

WISCONSIN EMS TRAINING RECORD
NCCP FIRST RESPONDER REFRESHER REQUIREMENTS
[2018-2020 License Renewal](#)

Name	License Number
------	----------------

Continuing education is a personal responsibility.

This document is a tool to assist EMT license renewal using the [First Responder National Continued Competency Program](#) for renewal of a Wisconsin EMS First Responder certification.

For the 2018-2020 license renewal, all education requirements must be completed between July 1, 2016, and June 30, 2018. Flexible continuing education may be obtained through various formats, but needs to be documented as completed education and training between July 1, 2016 and June 30, 2018, and must meet requirements of Administrative Code DHS 110.07.

The completed form must accompany the submission of the renewal application to the E Licensing system to verify completion of renewal education course(s).

It is highly suggested that Flexible continuing education be obtained through any of the following:

- Courses approved by the Commission on Accreditation for Pre-Hospital Continuing Education ([CAPCE](#)) (F1, F2, F5).
- Conferences sponsored by recognized Wisconsin organizations or hospitals.
- Pre-approved in-house training approved by the EMS office and EMS service medical director.

Document the 18 hours of continuing education that meet the suggested course requirements below, add additional sheets if necessary.

Topic/Course Name	Date of Completion July 1, 2016-June 30, 2018	Hours
CPR		
Airway, Respiration and Ventilation		1.0
Suggested course(s):		
<ul style="list-style-type: none"> • Ventilation – 0.5 hour • Oxygenation – 0.5 hour 		
List actual course(s) taken below:		

Name	License Number
-------------	-----------------------

Topic/Course Name	Date of Completion July 1, 2016-June 30, 2018	Hours
-------------------	--	-------

Operations		1.0
<ul style="list-style-type: none"> • Field Triage I Disaster/MCIs – 0.5 hour • EMS Provider Hygiene, Safety, and Vaccinations – 0.25 hour • EMS Culture of Safety – 0.25 hour 		

<u>Weapons of Mass Destruction/Preparedness</u>		2.0

Local		4.0
<p>The local or state competency component requires 4 hours of education. The requirements are developed at either the local EMS level or may be specified by the State EMS Office, EMS region directors (if applicable), or agency level administrators (for example; Training Officers and/or Medical Directors).</p> <p>If there is no specific state or local requirements, the required hours are considered flexible content. You may use any state or CAPCE approved EMS–related education to fulfill the requirements, 4 hours of distributive learning maybe applied in this section.</p> <p>List actual course(s) taken below:</p>		

Individual		4.0
<p>The individual component requires 4 hours of education, which are considered flexible content. You may use any state or CAPCE approved EMS–related education to fulfill this requirements.</p> <p>List actual course(s) taken below:</p>		

Name	License Number
------	----------------

The Department of Health Services, EMS Section will be conducting audits of the renewal process. If you are selected for an audit, you must provide all requested, required documentation. Failure to provide the requested, required documentation will result in the suspension or revocation of your EMS Provider license or certification.

Indicated by the signatures below, I certify that I have completed all the above continuing education requirements and that I have maintained documentation, as required.

SIGNATURE - Applicant

Date

SIGNATURE - Service Director

(Print Name)

Date

SIGNATURE - Service Medical Director

(Print Name)

Date