

State of Wisconsin
Emergency Medical Services Board
EMS Systems Management & Development Committee Meeting Minutes
December 1, 2015
Pending approval by committee at April 2016 meeting.

Members in attendance: List with EMS Office.

Others attending: List with EMS Office.

Call to Order: Meeting called to order by Mindy Allen at 1:31 pm.

Introductions: Everyone in attendance introduced themselves.

Approval of Minutes: Motion to approve October meeting minutes was made by Dana Sechler, and 2nd by David Rae. Approved.

Action Items:

#	ITEM	DISCUSSION	DISPOSITION
1	FAP Escrow Report	<p>A total of 348 services applied for, and 48 services opted out of SFY2016 FAP funds. There are 9 services who do not have EMT Basic staff on roster. There is 1 service receiving EMT Basic training funds that does not have EMT Basic staff on the roster.</p> <p>A FAP Report document was distributed showing escrowed funds and initiatives for FAP SFY2017. A legislative change will be needed to spend FAP funds for training in other levels.</p> <p>EMS Office is working with DHS to set up an e-Pay system that will deposit funds directly to the service when possible.</p> <p>Requesting feedback and improvement suggestions from the committee on program fund distribution. In the past, funds have not been withheld from services that were not in compliance with entering into WARDS.</p>	
2	REPLICA	Committee members participated in a stakeholder conference call on October 21, 2015 regarding REPLICA. The EMS Systems Management and	- James Newlun to inform the committee and board on the legal process of

		<p>Development Committee recommended to the Board that Wisconsin not participate in REPLICA and the Board accepted the committee's recommendation at the October meeting.</p> <p>Mutual Aid legislation was passed in Wisconsin and became effective the day after it was signed. Recommend that REPLICA and mutual aid agenda items be removed from the agenda until there are new developments that need the committee's discussion.</p>	opening rules and emergency rules.
3	Medicaid Reimbursement	<p>Medicaid reimbursements rates for EMS in Wisconsin were last adjusted in 2008 by 1%. The committee expressed interest that they would like to be involved with the review process of evaluation the Medicaid reimbursement program in Wisconsin.</p> <p>Kevin Moore from DHS is reviewing a document on the disparities of Medicaid reimbursement rates for EMS service calls in Wisconsin. He will respond to the committee soon. The committee hopes to meet with him in person.</p> <p>Dana Sechler calculated the costs of a run vs. current reimbursement amounts for different types of emergencies to evaluate the disparities. Looking for feedback on average costs for EMS agencies across the state.</p>	<p>Dana Sechler to follow-up with James Newlun on receiving a response from Kevin Moore. Will review response with team.</p> <p>Dana to send cost structure template to services around the state to fill out the costs of an average run. Will gather an average of costs and will propose reimbursement changes to Kevin Moore and Medicaid.</p> <p>Dana Sechler to set up a discussion with DHS top leaders regarding Medicaid reimbursement rates.</p>
4	PSAP Pre-Arrival Instructions	<p>Committee held a conference call regarding PSAP Pre-Arrival Instructions with the American Heart Association a couple weeks ago. Plan is to send letters to EMS services and PSAPs to advocate the use of existing pre-arrival instructions. Promoting the use of three, physician approved, instructions for bleeding control, choking, and hands-only CPR. Draft letters were distributed for review. Utilizing the pre-arrival instructions will be made by local stakeholders and will be available for use but not required.</p>	<p>Motion made by Dana Sechler to accept the instructions and letters as the basis to move forward on the project. Seconded by David Rae, Approved.</p> <p>Motion made by Dana Sechler to have WEMSA disseminate the pre-arrival instruction documents and letters to services and PSAPS around the state. Seconded by Josh Finke. Approved.</p> <p>Paul Wittkamp will provide WEMSA a list of sheriffs, deputy sheriffs, and PSAP Dispatch Coordinator contacts.</p> <p>Need mechanism to track use of pre-arrival instructions, and review for updates, etc.</p>

5	Background Checks	<p>Wisconsin currently only requires a state background check when initially applying for a license. The EMS Office does not currently routinely conduct federal background checks for an initial license or state and federal background checks at renewals. Mainly due to cost of background checks.</p> <p>Committee does not have a recommendation or draft at this time. Will keep this on agenda.</p>	
6	Sustainable Staffing	<p>Committee received an email asking for committee to look at bridges between levels since the staffing legislation has gone into effect.</p> <p>Fox Valley Technical College is developing a first responder to basic bridge course and should be ready to pilot the course in summer 2016.</p>	<p>Looking for additional members for the sustainable staffing workgroup. Dana Sechler agreed to participate.</p> <p>Want a guidance document that will be sent to service directors to give them tools for establishing sustainable staffing models. Can add guidance document to EMS website as a tool under service director page.</p>

New Business:

	ITEM	DISCUSSION	DISPOSITION
10	License Renewal Period		<p>Would need a recommendation to Education and Training committee to expand the renewal period.</p> <p>Education and Training committee would need to determine the amount of education training required each year for renewals.</p> <p>Tabled the agenda item until April 2016.</p>
11	Special Event Operational Plans	<p>Need discussion and direction for special events hiring ems agencies outside service area. Currently only requires the event coordinator to contact the primary jurisdiction service. Currently there are no consequences if the primary service disagrees with the hiring of an outside agency. EMS Office has taken a stance in the past to not get involved with managing free enterprise.</p>	<p>Josh Finke and Larry Knuth will participate in this workgroup.</p>

Correspondence:

Agenda for Next Meeting:

PSAP Pre-Arrival Instructions, Background Checks

Next meeting date: April 5, 2016

Adjournment: Moved by Mindy Allen and 2nd by David Rae to adjourn carried. Adjourned at 3:04 pm.

Respectfully submitted,

Christy Thatcher