

## OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Emergency Medical Services Board			Attending: Jerry Biggart, Mark Fredrickson, Gregory West, Gary Weiss, M. Riccardo Colella, Steven Zils, Carrie Meier, Michael Clark, Don Kimlicka, Dustin Ridings, James Newlun, Ray Lemke, Mark Mandler, Chuck Happel, Helen Pullen, and Sandy Ryce
Date: 10/18/2017	Time Started: 9:00AM	Time Ended: 1:32PM	
Location: Great Wolf Lodge, 1400 Great Wolf Dr (Red Wolf Room), Wisconsin Dells, WI			Presiding Officer: Jerry Biggart

### Minutes

1. Welcome and Committee Member Check-in
2. Standing EMS Committee – System Management & Development (Dr. Clark/Chair)
  - a. Roll Call of Committee Members
  - b. Discuss Pre-Arrival Instructions by PSAPs; (Finke) -Josh spoke with Nicole on this. This requires continuing education. There is a grant for \$250,000 for this purpose. If more funds are needed, will need to reevaluate. Steve Zils asked for a random sample of services that have pre-arrival instructions in their op plans. James will look into this.
  - c. Review Minimum Skills, Procedures, Meds at all levels; (Clark)- Helen Pullen and Tim Weir are working on the \* and \*\* items on the scope of practice. Dana raised a concern about the confusion of each level, starred items and who has had training on each of these. Discuss Patient Assisted "Public" Narcan -Concerns were raised about situations where patients have their own Narcan, does the EMS service use their own or the patients? Also, law enforcement has been supplied with intranasal Narcan for self-use after exposure. Some situations have resulted in the law enforcement using this Narcan on an unconscious patient and EMS then needing to administer more Narcan or determining that it's another health problem not requiring Narcan. James suggested that each service to check with their legal department and billing department to be sure what is being done is legal.
  - d. Role of Undesignated Trauma Center for EMS- This was discussed at the PAC meeting yesterday.
  - e. Update on Medicaid Supplemental Reimbursement (Sechler)- Medicaid has not increased since 2008. Services that have cost increase data since 2008 should supply this information to Dana so he can utilize it when discussing an increase.
  - f. Discuss EMR as BLS Ambulance Crew member exception updates: EMS Office -There are not any additional updates.
  - g. Update on HCC (Clark/EMS Office)- The coalition surge test is required for the grant. Would like to have EMS participation in this. The federal budget for Wisconsin for preparedness is cut to nothing. The congressional budget will restore the funds so it will be similar to what it was before.
- 12:00 PM- Working Lunch
3. State EMS Medical Director Report (Dr. Martens)- Dr. Martens gave her report at PAC yesterday.
4. WI EMS Office Report (James Newlun)- The state EMS plan has been drafted. James has received input for the plan. There will be a public hearing to go over the plan and updated as needed. James will invite all of the EMS Board to the public hearing and encourages participation at the hearing. James will continue to send the op plans spreadsheet before the meetings.
5. Update on EMS Office Staffing- There is a Regional Coordinator opening in Regions 4 & 5. There is a backlog being worked on for this area.
  - a. Update on Licensed EMS services and Providers-There are over 19,000 licensed EMS providers in the state. The overall numbers are not dropping. Helen will provide a report at the December meeting from a survey that is being conducted on healthcare licensed professionals.
  - b. Review Waivers/ Paramedic Waivers Processes-James will continue to communicate with the EMS Board about any waivers that are

- submitted.
- c. Elite updates- James has identified some QA/QI functional issues with the WARDS Elite system. James is working with Image Trend on fixing this. Other states that are comparing to our system do not have the same version, so it is not a consistent comparison. James is meeting with Dave from Image Trend on October 30<sup>th</sup>. James does not plan on a rollout of the version 3.5 until all of these issues are fixed. Other states are only at 2.0.
  - d. Elite Compliance and future actions for non-reporting services- The state EMS section is working with services that are having issues with third party vendors. James is holding off on sending warning letters until a backlog of emails is worked through.
  - e. Discuss Action on any remaining Scope of Practice or Medication Changes for going into 2018- Mark Mandler has been working on the updates for this. Suggested updates need to be communicated soon to meet the deadline for 2018.
6. Wisconsin Office of Rural Health EMS Advocacy Meeting and EMS Day at the Capitol, November 1st, 2017 (Biggart)
  7. DHS 110.52 Credentialing & CQI Guidelines, Structure, and Responsibility (Biggart)- Will work together on developing a CQI guidelines document.
  8. Legislation Updates with possible action to Include but not Limited to: (Biggart)
    - a. Community EMS Legislation Update
    - b. SB27 IV Tech
    - c. AB356 / SB28 License Renewals-There is a fiscal note associated with the passing of this due to updates to the E-Licensing system of about \$60,000. Approximately 80% of states are doing 2 year renewals. One state is doing a 3 year renewal cycle.
    - d. AB310 / SB29 Training Funds for EMR-The application process would need to be updated if this passes.
    - e. SB31 Service Awards
    - f. SB32 & SB33 Tax Credits
    - g. AB311 / SB239 Service Level Upgrades -This was voted on today with 8 approving and 2 voting against.
    - h. LRB-0924 DNR Pendants & Neckless
    - i. LRB-1567/2 First Aid to Animals
  9. Review S&P Manual Related to NREMT Practical Testing (Biggart)- Helen is drafting a charter for this.
  10. Discuss DHS110 Waivers and Hardships (Biggart) James will continue to bring this information to the Board for recommendation.
  11. Review Legislative Health Committee Correspondence (Biggart)- Jerry discussed the concern that legislation could get passed without any communication to stakeholders about this information. Steven Zils suggested bringing in a representative from the Governor's office to see what the EMS Board works on.

**Motion by Gary Weiss, second by Steven Zils that Jerry will draft and send a letter to the Governor's office to request a representative to attend a Board meeting. Motion Carried unanimously.** James will communicate this information with Jon Hoelter that this letter will be sent.
  12. Interoperability Council – 911 Subcommittee (Fredrickson)- This has been moved to the Department of Military Affairs. The report on FirstNet went to the Governor's desk last week.
  13. Opioid/Narcotic Epidemic Subcommittee (Biggart)- Jerry would like to re-establish this subcommittee and report on this issue. Greg West, Steven Zils, Carrie Meier, and Gary Weiss will be on this subcommittee.
  14. Discuss Status of Federal Preparedness Grant / Funding to Wisconsin (Biggart)- If Dr. Clark gets information on this on Friday, he will forward them to the Board.
  15. Discuss Behavioral Health and Wellness of EMS Workers (Biggart)- James mentioned that Amy in Region 1 that is gathering information on this subject. James will reach out to see if she can attend a meeting to discuss this. Dustin Ridings, Gary Weiss and Don Kimlicka will form a subcommittee to gather information on this. The Office of Rural Health may be a resource for this information.

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16. Review EMS Board Guidelines Document Updates with Action on Updates (Biggart)
  17. Provide December Meeting Time & Location (Biggart/Newlun)- The next meeting will be held at the Marriott Madison West on December 5<sup>th</sup> & 6<sup>th</sup>, 2017. Jerry asked everyone to bring calendars to the meeting to discuss dates for upcoming meetings. James mentioned that EMS providers have requested that meetings be moved around the state to accommodate attendance.
  18. Motion/Vote: Closed session (Board and EMS office) - to review complaints received by the WI EMS program and provide consultation per Wis. Stat. § 256.08(4). The closed session is authorized under Wis. Stat. § 19.85(1)(f). **Motion by Jerry Biggart, second by Carrie to go into closed session. Roll call vote was called. Motion carried unanimously.**
  19. **Motion by Jerry Biggart, second by Greg West to go into open session. Motion Carried unanimously.**
  20. **Motion by Dustin Ridings, second by Gary Weiss to adjourn. Motion carried unanimously.**

Meeting was adjourned at 1:32 PM.

Prepared by: Sandy Ryce on 11/27/2017.

These minutes are in draft form. They will be presented for approval by the governmental body on: 12/5/2017