

Wisconsin AIDS Drug Assistance Program (ADAP) Exception Report

The AIDS Drug Assistance Program (ADAP) and Insurance Assistance Program (IAP) provide health insurance premium payment assistance to many clients across Wisconsin.

The ADAP/IAP will **only** pay Silver Plan premiums (no other metal levels), and require that advanced premium tax credits **must** be taken in order for the ADAP/IAP to cover the cost of the monthly premium.

Please use this exception report if you are a client who has a Silver Plan through the Affordable Care Act (ACA) Insurance Marketplace, and were **not** granted advanced premium tax credits.

If you signed up or re-enrolled for an ACA Silver Plan and were **not** granted advanced premium tax credits, it might be for one or more of the following reasons:

- You are eligible for insurance through your employer and did not take it;
- You have not reported a life change (for example; marriage, divorce, birth or adoption of a child, change in household income, etc.) to the ACA Insurance Marketplace;
- You have not sent in paperwork requested by the ACA Insurance Marketplace;
- You have not filed your taxes (if you are exempt from filing taxes, please let us know);
- You are above 400% of the Federal Poverty Level and do not qualify for tax credits; or
- Other less common reasons.

If you are **not** eligible for advanced premium tax credit on your Silver Plan, you *may* still be eligible for ADAP/IAP to pay for your monthly health insurance premium by providing more information.

Please explain why you are not receiving advanced premium tax credits:

Please answer and initial next to all of the following questions and statements that apply to your situation to confirm that you have reviewed the above information.

1. If you were offered insurance through your employer and did not enroll, ADAP/IAP needs more information.

Please explain why you did not enroll in the insurance offered through your job and provide the cost of the monthly premium:

I agree to sign up for the insurance coverage offered by my employer at the next available enrollment period.

Initial here

2. If you are not receiving tax credits on your Silver Plan for not reporting a life change to the ACA Insurance Marketplace, you need to provide that information to the Marketplace.

I agree to provide the ACA Insurance Marketplace any information requested to begin receiving the tax credits and report the updated premium amount to ADAP/IAP.

Initial here

3. If you are not receiving tax credits on your Silver Plan because you did not file taxes (initial the items that apply to your situation):

I am exempt from filing taxes.

Initial here

I agree to file any taxes due to the federal government before the next ADAP/IAP recertification period in April. Once your taxes are filed contact the ACA Insurance Marketplace to let them know so you can begin receiving tax credits. Be sure to report the updated premium amount to ADAP/IAP.

Initial here

I agree to provide ADAP/IAP with a copy of my tax return along with my recertification materials.

Initial here

If you do not agree to file a tax return, in the past or present, ADAP/IAP may be unable to pay your monthly health insurance premium through the ACA Insurance Marketplace.

4. If you are not receiving tax credits because your income is over 400% of the Federal Poverty Level, please provide proof of income along with this form.

Federal funds from the Ryan White HIV/AIDS Program support the Wisconsin ADAP/IAP. Federal law states all Ryan White funds are to be used as the "payer of last resort." This means if you are using Ryan White services (like ADAP/IAP) but are eligible for health insurance, you must enroll in health insurance before any Ryan White funds can be used to assist you.

If Wisconsin ADAP does not have enough funds to meet client need at any point in the future, people who refuse to enroll in health insurance they are eligible for will be the first to have their ADAP assistance suspended or cancelled.

By signing the form below, I understand that I am not eligible for advanced premium tax credits, and I may risk losing my insurance premium assistance through ADAP/IAP at some point:

Last Name	First Name	Birth Date (mm/dd/yyyy)
SIGNATURE – Applicant		Date Signed

If ADAP/IAP has any follow-up questions, what is the best telephone number and time to reach you?

Telephone number (include area code)	Time (include a.m. or p.m.)
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Return completed form to Wisconsin ADAP by U.S. mail, email or fax:

Mailing Address:
Division of Public Health
Attn: ADAP
PO Box 2659
Madison, WI 53701

Fax Number: 608-266-1288
Email: DHSDPHADAP@dhs.wisconsin.gov
Or if you have questions call: 800-991-5532

ADMINISTRATIVE USE ONLY		
Date: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Initial Here	Comments