



Date: October 14, 2021

BEOH-2021-03

To: Persons Certified to Conduct Regulated Lead or Asbestos Activities

From: Lead and Asbestos Section, Bureau of Environmental and Occupational Health

**Electronic or printed copies of certification acceptable as on-site proof of certification**

Wisconsin Admin. Code chs. DHS 159 and 163 require persons certified to conduct regulated lead or asbestos activities to have their physical, Wisconsin Department of Health Services (DHS)-issued certification cards with them and available for inspection when conducting those activities.

DHS determined that it is acceptable for a person to present an electronic or printed copy of their certification card as proof of certification to meet the requirements of Wis. Admin. Code ch. DHS 159 or 163. For example, displaying a legible, color photo of one's valid, unexpired certification card on a cell phone is acceptable to DHS as on-site proof of certification.

An electronic or printed copy of a training diploma is also acceptable on-site proof of certification for individuals working under provisional certification.

A copy of a certification card or training diploma created strictly for personal use by the certified person, that will not leave that person's possession or otherwise be distributed to any other party, *is not required* to be labeled "copy."

If a certified individual provides a copy of the certification card or training diploma to any other party, such as an employer or general contractor, it *is required* to be labeled as a "copy" in order to discourage its fraudulent or misleading use.

DHS may pursue enforcement action against any person who misrepresents their certification status, as well as any person who permits their certification documents to be used fraudulently by another.