



WISCONSIN DEPARTMENT
of HEALTH SERVICES

Vaccines For Children (VFC) Re-enrollment 2018

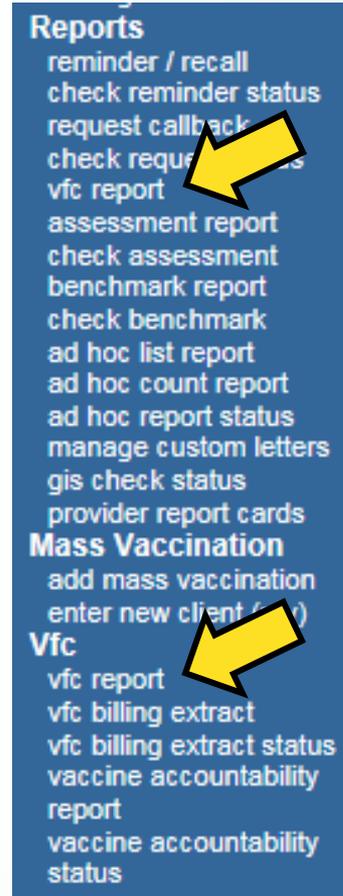
Melanie Bird and Lynette Hanson
WIR/VFC Technical Analyst, VFC Coordinator
March 2018

VFC Re-enrollment 2018

- VFC Report: Identifying and reporting the provider population
- Re-enrollment process

VFC Report

- Depending on your WIR user role, the link may be found under “reports” or “VFC.”
- The VFC Report pulls data based on reported *client* level eligibility.



VFC Report

- The VFC Report is useful for comparing expected provider population to what is in the Wisconsin Immunization Registry (WIR).
- In order to report accurately, client eligibility should have been reported for each patient throughout the year.

VFC Report

- Reports can be generated for each organization.
- The total number of clients in the provider's population is now available, broken out by eligibility category.

WIR Wisconsin Immunization Registry

Training Region 10.5.0

Maintenance
 manage schools
 manage physicians
 manage sites
 manage clinicians
 manage schedules
 Inventory
 barcode reports

home manage access/account forms related links logout help desk training

organization Central City Hospital • user Melanie Bird • role IR Administrator

Vaccine For Children Report Criteria

Organization(s): Central City Hospital [Generate Report]

Report Date Range:
 From 01/11/2017 To 01/11/2018

Vaccines for Children by Provider
 Report run on: 01/11/2018 02:03 PM
 For Dates Between 01/11/2017 and 01/11/2018
 Central City Hospital - 12121200

Age Range	Eligibility Not Det/Unknown		Insured, Vaccine covered		Medical Assistance, including BadgerCare		No Insurance		Native American/Alaskan Native		Insurance, No vaccine		Medicare		Sum of Immunizations	Sum of Distinct Clients
	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients		
<1	1	1	1	1	10	2	2	1	2	1	0	0	0	0	16	6
Annualized	1	1	1	1	10	2	2	1	2	1	0	0	0	0	16	6
1-6	14	5	67	13	64	14	3	1	14	2	4	1	1	167	37	
Annualized	14	5	67	13	64	14	3	1	14	2	4	1	1	167	37	
7-18	4	3	16	6	7	3	4	1	0	0	0	0	0	31	13	
Annualized	4	3	16	6	7	3	4	1	0	0	0	0	0	31	13	
19+	35	21	29	11	24	9	1	1	2	1	0	0	6	2	97	45
Annualized	35	21	29	11	24	9	1	1	2	1	0	0	6	2	97	45
Total	54	30	113	31	105	28	10	4	18	4	4	1	7	311	101	

VFC Report

- The date range is adjustable.
- The reports offer an “annualized” estimate for time frames consisting of less than 12 months.

Vaccines for Children by Provider
 Report run on: 01/11/2018 02:04 PM For Dates Between 06/11/2017 and 01/11/2018 Page 1 of 1

Central City Hospital - 12121200

Age Range	Eligibility Not Det Unknown		Insured, Vaccine covered		Medical Assistance, including BadgerCare		No Insurance		Native American/ Alaskan Native		Insurance, No vaccine		Medicare		Sum of Immunizations	Sum of Distinct Clients
	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients	Imms	Distinct Clients		
<1	1	1	0	0	9	1	0	0	2	1	0	0	0	0	12	3
Annualized	2	2	0	0	15	2	0	0	3	2	0	0	0	0	20	6
1-6	9	3	46	11	40	11	3	1	12	2	2	1	0	0	112	29
Annualized	15	5	78	19	88	19	5	2	20	3	3	2	0	0	189	50
7-18	1	1	9	5	6	2	0	0	0	0	0	0	0	0	16	8
Annualized	2	2	15	8	10	3	0	0	0	0	0	0	0	0	27	13
19+	32	18	14	4	14	6	0	0	0	0	0	0	0	0	60	28
Annualized	54	31	24	7	24	10	0	0	0	0	0	0	0	0	102	48
Total	43	23	69	20	69	20	3	1	14	3	2	1	0	0	200	68



VFC Report

The report pulls data based on reported client level eligibility. What if the report pulls low or no results?

If you use manual entry, check that the client eligibility is being confirmed or updated each time a client record is updated within WIR.

VFC Report

Last Updated by: Central City Hospital on 01/18/2018

Client Information Responsible Person(s) Client Comment(s)

Chart #

Tracking Schedule

Ethnicity

Status

Race

Allow Sharing of Immunization Data?

Provider-PCP

Allow Reminder and Recall Contact?

School

Funding Programs/Eligibilities

Eligibility Not Det/Unknown
Insured, Vaccine covered
No Insurance

Add >
< Remove

Selected Programs/Eligibilities

Medical Assistance

Insurance Providers

AMERICAN DENTAL PLAN OF WISCONSIN
Advocare
Atrium Health Plan Inc

Add >
< Remove

Selected Providers



VFC Report

- If you submit data via an electronic health record (EHR), confirm that client eligibility is being recorded in the EHR:
 - If yes, check client records within the WIR to confirm the client eligibility is being reported to WIR properly.
 - If your EHR does not capture client eligibility, this particular report will not be applicable. Just make sure dose level eligibility is being captured and reported, per Centers for Disease Control and Prevention (CDC) guidance.

VFC Report

- Other WIR questions should be routed to the WIR help desk.

VFC Annual Re-enrollment

Once the applicable user is logged into WIR, “Re-enrollment” can be found within the r/r menu.

WIR
Wisconsin
Immunization
Registry

Training Region 10.5.0

Maintenance
manage schools
manage physicians
manage sites
manage clinicians

r/r home manage access/account forms related links logout help desk training

organization Central City Hospital • user Melanie Bird • role IR Administrator

announcements:

NEW ~ [Scheduled Maintenance on Tuesday, 12/19](#)

12/19/2017 ~ [VFC UPDATE](#)

12/12/2017 ~ [Scheduled Maintenance on Thursday, December 14](#)

NEW ~ [Scheduled Maintenance on Monday, 11/27](#)

VFC Annual Re-enrollment

School Access Forms

[School Renewal/Enrollment](#) *This link will open the School Renewal/Enrollment page.*

[Security & Confidentiality Form](#) *This link will provide a school with the form that is required to be completed prior to gaining access to WIR for the current school year.*

[User Agreement](#) *This link will provide a school with the form that should be kept on file at the school. All users who will be utilizing WIR should sign this form.*

VFC Renewal and Registration Forms

Welcome to the VFC Enrollment and Renewal Section. Before beginning the online enrollment or renewal process it's recommended that you have all the information necessary to complete the online submission. All enrollment data cannot be saved until the final 'Submit' button has been pressed. Please click on the link named: 'VFC Registration and Renewal Sample Forms' to view a series of forms to help determine you have collected all of the information necessary for the online enrollment or renewal process. When you determine you have all the information to finish the registration or renewal process, please return and click on the link named: 'Begin Online VFC Registration or Renewal.'

[Begin Online VFC Registration or Renewal](#) *This link will open the VFC Registration or Renewal page.*

[VFC Registration and Renewal Sample Forms](#) *This link will open sample VFC forms in Adobe Acrobat.*

[VFC Registration and Renewal Instructions](#) *This link will open VFC Registration Instructions in Adobe Acrobat.*

[Begin Influenza Prebooking Request](#) *This link will open the Influenza Prebooking Request screen.*

[Instructions for Creating Prebook Requests](#) *This link will open the instructions in Adobe Acrobat.*

VFC Annual Re-enrollment

Note: An active user needs to be logged into WIR in order for you to begin the application process.

Wisconsin Immunization Registry

HOME FORMS RENEWAL/REGISTRATION RELATED LINKS

Training Region

Vaccines for Children - Registration & Renewal - Window Closed

The VFC program is not accepting Registrations at this time.

Org Code:

Username:

Password:

Login

DO NOT ATTEMPT TO LOG ON UNLESS YOU ARE AN AUTHORIZED USER.

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VFC Annual Re-enrollment

Annual re-enrollment needs to be completed for each VFC site.

VFC Annual Re-enrollment

WIR

[r / r](#)
[home](#)
[manage access/account](#)
[forms](#)
[related links](#)
[logout](#)
[help desk](#)
[training](#)

organization DLE Organization - MLB Clinics • user Melanie Bird • role IR Developer

Wisconsin VFC Program Legal Agreement

To receive publicly funded vaccines at no cost, I agree to the following conditions, on behalf of myself and all the practitioners, nurses, and others associated with the health care facility of which I am the medical director or equivalent:

1. I will annually submit a provider profile representing populations served by my practice/facility. I will submit more frequently if 1) the number of children served changes or 2) the status of the facility changes during the calendar year.
2. I will screen patients and document eligibility status at each immunization encounter for VFC eligibility (i.e., federally or state vaccine-eligible) and administer VFC-purchased vaccine by such category only to children who are 18 years of age or younger who meet one or more of the following categories:
 - A. Federally Vaccine-eligible Children (VFC eligible)
 1. Are an American Indian or Alaska Native;
 2. Are enrolled in Medicaid;
 3. Have no health insurance;
 4. Are underinsured: A child who has health insurance, but the coverage does not include vaccines, a child whose insurance covers only selected vaccines (VFC-eligible for non-covered vaccines only). Underinsured children are eligible to receive VFC vaccine only through a Federally Qualified Health Center (FQHC), or Rural Health Clinic (RHC) or under an approved deputization agreement.
 - B. State Vaccine-eligible Children
 1. In addition, to the extent that my state designates additional categories of children as "state vaccine-eligible", I will screen for such eligibility as listed in the addendum to this agreement and will administer state-funded doses (including 317 funded doses) to such children.

Children aged 0 through 18 years that do not meet one or more of the eligibility federal vaccine

By choosing "Accept" you will continue with the enrollment process. After completing the last form online, you'll be prompted to print, sign and mail or fax your Provider Enrollment application.

Previous
Accept

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WIR

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organization Central City Hospital • user Melanie Bird • role IR Administrator

Providers within the Practice that Administer Vaccines

Name of person completing this form

First Name: Middle Initial: Last Name:

Providers Within the Practice

Provide the names and medical license numbers of the other health providers who may administer vaccines. It is not necessary to include the names of all staff who may administer vaccines, but rather only those who possess a medical license or are authorized to write prescriptions.

Provider Information

Select Existing:
 Create New...

Current Providers

Provider added successfully.

Edit	Remove	First Name	M.I.	Last Name	Title	Specialty	NPI/Medicaid #	Medical License #
edit	Remove	JANE		PROVIDER	MD	Internal Medicine	12515426	598412596

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Review the legal agreement and be sure to include all providers who may administer VFC vaccines.

VFC Annual Re-enrollment

- The provider population may be identified in several different ways.
- The IIS Refresh link will automatically pull data based on the VFC report described in earlier slides.
- Data can be reported for either one or twelve months.

Provider Population

Provider Population based on patients seen during the previous 12 months. Report the number of children who received vaccinations at your facility, by age group. Only count a child once based on the status at the last immunization visit, regardless of the number of visits made. The following table documents how many children received VFC vaccine, by category, and how many received non-VFC vaccine.

Type of Data Used to Determine Provider Population

IIS ([Refresh](#)) [WIR]
 Medicaid Claims Data
 Provider Encounter Data
 Other :
 Benchmarking
 Doses Administered
 Billing System
 Values represent a single month's worth of data.

Estimates

Please manually enter your estimates.

Estimate the number of children who will receive a vaccination at your health facility by each age group. Each child should only be counted once per 12 month period no matter the number of visits to the facility. Please also indicate the source used to provide this data.

VFC Vaccine Eligibility Categories	# of children who received VFC Vaccine by Age Category			
	<1 Year	1-6 Years	7-18 Years	Total
Enrolled in Medicaid	0	0	0	0
No Health Insurance	0	0	0	0
American Indian/Alaska Native	0	0	0	0
Underinsured in FQHC or deputized facility ¹	0	0	0	0
Total VFC	0	0	0	0

VFC Annual Re-enrollment

If your EHR does not capture client eligibility or if your site had not been consistently reporting this data to the WIR, provider population can be entered manually.

Type of Data Used to Determine Provider Population

IIS ([Refresh](#)) [WIR]
 Medicaid Claims Data
 Provider Encounter Data
 Other :
 Benchmarking
 Doses Administered
 Billing System
 Values represent a single month's worth of data.

Estimates

For the dates between 06/01/2017 and 07/31/2018
Please manually enter your estimates.

Estimate the number of children who will receive a vaccination at your health facility by each age group. Each child should only be counted once per 12 month period no matter the number of visits to the facility. Please also indicate the source used to provide this data.

VFC Vaccine Eligibility Categories	# of children who received VFC Vaccine by Age Category			
	<1 Year	1-6 Years	7-18 Years	Total
Enrolled in Medicaid	2	14	3	19
No Health Insurance	1	1	1	3
American Indian/Alaska Native	1	2	0	3
Underinsured in FQHC or deputed facility ¹	0	1	0	1
Total VFC	4	18	4	26

Non-VFC Vaccine Eligibility Categories	# of children who received non-VFC Vaccine by Age Category			
	<1 Year	1-6 Years	7-18 Years	Total
Insured (private pay/health ins. covers vaccines)	1	13	6	20
Children's Health Insurance Program (CHIP) ²	0	0	0	0
Total Non-VFC	1	13	6	20
Total Patients	5	31	10	46

¹Underinsured includes children with health insurance that does not include vaccines or only covers specific vaccine types. Children are only eligible for vaccines that are not covered by insurance.

In addition, to receive VFC vaccine, underinsured children must be vaccinated through a Federally Qualified Health Center (FQHC) or Rural Health Clinic (RHC) or under an approved deputed provider. The deputed provider must have a written agreement with an FQHC/RHC and the state/local/territorial immunization program in order to vaccinate these underinsured children.

²CHIP - Children enrolled in the state Children's Health Insurance Program (CHIP). The children are considered insured and are not eligible for vaccines through the VFC program. Each state provides specific guidance on how CHIP vaccine is purchased and administered through participating providers.

Previous Continue

VFC Annual Re-enrollment

- The facility information and hours will prepopulate based on the previous year's Re-enrollment application.
- Review and confirm or correct all information, including the displayed hours available for delivery.

WIR
Wisconsin
Immunization
Registry

Training Region 10.7.0

System Monitoring
manage exceptions
check report status
show users
process monitor
manage false names

Data Exchange
exchange data
check status
manage data exchange
vital data exchange
job monitor
view tdglite log
view tdg log
submit hmo data
submit hmo query
copy exchange data
copy hmo data
copy vital data
organizational extract
watch tool

Maintenance
manage schools
manage physicians
manage sites
manage clinicians

Vfc
manage vfc enrollments
vfc report
vfc eligibility report-
dose
vfc dose report-status
vfc billing extract
vfc billing extract status
manage flu prebooking
prebook administration

r/r
home
manage access/account
forms
related links
logout
help desk
training

organization DLE Organization - MLB Clinics • user Melanie Bird • role IR Developer

Vaccines for Children - Delivery & Shipping Information

Facility Name

Facility/Provider: DLE Organization - MLB Clinics

Address:

City: State:

Zip: -

Hours Available for Delivery (Vaccines will be delivered to the Primary Vaccine Coordinator)

	Open	From	To	From	To
Monday	<input type="checkbox"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>
Tuesday	<input checked="" type="checkbox"/>	<input type="text" value="0700"/>	<input type="text" value="1100"/>	<input type="text" value="1200"/>	<input type="text" value="1600"/>
Wednesday	<input type="checkbox"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>
Thursday	<input checked="" type="checkbox"/>	<input type="text" value="0700"/>	<input type="text" value="1100"/>	<input type="text" value="1200"/>	<input type="text" value="1600"/>
Friday	<input type="checkbox"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>
Saturday	<input type="checkbox"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>
Sunday	<input type="checkbox"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>	<input type="text" value="0000"/>

Special Shipping Instructions (35 characters or less)

Do you have any special shipping instructions? (i.e. deliver to front desk only, deliver to side door)

Previous
Save & Submit

VFC Annual Re-enrollment

Almost done! Please remember to immediately print, sign, and return the VFC Acceptance Agreement. Failure to do so will result in the Re-enrollment application being rejected.

WIR
Wisconsin
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Registry

organization DLE Organization - MLB Clinics • user Melanie Bird • role IR Developer

Vaccines for Children - Application Submitted

Almost done!

Your application for Vaccines for Children (VFC) has been submitted successfully. However, before we can approve your application, an acceptance agreement must be signed and returned to your VFC administrator.

Your Acceptance Agreement

You must sign and return this agreement before we can continue to process your application.
[VFC Acceptance Agreement](#) - Click here to download your VFC acceptance agreement.

If you are having trouble accessing your agreement, please be sure to install the latest version of [Adobe Reader](#).
 Your application can be sent via Fax, Mail, or E-mail to:

Fax: (608) 267-9493
 E-mail: vfc@wi.gov

WI Immunization Program / VFC
 1 West Wilson Street, Room 272
 PO Box 2659
 Madison, WI 53701-2659

Application Information

Based on our records, we have determined this application is a: **RENEWAL**

Application ID: 1063
 Application Status: Pending
 Provider Name: DLE Organization - MLB Clinics
 313 Blettner
 MADISON, WI 53718

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**2018 Wisconsin Annual Re-Enrollment
VACCINES FOR CHILDREN PROGRAM PROVIDER AGREEMENT**

FACILITY INFORMATION			
Facility Name: DLE Organization - MLB Clinics			VFC Pin#: 333333
Facility Address: 313 Blettner			
City: MADISON	County: DANE	State: WI	Zip: 53718
Telephone: (608) 266-9691		Fax:	
Shipping Address (if different than facility address):			
City:	County:	State:	Zip:
MEDICAL DIRECTOR OR EQUIVALENT			
<i>Instructions: The official VFC registered health care provider signing the agreement must be a practitioner authorized to administer pediatric vaccines under state law who will also be held accountable for compliance by the entire organization and its VFC providers with the responsible conditions outlined in the provider enrollment agreement. The individual listed here must sign the provider agreement.</i>			
Last Name, First, MI: DIRECTOR, MEDICAL	Title: MD	Specialty: Family Medicine	
License No.: 99999999999999	Medicaid or NPI No.: 99999999	Employer Identification No. (optional):	
<i>Provide Information for second individual as needed:</i>			
Last Name, First, MI:	Title:	Specialty:	
License No.:	Medicaid or NPI No.:	Employer Identification No. (optional):	
VFC VACCINE COORDINATOR			
Primary Vaccine Coordinator Name: PRIMARY COORDINATOR			
Telephone: (608) 266-9691	Email: VFC@COORDINATOR.COM		
Completed annual training: <input type="radio"/> Yes <input checked="" type="radio"/> No	Type of training received:		
Back-Up Vaccine Coordinator Name: BACKUP COORDINATOR			
Telephone: (608) 266-9691	Email: BACKUP@COORDINATOR.ORG		

VFC Annual Re-enrollment

Once you have submitted your printed, signed VFC Acceptance Agreement, check your Re-enrollment status within the “manage sites” information. VFC will update your recertification date once your application has been reviewed and approved.

Maintenance
manage schools
manage physicians
manage sites
manage clinicians
manage schedules

Inventory
barcode reports
manage inventory
manage orders
manage transfers
shipping documents
transaction summary
vaccine usage

Clients
manage client
enter new client
find lead results

Immunizations
manage immunizations

Reports
reminder / recall
check reminder status
request callback
check request status
vfc report
assessment report
check assessment
benchmark report
check benchmark
ad hoc list report
ad hoc count report
ad hoc report status
manage custom letters
gis check status
provider report cards

Mass Vaccination
add mass vaccination
enter new client (mv)

Vfc
vfc report
vfc billing extract
vfc billing extract status
vaccine accountability report
vaccine accountability status

Site Listing Add Site Cancel

Name	Has Inv? or Draws Inv From	Contact Name	Phone
Central City Hospital	YES	Honey Bunch	(222) 222-2222
Eastside Clinic	YES	test test	(999) 999-9999

Basic Information

VFC Information

VFC Status: Active

Public Or Private: Public

Please Specify a Facility Type: Community Health Services Clinic

Specify a Facility Type if Other:

VFC Pin: 999999

VFC Permission: Prebook Pandemic, Pediatric Vaccine, Prebook Flu. Buttons: Remove, Add, Remove All. Adult Vaccine

VFC Pin Type: HepB Birthing Hospital, Tdap Cocoon, University with Outbreak, FQHC. Buttons: Remove, Add, Remove All

Medicaid ID: 999999

VFC Certification Date: 01/25/2017

VFC Recertification Date: 11/08/2017

Contacts

- Vaccine Management Supervisor: Jackie Nelson, jackie.nelson@wi.gov, 608-266-1506
- VFC Coordinator: Lynette Hanson, lynette.hanson@wi.gov, 608-267-5148
- Vaccine Manager: Ashley Meyer, ashley.meyer@wi.gov, 608-266-2346

Contacts

- WIR/VFC Technical Analyst: Melanie Bird, melaniel.bird@wi.gov, 608-267-3699
- WIR Helpdesk: dhswirhelp@dhs.wisconsin.gov, 608-266-9691