

WISCONSIN DEPARTMENT OF HEALTH SERVICES
Division of Health Care Access and Accountability
1 W. Wilson St.
Madison WI 53703

To: FoodShare Wisconsin Handbook Users

From: Rich Albertoni, Bureau Director
Bureau of Enrollment Policy and Systems

Re: **FS Handbook Release 10-04**

Release Date: 09/27/10
Effective Date: 09/27/10

EFFECTIVE DATE

The following policy additions or changes are effective 09/27/10, unless otherwise noted. **Yellow text denotes new text. Text with a strike through it in the old policy section denotes deleted text.**

POLICY CLARIFICATIONS

1 General Program Requirements > 1.2 Verification > 1.2.3 Nonfinancial Verification > 1.2.3.2 Social Security Numbers Verification

New Text:

1.2.3.2 Social Security Numbers Verification

7 CFR 273.2(f)(1)(v)

Social Security Numbers, or proof that application has been made for a SSN, must be provided for all household members applying for FS, including newborns. Do not deny benefits pending issuance of a SSN if you have documented a SSN application was made. Failure to provide a SSN or proof of application for a SSN will result in denial of FS benefits for that individual.

Workers receive an alert when a SSN entered in CARES \does not match the SSN verified by the Social Security System (WTPY). In such cases, verify if possible with a third party source and contact the Social Security Administration.

If the agency determines that a food unit member has refused to provide or apply for a SSN, that individual is ineligible to participate in FoodShare Wisconsin.

Exception for newborns: See [3.13.1.2 SSN Requirements](#).

3 Nonfinancial Requirements > 3.12.1 Citizenship and Immigration Status>

New Text:

To meet the citizenship or qualifying alien requirement for FS, a person must be one of the following:

1. A citizen of the US which is defined as a person:
 - a. who was born in the US. Geographically, the US is the continental US, Alaska, Hawaii, Puerto Rico, US Virgin Islands, and Northern Mariana Islands, including Guam, or
 - b. who is a naturalized citizen of the US
2. A person born outside of the U.S. to, or adopted by, at least one U.S. citizen. They are sometimes referred to as a "derivative citizen."
3. A non-citizen with a qualifying immigration status.

Note: Effective 10/1/10, all Puerto Rican Birth Certificates issued before 07/1/10 are invalid. Ongoing recipients of IM programs from Puerto Rico do not need to submit new, valid birth certificates. However, all Puerto Rican Birth Certificates submitted by applicants must have been issued after 07/1/10.

4 Financial Requirements >
 4.3 Income > 4.3.3 Farming
 and Other Self Employment
 Income> 4.3.3.6 Anticipating
 Earnings>
 4.3.3.6.3 Self-Employed
 Child Care Provider

New Text:

Effective from July 1, 2010 - June 30, 2011

TIER 1	TIER 2
Breakfast \$1.19 Lunch or Supper \$2.22 Supplement (snacks) \$0.66	Breakfast \$0.44 Lunch or Supper \$1.34 Supplement (snacks) \$0.18

“Disaster FoodShare Benefits” was changed to “DSNAP” throughout this section.

5 Specific Programs > 5.3.1
 Disaster Supplemental
 Nutrition Assistance
 Program (DSNAP) For
 Victims Of Natural Disasters

New Text:

5.3.1.3 **DSNAP** Verification Requirements

Applicant’s Information	Status	Suggested ways to verify
Identity	Mandatory	<ul style="list-style-type: none"> • Photo ID Two documents that verify identity and <i>residency</i> • A signed affidavit from a collateral contact attesting to the identity of the applicant. • For additional sources of verification see 1.2.6.1 Required Verification to Determine Eligibility
Residency	When Possible	Utility bills, tax bills, insurance policies, driver’s licenses, other ID with <i>address</i> , bills, or other documents that establish the applicant’s home or work address.
Household Composition	If questionable	After taking the application, ask applicant to orally list the names, ages, and birthdates of all household members.
Loss or inaccessibility of liquid resources or of income	Where possible	Obtain a list of banks that were closed due to the disaster and compare with damage maps. Remember that in this day of ATM cards and electronic transmission, few liquid resources are truly inaccessible.
Food Loss	If questionable	Check with the power company. Note: A power outage lasting over 4 hours can cause food spoilage.

8 Appendix > 8.1 Tables > 8-1-1 Income Limits

New Text:

8.1.1 Income Limits

No change from FFY 2010

8 Appendix > 8.1 Tables > 8.1.3 Deductions

New Text:

8.1.3 Deductions

This table is effective 10/01/10

Deduction Type	Amount
Standard	
For AGs with 1-3 people	\$142
For AGs with 4 people	\$153
For AGs with 5 people	\$179

For AGs with 6 or more people	\$205
Dependent Care	Use total monthly costs.
Shelter and Utility Allowances	
Shelter Maximum	\$458
HSUA (Heating Standard Utility Allowance)	\$433
LUA (Limited Utility Allowance)	\$299
EUA (Electric Utility Allowance)	\$135
PUA (Phone Utility Allowance)	\$33
WUA (Water or Sewer Utility Allowance)	\$63
	\$15
TUA (Trash Utility Allowance)	\$27
FUA (Cooking Fuel Utility Allowance)	
Medical Allowance	Expenses over \$35