



Date: August 19, 2019

DPH Memo BCD- 2019-11

To: Local Health Departments and Tribal Health Clinics

From: Stephanie Schauer, Ph.D.
Immunization Program Manager

Adult Vaccine Community Outreach

During 2018, the Wisconsin Immunization Program invited local health departments (LHDs) to participate in an adult vaccine partnership pilot. The purpose of this pilot project was to offer immunization services to eligible persons at risk for complications of a vaccine preventable disease and administer needed vaccines in the community setting.

Based on the success of the 10 pilot sites, we are inviting LHDs and tribal health clinics to apply to offer immunization services to underserved adults in the community setting (e.g., homeless shelter, food pantry, or county jail). You will need to enroll in the Vaccines for Adults (VFA) program. See BCD memo 2019-09 for information on VFA enrollment. Please complete a brief [Adult Vaccine Community Outreach application](#) and send it to stephanie.borchardt@wisconsin.gov. This will allow the Immunization Program to properly plan for and budget to ensure there is adequate vaccine for all VFA projects.

Application criteria:

- Only LHDs and tribal health clinics enrolled in the VFA program are eligible to apply to do community outreach.
- Tdap, HepA, HepB, HepA/B, and MMR may be offered as supply permits. Note that applications requesting HepA vaccine will be prioritized to further support ongoing hepatitis A infection prevention activities.
- LHDs and tribal health clinics may work with multiple community sites.

LHDs and tribal health clinics approved will be required to:

- Screen and immunize according to state-supplied vaccine eligibility criteria for adults listed in the Immunization Policy and Procedure Manual (Appendix B1). Screening for state-supplied vaccine eligibility is not required when vaccinating inmates at county jails.
- Maintain proper vaccine storage and handling.
- Order vaccine through the Wisconsin Immunization Registry (WIR), look up clients in WIR prior to offering immunization, and enter doses administered into WIR.

Timeline

- The first application will be for vaccine administered through October 31, 2019. Applications will be reviewed and approved as they are received.

- A second application will be for vaccine administered during November 1, 2019, through September 30, 2020. Applications are due November 1, 2019; however, they may be resubmitted as needs change. Approval notices will be received by December 1, 2019.

Surplus Vaccine: Any remaining vaccine (after all planned outreach activities have occurred) may be folded into LHD or tribal health clinic state-supplied vaccine stock and used to immunize adults according to Appendix B1 of the Policy and Procedure Manual.

Every effort will be made to fill each vaccine order with the brand requested; however, brand substitution may occur depending on vaccine availability.

If you have questions or need additional assistance, please contact Stephanie Borchardt at 608-266-9923 or stephanie.borchardt@wisconsin.gov.