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	The State of Wisconsin is an equal opportunity service provider. This letter contains information that affects your benefits. If you need this material in a different format because of a disability or if you need this letter translated or explained in your own language, please call 1-888-256-4563. These services are free.

Important Information about Your Time-Limited
FoodShare Benefits

Our records show that you are not meeting the work requirement for getting ongoing FoodShare benefits and that you have already used one of your three time-limited FoodShare benefit months. If you do not start meeting the work requirement or meet an exemption from the work requirement, you will use up your three time-limited FoodShare benefit months, and your FoodShare benefits will end.

One way that you can meet the work requirement is by taking part in the FoodShare Employment and Training (FSET) program. The FSET program is a free program that can help you build job skills and find employment. If you want to meet the work requirement by taking part in the FSET program, **you must enroll and take part in activities by the start of your third time-limited FoodShare benefit month. Otherwise you will use up your three time-limited benefit months, and your FoodShare benefits will end.**

To enroll in the FSET program or to get answers to your questions about FSET, call your FSET service provider at (608) 123-4567, or go to dhs.wisconsin.gov/foodshare/fset.htm.

If you are age 18 through 49 years old, with no minor children living in your home who are in the same FoodShare household, you may only get up to three months of FoodShare benefits in a 36-month period, unless you meet the work requirement or meet an exemption from the work requirement.

How to Meet the Work Requirement

There are three ways to meet the work requirement:
1. Work at least 80 hours each month.
2. Take part in an allowable work program, such as the FSET program, Wisconsin Works (W-2), or a program under the Workforce Innovation and Opportunity Act (WIOA), at least 80 hours each month.
3. Work and take part in an allowable work program for a combined total of 80 hours each month.

For more information about FSET, go to dhs.wisconsin.gov/foodshare/fset.htm.

Who is Exempt from the Work Requirement?

Some adults do not have to meet the work requirement to get FoodShare benefits and are considered exempt. You may not have to meet the work requirement if any of the following are true:

- You are living with a child under age 18 who is part of the same FoodShare household.
- You are the primary caretaker for a person who cannot care for himself or herself.
- You are the primary caretaker for a child under age 6 who does not live in the home.
- You are physically or mentally unable to work. This includes being homeless long-term. Being homeless long-term means you will not have a regular place to stay for the next 30 nights.
- You are pregnant.
- You are receiving or have applied for unemployment insurance.
- You are taking part in an alcohol or other drug abuse (AODA) treatment or rehabilitation program.
- You are enrolled in an institution of higher learning at least half-time.
- You are age 18 or older attending high school at least half-time.
- You are enrolled in W-2 and complying with W-2 requirements.
- You are working 30 or more hours per week or are earning wages equal to 30 or more hours per week at the federal minimum wage.

If you meet one of the exemptions listed above, you should contact your agency at the number listed on the top of page 1 of this letter to report the exemption and find out what kind of proof is needed.

Questions

If you have questions about this letter or your FoodShare enrollment or if you want to report an exemption, call your agency listed at the top of page 1 of this letter.

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