

Children's Long-Term Support Functional Screen Teleconference

Bureau of Children's Services
Division of Medicaid Services
April 20, 2023



Agenda

Children's Long-Term Support (CLTS) Functional Screen (FS) Rescreen Essentials

- Rescreen coordination across programs during Unwinding
- Resources
- Next steps

Teleconference Information

Accessing teleconference materials

- We will send GovDelivery message with a copy of the PowerPoint.
- We will post a recording of this teleconference on our [Vimeo](#) site.

CLTS FS Rescreens

Mary Schlaak Sperry

Rescreens and the CLTS FS

- CLTS FS determines functional eligibility initially and then once per year for multiple programs (CLTS Program, Children's Community Options Program (CCOP), Comprehensive Community Services (CCS)).
- Functional screen redeterminations for Katie Beckett Medicaid align with diary date for disability review.
- CLTS FS determines multiple levels of care and target groups for children required for program eligibility.
- All screeners screen for all programs.

What is a Rescreen?

- A rescreen/recertification/redetermination screen is required every 12 months (for CLTS and CCOP) for as long as a child is enrolled in most long-term support program.
- This is needed to verify that the child **continues** to meet an institutional level of care needed for long-term care program eligibility.
- Rescreens were placed on hold as of March 2020 due to the continuous enrollment requirements for Medicaid under the Families First Coronavirus Response Act (FFCRA).

Rescreens Resume

- Rescreens via the CLTS FS for CLTS and CCOP will resume June 2023, per the child's level of care (LOC) end date.
- Children with a LOC end date in June will have a rescreen completed in June and so forth.
- Katie Beckett Medicaid will also resume rescreens in June.
- You can begin to prepare for a rescreen prior to the month due.
- CCS has continued to rescreen during the public health emergency (PHE).

Level of Care (LOC) End Dates

Temporary Allowance

Extend LOC end dates by one year

FSs for CLTS Program were not completed

Routine Operations

- First LOC end dates after the end of the PHE are in June
- One FS per participant per year
- Due on level of care end date in [Eligibility and Enrollment Streamlining \(EES\) System](#)
- Confirm enrollment in Medicaid (MA) healthcare program

Identifying a Rescreen


Determined On:
03/13/2023

Screen Status:
Active

Work with the existing screen:

EDIT SCREEN


Screen Begin Date:

MM/DD/YYYY 


Create screen for Children's LTS:

INITIAL SCREEN **RESCREEN**

Current Screen Reports:

FS w/Eligibility Report 

VIEW

 Print NFE Results

Work with the history screen:

VIEW HISTORY

Utilities:


TRANSFER **ARCHIVE**

CLTS FS Rescreen Completion

All screeners are certified via the certified screener training. This means all screeners should:

- Follow the children's FS clinical instructions to complete a CLTS FS for every child
- Coordinate rescreen with CCS/CLTS county partners/Katie Beckett MA
- Verify information input if partner agency is involved
- Share eligibility results with partners agencies

Identifying Agencies Involved

Children's LTS Screen 

Assigned To:
State of Wisconsin

Screener Name:
Medford, Colleen
colleen.medford@dhs.wisconsin.gov


Determined On:
08/25/2021

Screen Status:
Active

Work with the existing screen:

[EDIT SCREEN](#)


Screen Begin Date:




Create screen for Children's LTS:

[INITIAL SCREEN](#) [RESCREEN](#)

Current Screen Reports:



[VIEW](#)

 [Print NFE Results](#)

Work with the history screen:

[VIEW HISTORY](#)

Rescreen Completion

- Review individual information closely
- Update diagnosis page as needed
- List current medical providers (primary care provider (PCP) and specialists)
- Mental health
 - ◆ Time-frames
 - Behavior look back and ahead is six months
 - Suicidality look back is 12 months
 - ◆ Behavior Interventions Module 5.4

Rescreen Completion

- Instrumental activities of daily living (IADL)/activities of daily living (ADL)
 - ◆ Look back and ahead is 12 months
 - ◆ Review examples on IADL/ADL chart Module 6
 - ◆ Questions listed are a starting point
 - ◆ Request documentation early if needed
- Review school and work questions
- Maintain quality notes throughout screen
 - ◆ Keeping notes
 - ◆ Review Module 11.9

NFE for Enrollees During the PHE

- Screens for enrolled children which were found NFE (not functionally eligible) during the last three years need to be rescreened within the LOC end date month listed in EES.
- Their LOC end date has been pushed out in EES to correlate with the current year.
- If that new rescreen continues to be NFE, that screen needs peer review and confirmation of NFE by the (DHS) CLTS FS team before further action can be taken.
 - ◆ Email DHSCLTSFS@dhs.wisconsin.gov
 - ◆ Include the subject line: NFE review

Quality Review of Screens

- County waiver agency (CWA) internal quality screen review of screens with a result of not functionally eligible (NFE)
- The Bureau of Children's Services (BCS) quality screen review of screens with a result of NFE
- Do not send screen results to iChange unless NFE is confirmed at BCS.
- BCS is the state agency responsible for administration of the CLTS FS.

CLTS FS Completion Methods

CLTS FS completion is not mandated to be done in person.

- If completed remotely, there must be real-time, two-way, interactive communication using both video and audio multimedia communication technology.
- If completed in person, the visit is in real-time and in same location as the participant/family.

Verifying Mental Health Diagnosis

Continuation of temporary policy must meet all the following:

- Diagnosis is made by a **medical** professional.
- Diagnosis is made using standardized testing and norm referenced tools.
- Participant or their legal representative and support and service coordinator believe the diagnosis is current.

For purposes of the CLTS FS, autism spectrum disorder is classified as both a developmental and mental health diagnosis and requires the medical professional diagnosis.

CLTS Waiver and LOC End Dates

Lori Garsow & Rachel Lettner

ForwardHealth Portal

wisconsin.gov home state agencies department of health services

ForwardHealth
Wisconsin serving you

interChange
Partner

Welcome ROBERT KIEL » February 2, 2023 12:55 PM
[Logout](#)

Home | Search | Partners | **Waiver Agency** | Max Fee Home | Account | Contact Information | Online Handbooks | Site Map | iC Functionality |
User Guides | Certification | Message Center

You are logged in as a CLTS User. AS: ASHLAND - HEALTH & HUMAN SERVICES

[Waiver Agency](#)

CLTS User Guides

- Children's Long Term Support Waiver Program Eligibility and Enrollment
- Children's Long-Term Support Waiver Agency interChange Functionality

CLTS Waiver Agency Training

- CLTS Waiver Non-Allowable Settings Report Training

CLTS Waiver Agency Reports

- Enrollment Change Report
- Total Member List Report
- Disenrollment Report for Waiver Agencies
- Predictive Disenrollment Report
- Link Report for Waiver Agencies
- Monthly Suspension Report for Waiver Agencies

Account Information

Quick Links

- Waiver Enrollment Wizard
- Waiver Member Search
- SUD Health Home User Guide

[How to Log Into Business Objects](#)

- User Guide

Waiver Member Search

Search Results

Member Information

Member ID: Name:
Date of Birth: County:
Medicare Beneficiary ID: Address:

Benefit Plan

Benefit Plan	Effective Date	End Date
Medicaid	04/01/2005	12/31/2028

MCO Enrollment History

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LOC - Adult

Community Waiver Eligibility	Community Waiver Program	Start Verification	Effective Date	End Date
Yes	Initial Screen		01/20/2023	01/31/2024

LOC - Children's

Waiver Program	Eligibility	Target Groups	Effective Date	End Date
CCP	ELG		07/19/2017	07/31/2021
CCS	IEL		08/01/2018	08/31/2021
CLTS	ELG	DD1;PDH	07/19/2017	07/31/2023
CRS	IEL		08/01/2018	08/31/2021
KBP	ELG	DD1;HOS	07/19/2017	07/31/2021
MHP	IEL		08/01/2018	08/31/2021

Total Member List Report

OnBaseTempFile_202301241309332563_122997563 - Notepad

File Edit Format View Help

Report : ELG-0087-M	FORWARDHEALTH INTERCHANGE	Run Date: 01/01/2023
Process : ELGJM087	WPM	Run Time: 19:11:39
Location: ELGPM087	TOTAL MEMBER LIST	Page: 7
Payer : WPM	REPORT PERIOD: 12/2022	

WAIVER PROGRAM: CLTS

WAIVER AGENCY:

CR	MAID	LAST NAME	FIRST NAME	DOB	ENROLL EFF	ENROLL END	RECERT DUE	SRT RSN	STP RSN	STATUS
LOC	LOC EFF	LOC END	TARGET GROUP							
02	1234567890	LAST	FIRST	09/29/2010	10/01/2017	12/31/2299	06/30/2023	97		A
CLTS		11/19/2019	11/30/2023	DD2 PDN						

Supporting Medicaid Renewals – Eligibility for Full-Benefit Medicaid

Participants must meet nonfinancial and financial eligibility criteria for a full-benefit category of MA.

- Use “CLTS Waiver Enrollment Report” to identify MA effective and end dates.
- Work with participant/family on MA eligibility; may need to help with home and community-based waiver (HCBW) MA.
- Disenroll participant without any full-benefit category MA in EES.
- MA eligibility specialists refer participant to [Covering Wisconsin](#).

Rescreens & Katie Beckett MA

Laura Knott and Emily Brach

Katie Beckett Medicaid

1 of 2

7500 children are in both Katie Beckett MA and CLTS Program

Fee-for-service Medicaid for children with exceptional care needs. To be enrolled, a child must meet the following eligibility criteria:

- Under 19 years old
- Disabled as defined under Social Security Administration (SSA)
- Wisconsin resident

Katie Beckett Medicaid

2 of 2

- US citizen or qualifying immigrant
- Residing in an eligible community setting
- Meets LOC based on the CLTS FS
- Child income requirements

Initial Application Process

Intake

- Application process begins
- Screen visit held or scheduled

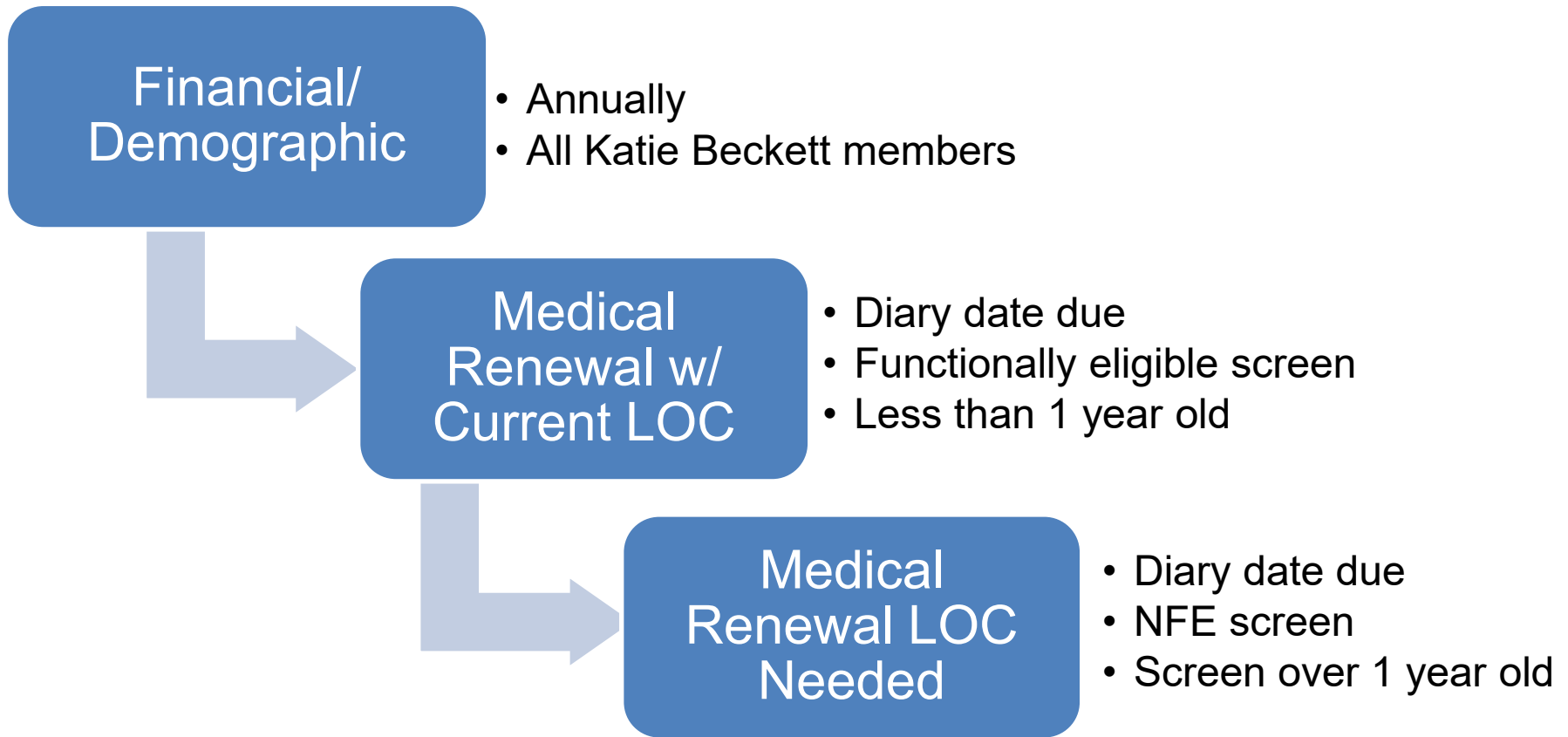
Functional Screen/ Application

- Functional screen interview
- Application and eligibility criteria reviewed

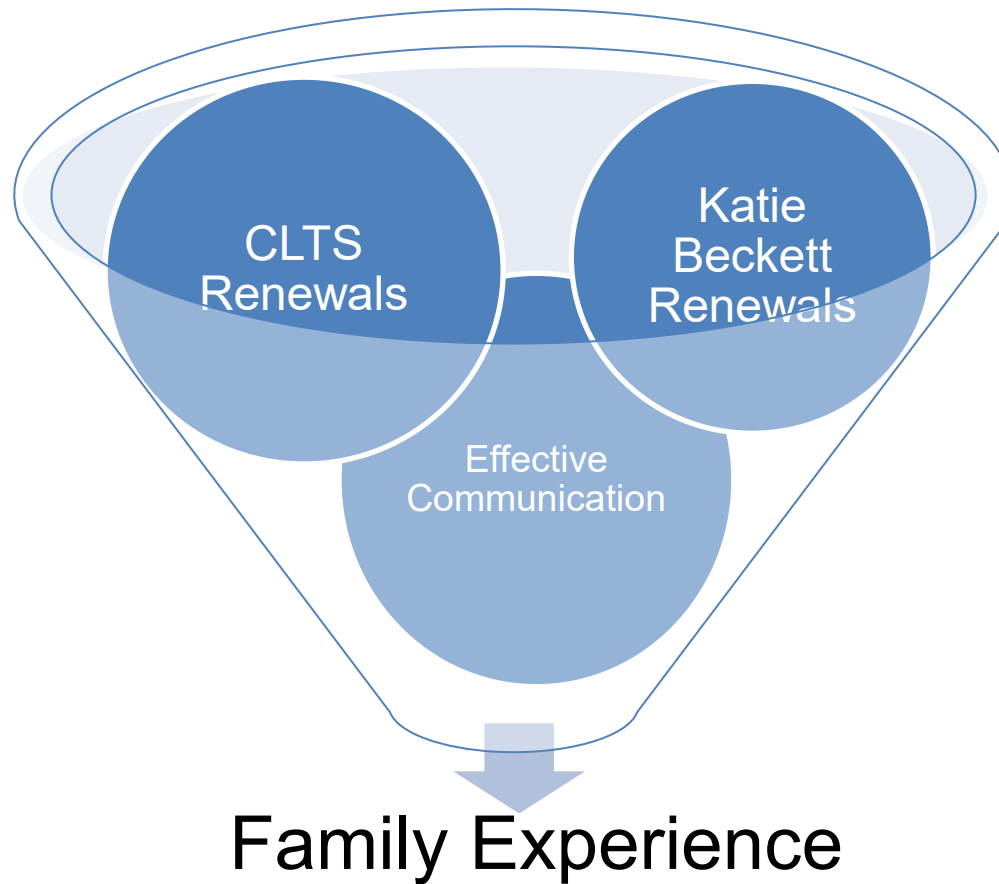
Disability Determination

- Record review to determine whether the child meets “disability” criteria of the Social Security Act

Annual Renewal Process



Dual Eligibility Process



Central Intake Contact

- Contact through:
 - ◆ Calling 888-786-3246
 - ◆ Emailing DHSKatieBeckett@dhs.wisconsin.gov
- Additional information can be found on the [Katie Beckett Medicaid webpage](#)

Resources and Next Steps

Mary Schlaak Sperry

Functional Screen Information Access System

1 of 2

- The link to log in to Functional Screen Information Access (FSIA) and the form to request access can be found at: <https://fsia.wisconsin.gov/>
- Support for FSIA is provided by the DHS SOS Helpdesk
 - Email: dhssoshelp@dhs.wisconsin.gov
 - Phone: 608-266-9198

Functional Screen Information Access System

2 of 2

- With the resumption of annual rescreening for CLTS, there may be a surge in requests for accounts and user issues.
- To avoid delays:
 - New staff should request access as early as possible.
 - Existing staff who may have not logged in recently should verify their ability to log in in advance.

Changes to New Screener Certified Training

- Screen leads were sent a link in a GovDelivery email to register for an agency ID.
- New screeners will then use that ID to register for the certified screener training.
- Learning center at UW-Oshkosh is contact for questions.

Resources for Leads and Screeners

- [Learning Center UW-Oshkosh](#)
- [CLTS Functional Screen Clinical Instructions](#)
- [Wisconsin's Functional Screen webpage](#)
- [DHS CLTS FS Staff email](#)
- [SOS Help Desk email](#)
- SOS Phone: 608-266-9198

Wisconsin Functional Screen Webpage



Resources for Children's Long-Term Support (CLTS) Screeners

- [CLTS FS Clinical Instructions](#) (Updated September 8, 2021)
- [Children's Long-Term Support Functional Screen and Clinical Instruction Updates, P-03083](#) (PDF)
- [Institutional Levels of Care: Children's Long-Term Support Programs in Wisconsin, P-03027](#) (PDF)
- [Sign up for email updates](#) 
- Tools and Guides for CLTS FS Screeners
 - [Creating Timeline Reports in Functional Screen Information Access \(FSIA\), P-03295](#) (PDF)
 - [Diagnosis Cue Sheet, P-00920](#) (PDF)
 - [Norm-Referenced Assessment Tools for Communication and Learning, P-00933](#) (PDF)
 - [Paper Form, F-00367](#) (PDF)
- [Screener Certification On-line Course](#) 
- [Child Development Modules: Typical and Atypical Development](#) 

CLTS FS Teleconferences

Upcoming	▲
Previous	▲

Contact Information

[DHS SOS Email](#) 
[CLTS FS Email](#) 

Summary

- Rescreens are starting in June 2023.
- Prepare now for rescreens by reviewing the resources and tools available.
- Follow internal/external protocols when an NFE occurs.
- Reach out to BCS with questions.
- Communication will be key in rescreening with children in multiple programs.

CLTS Program Unwinding Discussions for CWA Leads

Upcoming dates:

- April 27
- May 9
- May 25

Teleconference Schedule 2023

Occurs quarterly on the second Thursday of the month from 11 a.m.–12 p.m.

- May 11 (screen lead rescreen Q&A)
- August 10
- November 9