



Scott Walker
Governor

Kitty Rhoades
Secretary

State of Wisconsin
Department of Health Services

FORWARDHEALTH

PROVIDER SERVICES
313 BLETTNER BLVD
MADISON WI 53784

Telephone: 800-947-9627
TTY: 711 or 800-947-3529

www.forwardhealth.wi.gov

**ENROLLMENT CRITERIA
For Providers
Express Enrollment of Pregnant Women, Children, and Individuals
Requiring Family Planning-Only Services in BadgerCare Plus**

State and federal laws allow pregnant women, children, and individuals who need Family Planning-Only Services to be temporarily enrolled in BadgerCare Plus. Under these laws, certain qualified providers are allowed to temporarily enroll pregnant women, children, and individuals who need Family Planning-Only Services using the BadgerCare Plus Express Enrollment tool based on preliminary information about family size and income.

To be qualified to enroll pregnant women, children, and individuals who need Family Planning-Only Services in BadgerCare Plus, providers must meet the criteria under Items 1 through 3 below:

1. Be certified as a Medicaid provider under ch. DHS. 105, Wis. Admin. Code; **and**
2. Provide one or more of the following services:
 - (a) Outpatient hospital services
 - (b) Rural health clinic services; or
 - (c) Clinic services (furnished by or under the direction of a physician, without regard as to whether the clinic itself is administered by a physician); **and**
3. Receive funding or participate in a program under:
 - (a) A migrant health center or community health center program (under Section 330 of the Public Health Service Act);
 - (b) A maternal and child health services block grant program (Title V of the Social Security Act);
 - (c) Title V of the Indian Health Care Improvement Act;
 - (d) The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) under section 17 of the Child Nutrition Act of 1966;

- (e) The Commodity Supplemental Food Program under section 4(a) of the Agriculture and Consumer Protection Act of 1973;
- (f) A state perinatal program (defined for this purpose as a physician, nurse practitioner, certified nurse midwife, family planning clinic, outpatient hospital, or other clinic that provides prenatal medical care or family planning services to Wisconsin Medicaid members);
- (g) An Indian Health Service or a health program or facility if it is operated by a tribe or tribal organization under the Indian Self-Determination Act (Public Law 93-638).

Application

The enrollment application is available through the Express Enrollment link on your secure provider Portal account at www.forwardhealth.wi.gov/.

The Security Administrator is any individual the provider designates as the authorized representative to establish online access for the provider.

Applicants must complete all fields, except as follows:

- The name of the individual completing the form is not required if it is the same as the Security Administrator.
- The additional site information is not required if the primary site is the only location.

Note: Providers should use a group billing/provider number, whenever possible. Separate applications are not required for satellite locations nor individual providers within a clinic.

Notification

The Department will notify applicants of approvals or denials in writing. Once your application is approved, we will send you two letters:

- The first will be your approval letter which will provide you with a partner/provider number that identifies you as qualified to use the Express Enrollment tool to temporarily enroll pregnant women, children, and individuals who need Family Planning-Only Services in BadgerCare Plus.
- Your Security Officer will receive an e-mail that will include a one-time use PIN. Once your Security Officer receives the PIN, he or she will be able to log in and set up administrative rights for individuals in your agency to begin using the BadgerCare Plus Express Enrollment application on the ACCESS for Partners and Providers Web site. You will also receive information about where to find instructional materials and information you will need to begin using BadgerCare Plus Express Enrollment.

Providers may not temporarily enroll pregnant women, children, and individuals who need Family Planning-Only Services in BadgerCare Plus without written approval from the Department.

Note: Qualified providers may not temporarily enroll anyone in BadgerCare Plus on or after the day their certification as a BadgerCare Plus or Medicaid provider ends.

Please call Provider Services at (800) 947-9627 if:

- You have questions about the enrollment process or
- Your application is approved, but you do not receive your PIN within seven days following the receipt of your first letter containing your partner/provider number.

F-11317 (11/13)