

FORWARDHEALTH PRIOR AUTHORIZATION DRUG ATTACHMENT FOR LIPOTROPICS, OMEGA-3 ACIDS INSTRUCTIONS

ForwardHealth requires certain information to enable the programs to authorize and pay for medical services provided to eligible members.

Members of ForwardHealth are required to give providers full, correct, and truthful information for the submission of correct and complete claims for reimbursement. Per Wis. Admin. Code § DHS 104.02(4), this information should include, but is not limited to, information concerning enrollment status, accurate name, address, and member ID number.

Under Wis. Stat. § 49.45(4), personally identifiable information about program applicants and members is confidential and is used for purposes directly related to ForwardHealth administration such as determining eligibility of the applicant, processing prior authorization (PA) requests, or processing provider claims for reimbursement. Failure to supply the information requested by the form may result in denial of PA or payment for the service.

PA requests for Lipotropics, Omega-3 Acids submitted by fax or by mail require the use of this form. If necessary, attach additional pages if more space is needed. Refer to the applicable service-specific publications for service restrictions and additional documentation requirements. Provide enough information for ForwardHealth to make a determination about the request.

INSTRUCTIONS

Prescribers are required to complete and sign the Prior Authorization Drug Attachment for Lipotropics, Omega-3 Acids form, F-00162. Pharmacy providers are required to use the Prior Authorization Drug Attachment for Lipotropics, Omega-3 Acids form to request PA by submitting a PA request on the ForwardHealth Portal, by fax, or by mail. Prescribers and pharmacy providers are required to retain a completed copy of the form.

Providers may submit PA requests on a PA drug attachment form in one of the following ways:

- For requests submitted on the ForwardHealth Portal, pharmacy providers can access www.forwardhealth.wi.gov/.
- For PA requests submitted by fax, pharmacy providers should submit a Prior Authorization Request Form (PA/RF), F-11018, and the appropriate PA drug attachment to ForwardHealth at 608-221-8616.
- For PA requests submitted by mail, pharmacy providers should submit a PA/RF and the appropriate PA drug attachment to the following address:

ForwardHealth
Prior Authorization
Ste 88
313 Blettner Blvd
Madison WI 53784

The provision of services that are greater than or significantly different from those authorized may result in nonpayment of the billing claim(s).

SECTION I – MEMBER INFORMATION

Element 1: Name – Member

Enter the member's last name, first name, and middle initial. Use Wisconsin's Enrollment Verification System to obtain the correct spelling of the member's name. If the name or spelling of the name on the ForwardHealth ID card and the Enrollment Verification System do not match, use the spelling from the Enrollment Verification System.

Element 2: Member ID Number

Enter the member ID. Do not enter any other numbers or letters. Use the ForwardHealth card or the Enrollment Verification System to obtain the correct member ID.

Element 3: Date of Birth – Member

Enter the member's date of birth in mm/dd/ccyy format.

SECTION II – PRESCRIPTION INFORMATION

Element 4: Drug Name

Enter the drug name.

Element 5: Drug Strength

Enter the strength of the drug listed in Element 4.

Element 6: Date Prescription Written

Enter the date the prescription was written.

Element 7: Directions for Use

Enter the directions for use of the drug.

Element 8: Name – Prescriber

Enter the name of the prescribing provider.

Element 9: National Provider Identifier – Prescriber

Enter the prescribing provider's 10-digit National Provider Identifier.

Element 10: Address – Prescriber

Enter the address (street, city, state, and zip+4 code) of the prescriber.

Element 11: Phone Number – Prescriber

Enter the phone number, including area code, of the prescriber.

SECTION III – CLINICAL INFORMATION (Required for all PA requests.)

Prescribers are required to complete Section III and either Section IIIA or Section IIIB before signing and dating the Prior Authorization Drug Attachment for Lipotropics, Omega-3 Acids form.

Element 12: Diagnosis Code and Description

Enter the appropriate and most specific International Classification of Diseases diagnosis code and description most relevant to the drug requested. The International Classification of Diseases diagnosis code must correspond with the International Classification of Diseases description.

Element 13

Check the appropriate box to indicate whether or not the member is 18 years of age or older.

Note: A copy of the member's current lipid panel report within the past 60 days must be submitted with all PA requests.

Element 14

Enter the member's most recent lipid panel, including the date the panel was taken, total cholesterol, high-density lipoprotein (HDL) cholesterol, low-density lipoprotein (LDL) cholesterol, and triglyceride levels in the space provided.

SECTION IIIA – CLINICAL INFORMATION FOR SEVERE HYPERTRIGLYCERIDEMIA (500 MG/DL OR GREATER) ONLY

Element 15

Check the appropriate box to indicate whether or not the member's triglyceride level has ever been 500 mg/dL or greater. If yes is checked, list the member's highest triglyceride level and test date in the space provided.

Element 16

Check the appropriate box to indicate whether or not the member has taken the maximum dose of a preferred omega-3 acid **for at least four consecutive months** and failed to achieve at least a 30 percent decrease in triglyceride level from baseline. If yes is checked, provide the name of the preferred omega-3 acid taken and list the dates the preferred omega-3 acid was taken and the daily dose, the member's baseline triglyceride level prior to starting the preferred omega-3 acid and the date the test was taken, and the member's triglyceride levels during treatment with the preferred omega-3 acid and the test dates in the spaces provided.

SECTION IIIB – CLINICAL INFORMATION FOR ATHEROSCLEROTIC CARDIOVASCULAR DISEASE (ASCVD) RISK REDUCTION ONLY

Note: A copy of the member’s medical records must be submitted with the initial PA request.

Element 17

Check the appropriate box to indicate whether or not the member is currently taking a maximized statin regimen. If yes is checked, list the member’s current maximized statin regimen, including the drug name, drug strength, dosing regimen, and start date. Check the appropriate box to indicate whether or not the member has taken the maximized statin regimen **for at least three consecutive months** with failure to reach a triglyceride level of less than 150 mg/dL. Check the appropriate box to indicate whether or not the member will continue to take the maximized statin regimen along with the requested non-preferred lipotropic, omega-3 acid.

Element 18

Check the appropriate box to indicate whether or not the member has clinical ASCVD. If yes is checked, check all of the boxes that apply to the member’s condition.

Element 19

Check the appropriate box to indicate whether or not the member has diabetes mellitus. If yes is checked, check the appropriate box(es) to indicate whether the member has any of the stated ASCVD risk factors. Check all risk factors that apply.

SECTION IV – AUTHORIZED SIGNATURE

Element 20: Signature – Prescriber

The prescriber is required to complete and sign this form.

Element 21: Date Signed – Prescriber

Enter the month, day, and year the form was signed in mm/dd/ccyy format.

SECTION V – ADDITIONAL INFORMATION

Element 22

Indicate any additional information in the space provided. Additional diagnostic and clinical information explaining the need for the drug requested may be included here.