### FORMULA TO DETERMINE AMOUNT OF INCOME AVAILABLE TO PAY FOR ROOM & BOARD IN SUBSTITUTE CARE

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Today's Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Total income from all sources</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Discretionary Income <em>(Not less than $65)</em></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>4</td>
<td>Health Insurance premium, which the person pays out of pocket</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>6</td>
<td>Out of pocket medical / remedial expenses</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>8</td>
<td>Special exempt income</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>10</td>
<td>Family Maintenance Allowance</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>12</td>
<td>Spousal income allocation</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>14</td>
<td>Cost share or Spenddown obligation</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Difference</td>
<td>$ -</td>
</tr>
<tr>
<td>16</td>
<td>Actual cost of Room and Board</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Difference</td>
<td>$ -</td>
</tr>
</tbody>
</table>

If line 17 is a positive number, the participant has enough funds to pay for room and board in the facility.

If line 17 is a negative number, the participant does not have sufficient funds to pay entire room and board costs.
INSTRUCTIONS

1. Total income from all sources
   • Resident's income from line A-10 of COP-DIA form (F-29314), or
   • For Group A--amount from line 4 of F-20919
   • For Group B and Group C--from CARES screen ECSC or from Spousal
     Impoverishment Income Allocation Worksheet, Section C, Line 1
   *Note: Certain income sources that may have been disregarded in CARES (for example,
   VA Aid and Attendance) must be added back here under TOTAL Income.

2. Discretionary Income (not less than $65, or more, as defined in the county's COP plan)

3. Difference between line 1 and line 2.

4. Health insurance premium (must be out of pocket from this participant's income; i.e., if spouse is
   paying the premium, do not use this deduction). Includes MAPP premium, if applicable.

5. Difference between line 3 and line 4

6. Out of pocket medical / remedial expenses
   • For all Group A
   • For Group B--from line 19 of the Model Referral Form or CARES Screen ECSC
   • For Group C married only--from line 20a of the Model Referral Form or Spousal
     Income Allocation Worksheet, Section C, Line 10
   • For Group C single, enter $0.00

7. Difference between line 5 and line 6

8. Special exempt income, if applicable: for Group A, obtain this amount from the participant or ESS;
   for all Group B and Group C married--from CARES ECSC screen; for Group C single--from CARES
   ECED screen.

9. Difference between line 7 and 8
   • For Group A--skip to line 15 and enter this amount on line 15
   • For Group B and Group C--enter amount here and continue to line 10

10. Family Maintenance Allowance, if applicable--from CARES ECSC screen

11. Difference between line 9 and line 10

12. Spousal income allocation--if applicable, for Group B or Group C, from Spousal Income Allocation Worksheet,
    Section C, line 4)

13. Difference between line 11 and line 12

14. Cost Share or Spenddown obligation
   • For all Group B from CARES ECSC screen
   • For Group C married only--amount from line 11, Spousal Income Allocation Worksheet
   • For Group C single--Spenddown obligation from CARES ECED

15. Difference between line 13 and line 14

16. Actual cost of room and board in the facility (amount facility charges this resident for room and board). See
    BALTC memo dated 05/15/2003 regarding Special Housing Amount for waiver participants.

17. Subtract line 16 from line 15
   • If amount on line 17 is a positive number, the participant has enough funds to pay for
     room and board in the facility. The participant pays only the room and board amount and
     keeps any remaining funds.
   • If the amount on line 17 is a negative number, the participant does not have sufficient
     funds to pay entire room and board costs. Another, non-waiver, funding source must be
     used to supplement the participant payment.