

WISCONSIN DEPARTMENT OF HEALTH SERVICES
Division of Health Care Access and Accountability
1 W. Wilson St.
Madison WI 53703

To: FoodShare Wisconsin Employment and Training (FSET) Handbook Users

From: Rich Albertoni, Bureau Director
Bureau of Enrollment Policy and Systems

Re: **FSET Handbook Release 11-04**

Release Date: 09/07/11
Effective Date: 09/07/11

EFFECTIVE DATE

The following policy additions or changes are effective 09/07/11, unless otherwise noted. **Yellow Highlighted** text denotes new text. Text with a strike through it in the old policy section denotes deleted text.

POLICY UPDATES

**8 FSET Component
Definitions > FSET 8.15
Education**

New Text:

Driver's education for a regular driver's license to get to and from work is not an allowable FSET expense. The use of FSET funds to pay for a driver's license is only allowable if driving is a job requirement (i.e. taxi driver, pizza delivery, etc). Paying for a WI ID is an allowable expense.

**8 FSET Component
Definitions > FSET 8.23
Driver's Education (DR)**

Old Text:

Report this activity when a participant is enrolled in a course of study which includes both classroom and behind-the-wheel instruction designed to prepare the student to pass the WI Driver's License Examination. ~~This activity may also be used to reflect those hours a participant attends classes in order to have a Driver's License reinstated.~~

This component has been federally approved and will be counted for *FSET* reports. **FSET funds can be used to pay for this activity.**

New Text:

Report this activity when a participant is enrolled in a course of study which includes both classroom and behind-the-wheel instruction designed to prepare the student to pass the WI Driver's License Examination.

This component has been federally approved and will be counted for FSET reports. **Paying for a regular driver's license to get to and from work is not allowable. The use of FSET funds to pay for a driver's license is only allowable if driving is a job requirement (i.e. taxi driver, pizza delivery, etc). Paying for a WI ID is an allowable expense. FSET funds can be used to pay for this activity if driving is a required job duty.**

**8 FSET Component
Definitions > FSET 8.45
Work Experience (NON
ABAWDs)/Workfare
(ABAWDs) (WX)> 8.45.2**

New Text:

The Transitional Jobs Demonstration Project (TJDP) was created by the Department of Children and Families (DCF) in the 2009-11 Biennial Budget Act (2009 Wisconsin Act 28) to help thousands of people across the state gain skills and

Transitional Jobs

re-enter the workforce.

By providing job training and job experience, transitional jobs create more financial security for families and improve the state's economy. The Transitional Jobs Demonstration Project offers new job opportunities for people across Wisconsin to build a career, provide more financial security for families, and create a brighter future for them and their children.

Co-enrollment in FSET and the Transitional Jobs Demonstration Project is not only allowable but can be advantageous to participants. Accessing complimentary services typically increases the likelihood of obtaining employment. Eligibility for child care subsidies may be available for Transitional Jobs participants who co-enroll in FSET for work experience.

According to DCF policy, subsidized jobs in the Transitional Jobs Demonstration Project (TJDP) are not considered to be an approved activity for Wisconsin Shares eligibility.

Wisconsin statutes s. 49.155 (1m), Stats. Allows child care assistance payments to parents participating in a work experience component of the FoodShare Employment and Training Program.

Therefore, child care subsidies may be paid to a TJDP participant who is co-enrolled in TJDP & FSET, with the subsidized transitional job serving as the work experience component of their FSET participation.

FSET funds can be used to pay for administrative expenses incurred by the FSET agency as a result of this activity. Subsidizing wages of the participant is not an allowable expense and are funded through the TJDP.