



Wisconsin Department of Health Services  
 Wisconsin Division of Public Health  
 Emergency Medical Services Board  
 Madison Marriott West

1313 John Q Hammons Dr, Middleton, WI 53562  
 Tuesday, June 6<sup>th</sup>, 2017 at 9:00-5:00 or Adjournment and,  
 Wednesday, June 7<sup>th</sup>, 2017 at 9:00-1:00 or Adjournment (STAC at 1:00)  
 Meeting Minutes

**Meeting Invitees:**

X	Jerry Biggart (Chair)	X	Dustin Ridings	X	William Oemichen
X	Mark Fredrickson (Vice-Chair)	X	Craig Nelson	X	James Newlun
X	Dr. Michael Clark	X	Dr. M. Riccardo Colella (remotely)	X	Chuck Happel
X	Gregory West	X	Dr. Steven Zils	X	Sandy Ryce
X	Gary Weiss	X	Carrie Meier	X	Ray Lemke
X	Don Kimlicka	X	Dr. Steve Andrews	X	Helen Pullen
X	Dr. Suzanne Martens	X	D. Michael Kim	X	Mark Mandler
X	Timothy Weir			X	Rick Stenson
			Committee Members, Stakeholders, & Public	X	Paul Wittkamp

**Agenda:**

Time:	Topic:	Lead:	Follow-up Items:	Notes:
9:00	Meeting Called to Order	Biggart		Meeting was called to order at 9:05am.
	Introductions of Board & Audience	Biggart		Introductions were given.
	Public Comment Opportunity to Full EMS Board	Biggart		
	Approval of Past Minutes	Biggart		<b>Motion by Gary Weiss, second by Craig Nelson to approve the minutes of the April meeting. <u>Motion Carried.</u></b>



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9:05	<p><u>Standing EMS Committee - System Quality &amp; Data</u>          *NEMSIS 3.3.4 / Elite SWOT Analysis          * Data Analysis Request – for review at August meeting          *New Business          *Adjourn Committee Meeting</p>	<p>Meier, Lead/Chair</p> <p>Additional reporting from Committee Members, EMS/DHS Office Staff, and potential action and commentary by EMS Board Members</p>	<p>Carrie discussed a SWOT analysis that was completed at the workgroup meeting. Carrie asked the Board for the top data points to focus on.</p> <p>An LTE data assistant position has been hired to assist Chuck Happel with data management. Approximately half of the agencies are not reporting into WARDS Elite. There are 368 services that are reporting in Elite. First Responder services are only required to report if an advanced skill was used. There are 253 First Responder services that have not reported in Elite.</p> <p>The state EMS section will report at the August meeting on making contact with the 130 services that are above the First Responder level that have not begun reporting in Elite.</p> <p>Mark Fredrickson requested the data on aspirin administration. Another suggestion was the transport rate and use of lights on the way to the scene. The data was requested by July 15<sup>th</sup> to allow enough time to analyze the data by the next meeting.</p> <p><b>Motion by Carrie Meier, second by Craig Nelson to have the state office gather data on aspirin with chest pain (non-trauma) and emergency transport to the scene and to the hospital for a 60 day timeframe. <u>Motion Carried.</u></b></p> <p><b>Motion by Carrie Meier, second by Gary Weiss to have the state office provide a list of transporting services that are not reporting in WARDS Elite in the last 60 days and the reason why. <u>Motion Carried.</u></b></p> <p>Carrie asked what the communication plan is from the</p>
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				state for any updates or changes. Chuck is keeping a record of changes. These changes can populate in a message when someone logs into Elite. The requested timeframe to keep this information available is 90 days.
	Present for approval, changes to the EMS Board Guidelines document.	Biggart		This will be tabled until the next meeting.



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10:00	<p><u>Standing EMS Committee – Education &amp; Training</u>          *TC feedback on proposal to eliminate NREMT requirement for initial licensure.          *Consistent Preceptor Training          *Approval of Training Centers          *TC Best Practices Discussion          *Credit for Prior Learning          *WTCS Updates – Tim Weir          *New Business          *Adjourn Committee Meeting</p>	<p>West, Lead/Chair           Tim Weir           Additional reporting from Committee Members, EMS/DHS Office Staff, and potential action and commentary by EMS Board Members</p>	<p>Greg reported that the training centers unanimously were opposed to eliminating the National Registry requirement. A letter was written to express this view to the legislature.          The proposal that was brought up at the April Board meeting was looking to have the training center provide some type of exam. This would not allow for consistency throughout the approximately 33 training centers in the state. It would also burden the already strained training centers with creating such an exam.</p> <p><b>Motion by Gary Weiss, second by M. Colella that the EMS Board supports continuing requiring the National Registry requirement for initial licensure at all levels. (The intent is to not have this impact providers seeking reciprocity or to change administrative rule.) <u>Motion Carried.</u></b></p> <p>Of the 33 training centers in the state, only half are technical colleges. A question was raised about why there are more training centers getting approved when there is not an unmet need.          James indicated that the state will come to the Board and this subcommittee to discuss these concerns.          Greg expressed concern about increasing the number of training centers. This dilution forces existing training center to cancel courses, tuitions are frozen, expenses are increasing, etc.</p> <p>The credit for prior learning, best practices discussion will be moved to tomorrow to allow enough time.</p> <p>Tim Weir reported on the joint legislative meeting. There will be a best practice discussion to make improvements and identify problems with the training</p>
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				centers. Tim has been working with the state EMS section on improvements. Working to create partnerships with WEMSA.
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11:00-12:00	<p><u>EMSC Meeting with the EMS Board</u></p> <ul style="list-style-type: none"> <li>*Meeting call to order, introductions and approval of April 18, 2017 minutes</li> <li>*Follow up on old business</li> <li>*Facility recognition</li> <li>*Education</li> <li>*Patient at Risk Program</li> <li>*State epidemiologist, data manager updates</li> <li>*New business</li> <li>*Wrap up</li> <li>*Adjourn</li> </ul>	<p>Dr. Kim/Dr. Browne, EMSC Lead/Chair</p> <p>Additional reporting from EMSC Members, EMS/DHS Office Staff, and potential action and commentary by EMS Board</p>	<p>Attendance:</p> <p>Michael Kim        Lorin Browne        Ricardo Colella        Erica Kane        Heather Godemann        Jake Dettmering        Andrew Werth        Dustin Ridings        Bill Oemichen        Jason Selwitschka        Melody Mulhall        Mary Jean Erschen-Cooke        E. Brooke Lerner        Ben Eithun        Patrick Drayna</p> <p>Guests:        Mike Ely (NEDARC), Sarah O'Donnell (HRSA) and Manish Shah (EICC) were introduced.</p>	<p>Motion by Ben Eithun, second by Jason Selwitschka to approve the minutes of the April meeting. Motion Carried.</p> <ul style="list-style-type: none"> <li>• Change in DNR statute would require a law change and would require a legislator to sponsor the bill. AFCH government affairs has stated they are willing to support revised DNR legislation, but cannot lead the efforts. CHW government affairs has not shared a response at this time. Collaboration with possible champion organizations, including; AHA, WIAAP, WI ENA, WI ACEP, palliative care, family advocacy networks and Parent-to-Parent and Family Voices were suggested. Review of AAP's DNR statement and policy was suggested.</li> <li>• Public hearings for DHS 118 are anticipated in Madison and Wausau this summer.</li> <li>• Federally, EMSC has been funded through February 2018. EMSC is unfunded in President Trump's proposed budget. However, the future of EMSC funding will be determined by Congress's budget.</li> <li>• Erica will keep EMSC Advisory Committee updated on any developments related to DNR, EMSC funding or DHS 118. Erica will reach out to the suggested partners and review AAP DNR positions statements.</li> <li>• On June 1, EMSC submitted a grant application for a 5 year Pediatric Readiness grant to Wisconsin Partnership Program. The grant would enable us to provide tailored, individual support to hospitals participating in Pediatric Readiness. Our goal is to reach 35 hospitals over 5 years. For hospitals have committed to implementing</li> </ul>
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				<p>Pediatric Readiness.</p> <ul style="list-style-type: none"><li>• On July 17, Wisconsin Partnership Program will announce whether the Pediatric Readiness grant will proceed in the funding process. With or without funding, EMSC plan to advance Pediatric Readiness and will organize a stakeholder meeting this summer to determine levels and guidelines for hospitals.</li><li>• Erica will report back on grant funding progress for Facility Recognition and will reach out to members regarding the stakeholder group.</li><li>• Several regional trainings have been held. Training was held in Wausau on May 5th, in Onalaska on May 18th, on June 1st in Marshall. Upcoming trainings are scheduled for June 10th in Dodgeville, June 28th in Janesville and October 9th in Raymond. Reference cards and comfort kits will continued to be distributed through the trainings and at conferences.</li><li>• South Central Healthcare Coalition has provided EMSC with a 6,000.00 grant to fund trainings in the region and additional training equipment.</li><li>• Project ECHO, through UW Health, provides free online education and CMEs and is a resource accessible statewide.</li><li>• Erica will share upcoming Project ECHO trainings with the EMSC Advisory Committee and on the EMSC website. Train the trainer modules will be explored for future trainings.</li><li>• EMSC has coordinated the Patient at Risk (PAR) database project under the direction of Dr. Kathleen Beckmann (MCW). The current database will go offline as of February 1, 2018. A MCW med student, Quinn Piibe, will hold</li></ul>
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				<p>presentations and informal focus groups to better understand the barriers to using the current database and suggestions for future information sharing.</p> <ul style="list-style-type: none"><li>• Through conversation with other EMSC program managers, we have learned that many states have transitioned to paper based EIF forms due to lack of funding and barriers to parents entering health information online.</li><li>• Erica will update the EMSC Advisory Committee on PAR. If EMSC Advisory Committee Members have suggestions for alternatives, they are encouraged to share them with Erica.</li><li>• Ben Eithun and Ashley Bergeron will review data from WARDS and the Trauma Registry to better understand characteristics related to incidence of child maltreatment, demographics of victims and possible underreporting.</li><li>• The Ben and Ashley will share the results of their research at future EMSC Advisory Committee Meetings.</li><li>• READY (Responding to Emergencies and Disasters with Youth) Camp will be held on June 19<sup>th</sup> – June 23<sup>rd</sup>. The cost to participate has been reduced to 110.00 because of grant and community support.</li><li>• The CPR in Wisconsin Schools Program is helping schools implement Wisconsin's new CPR law. Through this program, training, teaching resources and training manikins are available to schools. To learn more, visit <a href="http://www.mcw.edu/cprinwischools">www.mcw.edu/cprinwischools</a></li></ul>
12:00-1:00	Lunch			





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**Meeting Invitees in Addition to the Invitees from Wisconsin State EMS Board Agenda:**

X	Steve Andrews, MD (Chair)	X	Christopher Eberlein, MD (remotely)		
X	Mark Schultz, DO (Vice-Chair)	X	Steven Zils		
X	Chuck Cady, MD				
X	Sean Marquis, MD				

*There is usually a quorum of WI EMS Board members at this meeting and the EMS Board will routinely take concurrent action on items brought up at this meeting.*

**Agenda:**

Time:	Topic:	Lead:	Follow-up Items:	Notes:
1:00-4:30	Physicians Advisory Committee Meeting  See separately posted PAC Agenda as an addendum to the EMS Board Agenda			Minutes for the PAC are recorded separately.
	Recess Until 6/7			



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<b>Wednesday, 6/7/2017 @ 09:00</b>	Meeting Called to Order	Biggart		Meeting was called to order at 9:04am.
	Public Comment & Introductions	Biggart		Introductions were made.



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<p>9:05</p>	<p><u>Standing EMS Committee Report</u>  <u>Management &amp; Development</u>          *GEMT Update          *PSAP Pre-Arrival Presentation (Lerner)          *PSAP Pre-Arrival Instructions-Plans for roll-out          *HCC Update          *WI EMS Assessment Report Discussion          *EMR Staff Exception Update          *New Business          *Adjourn</p>	<p>Dr. Clark,          Committee Lead          /Chair</p> <p>Additional reporting          from Committee          Members,          EMS/DHS Office          Staff, and potential          action and          commentary by          EMS Board          Members</p>	<p>Dana Sechler plans to meet with the newly hired LTE Data Assistant to discuss the Medicaid reimbursement gap funding. MN passed a bill in the legislature to apply for the Medicaid reimbursement funding for governmental agencies for this year and non-governmental agencies next year. The committee will draft an informational document to send to James to put through the state's document approval process (EIA).</p> <p>Brooke Lerner gave the PSAP presentation at the Tuesday meeting. The presentation focused on the need for 911 dispatchers to give CPR instructions to callers before the EMS providers arrive. The sooner CPR is administered, the chances for survival increase for the patient.</p> <p>Dr. Clark asked members to reach out to organizations in the community to gather information on the PSAP pre-arrival instructions and to bring feedback to the next meeting.</p> <p>At the end of August is a statewide training on preparedness. Contact Dr. Michael Clark if you're interested in attending.</p> <p>James discussed that the EMS section is working internally on a work plan for the patient tracking. The goal is to have a patient tracking system that links to WARDS so there is not double data entry. Jake Dettmering will give a presentation on patient tracking at the Governor's Conference in Green Bay. The work plan has a timeline of approximately five years.</p> <p>James mentioned that the report given at the April meeting by Rural Health may be utilized to draft the state EMS plan.</p>
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				<p>There are currently 60 services using EMR staffing as part of a legal crew in the state.</p> <p>A concern was brought up about some special events occurring that have not submitted special event plans to the state. James asked that the state be notified of this so follow up can be made. Complete the complaint form that is on the website so these issues can be addressed.</p> <p>A suggestion was made that the state send out a reminder to providers that they cannot respond unless they are credentialed with a service and are responding as part of the service.</p>
	5-Minute Break	Biggart		
	Waivers of Rule – Review of Process, Intent, Needs Assessment, Effect on System	Biggart		<p>Jerry asked for clarification on the waiver of rule process.</p> <p>James discussed that waivers of rule regarding licensure are on a case by case process. Generally, a waiver would be considered if a medical condition or military deployment prevented the provider from completing their refresher.</p> <p>Another situation where a waiver may be granted to a service with staffing issues/crew configuration on an ambulance.</p> <p>Jerry asked for communication to the Board when waivers are requested by a provider/service. James said each case is different and he needs to follow the chain of command and may not always be able to communicate this information openly with the Board.</p>
	Interoperability Council 911 Subcommittee	Fredrickson & EMS Office Staff		
	STAC and/or RTAC Report	Fredrickson		Joint STAC & EMS Board Meeting 1:00 6/7/17



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	Pediatric DNR	Zils		This was discussed at Tuesday's EMSC meeting.
	Legislative updates with potential action taken by the Board – Community EMS status update, and pre-planning for law	Biggart/Clark EMS Board EMS Office	Greg West asked James to look into whether a service has a Paramedic doing ALS can that service bill at that level to Medicare? James will look into this and report back.	This is being voted on in the legislature today. William Oemichen attended this meeting. Bill testified for informational purposes on how each of the bills would affect different processes and possibly rule or state statute would need to be changed if the bill is passed.  Discussion followed about the flex staffing bill that is proposed. Many concerns were raised about services not doing an upgrade because they can run at a higher/lower level whenever they have staff available. Shortages in EMS and the need to pay for providers as opposed to expecting volunteers to provide staffing were also discussed.
	Opioid/Narcotic Epidemic Sub-Committee Update	Full Committee		Jerry shared a NY Times article on the opioid/narcotic epidemic. This group needs to get together and work on this because it is getting worse. Jerry asked everyone to think outside the box on remedies for this problem.
	Cross-Credentialing Paramedic Usage On-Scene & Transport Units	Biggart		



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	<p><u>WI EMS Office Report</u>          *State of WI EMS Plan – Review current plan &amp; suggestions for future plan(s)          *Medication List for Paramedics          *Licensing update          *Operational Plan Updates          *Staffing Update</p>	<p>James Newlun &amp; EMS Office Staff</p> <p>Potential action and commentary by EMS Board Members</p>	<p>James will send a copy of the EMS plan to the Board members that will allow them to comment on it.</p> <p>James requested Board members to attend a public meeting that will be scheduled soon. This will allow the public to comment on the plan.</p>	<p>James presented the plan and asked for any suggestions for future plans. Send an email to James for any suggestions/feedback. The feedback is requested by July 14<sup>th</sup> so the agenda for the August meeting can be prepared.</p> <p>We are currently in the reinstatement process for licensure. The next deadline for renewal is June 30, 2018. The state office is working on the 2018-2020 renewal cycle. The renewal application for this cycle is in the testing phase currently. The received/needs review queue has 14 applications.</p> <p>James emailed the op plans spreadsheet to the Board members for review. Since July 2016, over 450 protocols/op plans have been completed. Six months of this time, only one Coordinator was working on these.</p> <p>The FAP (Funding Assistance Program) deadline has just been completed. There were about 304 services that applied for this funding. This has decreased from last year. James asked for outreach ideas to try to increase services that apply for this. Paul Wittkamp added that the RTAC's and HCC's assisted with outreach this year to try to increase applications for the program.</p> <p>James informed the Board that expense reimbursement forms must be submitted to the EMS office within 60 days of the meeting. Sandy will send the Board members the most current form to ensure the proper form is used.</p> <p>James has hired a new LTE data assistant to assist</p>
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				<p>Chuck with his duties as well as working on the Medicaid gap analysis.</p> <p>James discussed the future EMS meeting dates are posted on the website. Some of the dates are different than what was proposed based on the availability of the hotel and meeting space. Discussion followed. The Board members expressed concerns about the changed dates and indicated they'd rather go to a different location than to change the proposed dates.</p>
	<p><u>WI Office of Preparedness &amp; Emergency Health Care Director Report</u> *HCC Update *DHS 118 update *Ethics Presentation</p>	<p>Bill Oemichen</p>		<p>Bill gave an ethics presentation to the Board.</p>





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	<p>Committee Appointments *Vacancies *Committee Leadership &amp; Board Assignments *Elections (Leadership &amp; Committees)</p>	<p>Biggart</p>	<p>Ballot Elections- introductions were made by the candidates that attended the meeting. Two applicants applied for the PAC that are not physicians. Those applicants could not be considered for the committee based on the requirements.</p> <p><b>Motion by Greg West, second by Gary Weiss to cast a unanimous ballot for the nine physicians that applied for the PAC. <u>Motion Carried.</u></b></p> <p>Members of the PAC are: Charles Cady, Chris Eberlein, Mark Schultz, Michael Clark, Michael Mancera, Sean Marquis, Steve Andrews, Steven Zils and Suzanne Martens.</p> <p>Three positions on the Board need to be elected. Those positions are: Board Chair, Vice Chair, and Secretary.</p> <p><b>Motion by Mark Fredrickson, second by Steve Zils to cast a unanimous ballot of Jerry Biggart for Chair. <u>Motion Carried.</u></b></p> <p>Mark Fredrickson requested to be the Vice Chair. Jerry asked the Board to cast a unanimous ballot for Mark Fredrickson.</p> <p><b>Motion by Don Kimlicka, second by Carrie Meier to elect Mark Fredrickson as the Vice Chair. <u>Motion Carried.</u></b></p> <p>Greg West nominated Gary Weiss to be the Secretary. <b>Motion by Jerry, second Michael Clark to elect Gary as the Secretary. <u>Motion Carried.</u></b></p> <p>Ballots were cast for the subcommittees and elected</p>
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				<p>members are as follows:</p> <p><b>EMS Systems Management and Development:</b>          Dana Sechler          Frederick Hornby          Josh Finke          Michael Wright          Tom Fennell          Corey Larson          David Rae</p> <p><b>EMS System Quality and Data:</b>          Cami Thalacker          Christoph Walters          Daniel Morth          Martin Rukavina          Thomas Thrash</p> <p><b>EMS Education and Training:</b>          Brian Litza          Jeffrey Matcha          Jennifer Smith          Kelly Bechel          Sean Duffey</p> <p>The chairs for the subcommittees will remain the same.</p>
	EMS Board Agenda & Committee Meetings	Biggart		<p>The meeting dates are on the website. Some dates that the Board voted on were not available. Discussion followed about some of the Board members not being available to attend on some of the meeting dates.</p>
	Additional New Business *Intro – No action taken till August	Biggart		



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	August Meeting date/time/location Meeting Dates for 2017	Biggart		The next meeting will be a working Board meeting held on August 1, 2017 at the Madison Marriott West.
	Closed Session – Action on Licensure	Newlun		None.
	Transition to Open Session	Biggart		
	Adjourn	Biggart		<b>Motion by Jerry, second by Steven Zils, to adjourn. Motion Carried.</b> Meeting was adjourned at 1:41pm.  EMS Board & STAC Joint Meeting to follow @ 2:00pm.

“Parking Lot” Items: