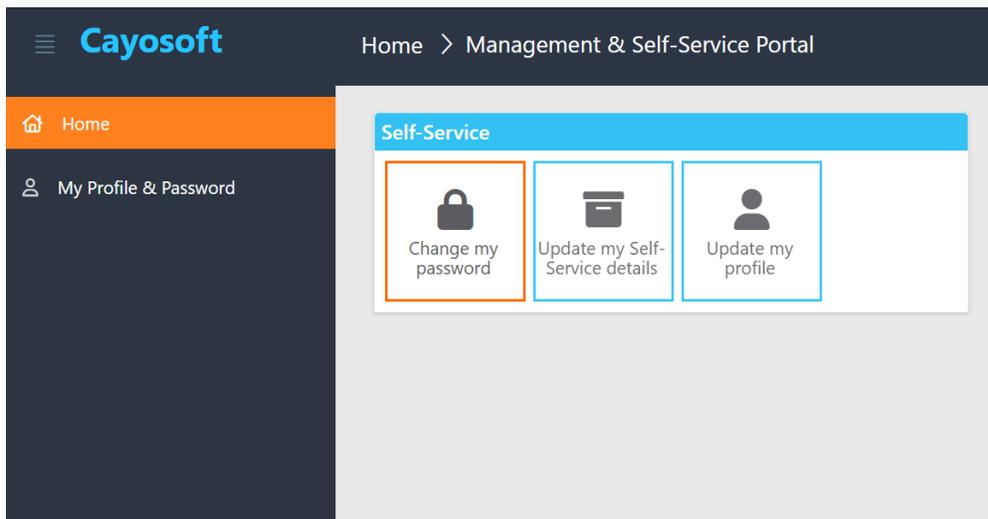
Sign in to Cayosoft Administrator

Please enter your IAM username (i.e. smithjtxyz or domain\smithjtxyz):

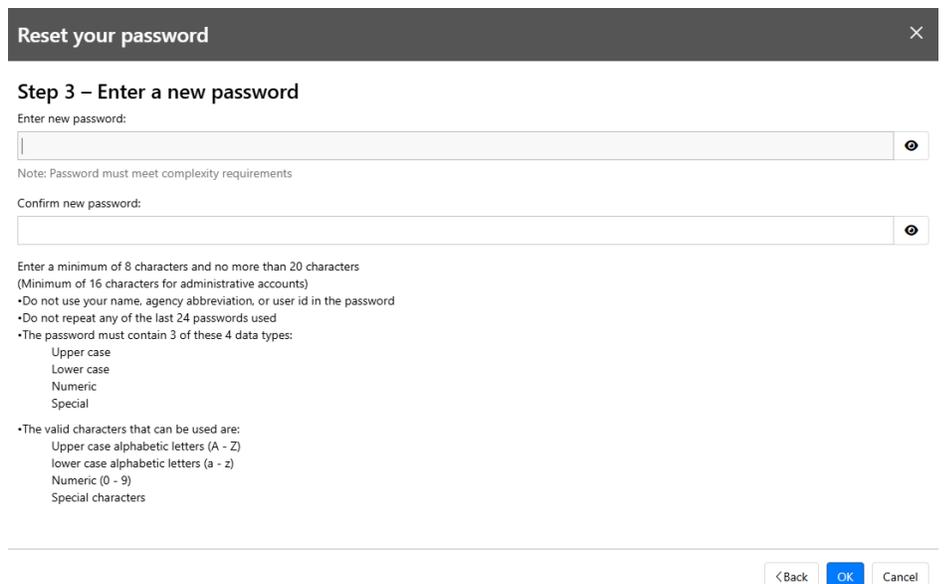
Keep me signed in

[I forgot my password](#) [My account is locked](#)

- 2 Select **Change my password**.



- 3 Enter your existing password, a new password, the new password again, and select **Change Password**.



Reset your password

Step 3 – Enter a new password

Enter new password:

Note: Password must meet complexity requirements

Confirm new password:

Enter a minimum of 8 characters and no more than 20 characters
(Minimum of 16 characters for administrative accounts)

- Do not use your name, agency abbreviation, or user id in the password
- Do not repeat any of the last 24 passwords used
- The password must contain 3 of these 4 data types:
 - Upper case
 - Lower case
 - Numeric
 - Special
- The valid characters that can be used are:
 - Upper case alphabetic letters (A - Z)
 - lower case alphabetic letters (a - z)
 - Numeric (0 - 9)
 - Special characters