



After enrolling participants, at a minimum, all FSET agencies are required to offer the following core activities:

- Orientation (can be provided with enrollment),
- On-going assessment, **and**
- Employment Search

"Offer" means that agencies must make these services available to participants. Volunteers may engage in other components as part of their plan for employment without job search. In order to enroll in FSET a participants must volunteer to engage in at least one approved component. FSET enrollment strictly to receive participant reimbursement is not allowable.

#### 4 FSET Participation Process > 4.12 FSET Components

##### Old Text:

~~Components are defined as "activities that meet the requirements of regularly scheduled, structured program activities that generally have assignments". A component, to be accepted and qualify for federal reporting, must entail a certain level of effort by the participants.~~

##### New Text:

Components include activities that offer regularly scheduled, structured participation and generally have assignments. In order for a component's activities, to be accepted and qualify for federal reporting, they must entail a certain level of effort by the participants. Effort is defined as participating in FSET activities for approximately 12 hours/month or more for at least 2 consecutive months.

#### 8 FSET Component Definitions > FSET 8.13 Career Planning and Counseling (CE)

##### New Text:

Report this activity for participants receiving services geared towards assessment of a participant's career interests and guidance in the career planning process.

Examples of activities include:

- Career assessment
- Educational needs assessment
- Career exploration job shadowing
- Reviewing labor market information and training opportunities, and
- Career guidance and counseling
- Technical support to expedite self employment\* success, as long as the volunteer has a realistic and viable goal.

##### \*Self Employment

In general, individuals assigned to this component have sound business ideas but lack the skills to successfully create and implement a plan for successful self employment. Participants receive help to develop their business, create sound financial and marketing plans, access grant and local self employment funds and provide other business support services.

#### 8 FSET Component Definitions > FSET 8.16 Post Secondary Education (PSE) Less Than 2 Years (A1)

##### Old Text:

~~Report this activity if the PSE course of study is six months or more, but less than 2 years. This will typically include the 2-semester certificate or diploma course work offered by local technical college campuses. It does not include work towards an associate degree that normally takes 4 semesters.~~

##### New Text:

Report this activity if the PSE course of study may be completed in 2 months or more, but less than 2 years. This typically includes short term certificates or diplomas that may be earned quickly through a local technical college campus. It does not include work towards an associate degree that normally takes 4 semesters.