

Wisconsin AIDS Drug Assistance Program (ADAP) Exception Report

The AIDS Drug Assistance Program (ADAP) and Insurance Assistance Program (IAP) provide insurance premium payment assistance to many clients.

- Use this exception report if you are a client who has a Silver Plan through the Affordable Care Act (ACA) Insurance Marketplace. The ADAP/IAP will *only* pay Silver Plan premiums (no other metal levels).
 - ADAP/IAP requires that tax credits be taken on Silver Plans in order for the ADAP/IAP to cover the cost of the monthly premium.

If you signed up or re-enrolled for an ACA Silver Plan and were not granted tax credits it might be for one or more of the following reasons:

- You are eligible for insurance through your employer and did not take it;
- You have not reported a life change (for example; marriage, divorce, birth or adoption of a child, change in household income, etc.) to the ACA Insurance Marketplace;
- You have not filed your taxes (if you are exempt from filing taxes, please let us know);
 - The ACA requires all Americans to have health insurance or pay a fine when they file their taxes. The fine increases each year: from 2% of income (or \$325 per adult, whichever is higher) in 2015 to 2.5% of income (or \$695 per adult) in 2016. *ADAP will not cover the cost of the fine;*
- You are above 400% of the Federal Poverty Level and do not qualify for tax credits; or
- Other less common reasons.

If you are not eligible for a tax credit on your Silver Plan, you *may* still be eligible for ADAP/IAP to pay for your monthly health insurance premium by providing more information.

Please explain why you are not receiving tax credits

Please answer and initial next to all of the following questions and statements that apply to your situation to confirm that you have reviewed the above information. By initialing you understand there may be consequences if you have not met the terms above.

1. If you were offered insurance through your employer and did not enroll, there may be consequences in the future. ADAP/IAP needs more information.

Please explain why you did not enroll in the insurance offered through your job and provide the cost of the monthly premium:

I agree to sign up for the insurance coverage offered by my employer at the next available enrollment period.

Initial here

2. If you are not receiving tax credits on your Silver Plan for not reporting a life change to the ACA Insurance Marketplace, you need to provide that information to the Marketplace.

I agree to provide the ACA Insurance Marketplace any information requested to begin receiving the tax credits and report the updated premium amount to ADAP/IAP.

Initial here

3. If you are not receiving tax credits on your Silver Plan because you did not file taxes (initial the items that apply to your situation):

_____ I am exempt from filing taxes.
 Initial here

_____ I agree to file any taxes due to the federal government before the next ADAP/IAP recertification period in April. Once your taxes are filed contact the ACA Insurance Marketplace to let them know so you can begin receiving tax credits. Be sure to report the updated premium amount to ADAP/IAP.
 Initial here

_____ I agree to provide ADAP/IAP with a copy of my tax return along with my recertification materials.
 Initial here

If you do not agree to file a tax return, in the past or present, ADAP/IAP may be unable to pay your monthly health insurance premium through the ACA Insurance Marketplace.

4. If you are not receiving tax credits because your income is over 400% of the Federal Poverty Level, please provide proof of income along with this form.

If ADAP/IAP has follow-up questions, what is the best telephone number and time to reach you?

Telephone number (include area code)	Time (include a.m. or p.m.)
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Federal funds from the Ryan White HIV/AIDS Program support the Wisconsin ADAP/IAP. Federal law states all Ryan White funds are to be used as the "payer of last resort." This means if you are using Ryan White services (like ADAP/IAP) but are eligible for health insurance, you must enroll in health insurance before any Ryan White funds can be used to assist you.

- If Wisconsin ADAP does not have enough funds to meet client need at any point in the future, people who refuse to enroll in health insurance they are eligible for will be the first to have their ADAP assistance suspended or cancelled.

Please initial the following if you would like to continue receiving insurance assistance through the ADAP/IAP:

_____ I request to continue receiving assistance from Wisconsin ADAP/IAP.
 Initial here

All clients completing this form are required to read and acknowledge by initialing the following:

_____ I understand that it is my choice not to enroll in health insurance, not to update the ACA Insurance Marketplace with information requested, not to file tax increases, and that by doing so I may risk losing my ADAP/IAP assistance at some point in the future.
 Initial here

Last Name	First Name	Birth Date (mm/dd/yyyy)
SIGNATURE		Date Signed

Return completed form to Wisconsin ADAP by U.S. mail or fax:

Mailing Address
 Division of Public Health
 Attn: ADAP
 PO Box 2659
 Madison, WI 53701

Fax Number: 608-266-1288

Or if you have questions call: 1-800-991-5532

ADMINISTRATIVE USE ONLY		
Date: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Initial Here	Comments