

Children's Long-Term Support Functional Screen Teleconference

Bureau of Children's Services
Division of Medicaid Services
May 9, 2024



Agenda

- Overview of Children's Long-Term Support Functional Screen (CLTS FS) clinical instruction updates
- Preview functional screen changes
- Oshkosh Learning Center screen lead outreach
- Resources
- Outreach

Teleconference Information

Accessing teleconference materials

- We will send GovDelivery message with a copy of the PowerPoint.
- We will post a recording of this teleconference on our [Vimeo](#) site.

Overview of Functional Screen Clinical Instruction Updates

Mary Schlaak Sperry and Katie Dill

Functional Screen Clinical Instructions Updates - 2024

- Enhancements were made across all modules of the instructions.
- **These will:**
 - ◆ Aid in improving the accuracy, clarity, and readability of the CLTS FS clinical instructions.
 - ◆ result in reduced timelines to eligibility determinations for children's long-term care programs.
- **These will not** result in changes to the fundamental eligibility requirements for children's long-term care programs.

Module 1: Overview of CLTS FS

- 1.4: Screening and Interview Process

Edited to direct screeners to program-specific guidelines regarding visit requirements.

- 1.6: The Not Functionally Eligible (NFE) Process

Contact the Wisconsin Department of Health Services (DHS) with NFE results as soon as they are confirmed after internal review.

Module 2: Information Pages

- Further clarification of rescreen/initial and when to mark each
- Explanation of the significance of screen begin date
- Screen completion/determination dates moved to Module 9

Module 3: Diagnosis

- Updated language regarding permanent changes to mental health diagnosis verification.
- Clarified language on who can diagnosis across settings and diagnoses.
- Removed reference to United Network for Organ Sharing list under transplants.

Updates to Module 4.3: Mental Health Symptoms/Minimum Frequency

- Edited section for clarity and brevity.
- Under criteria for Anorexia/Bulimia, replaced electrolyte imbalance with **frequent lab monitoring related to nutrition.**
- Arson was updated to **purposeful fire-setting.**
- Bomb-threats were updated to **significant acts/plans of harm/death.**

Updates to Module 4.4: Mental Health Services

- Edited language within module for brevity and clarity.
- Required services definition is highlighted.
- In-school support: included **child is in a specialized school for behavior/mental health issues.**

Updates to Module 5.2: Definition of Behaviors

- Clarified language regarding **determining the needs of the child, not the child in services.**
- Substance abuse has been changed to **substance use.**
- Definitions of **head-banging and cutting, burning, or strangulating** oneself have been updated.
- Examples were added to **destruction of property/vandalism.**

Updates to Module 5.3: Frequency of Behaviors

Re-emphasized that medication should **not** be considered when looking at behavior frequencies if the child would not have current services in place.

Updates to Module 6: Activities of Daily Living

Added examples

- Bathing-needs **adaptive equipment (sensors, lower counters)**
- Grooming-needs physical help with grooming **accommodations (sensors, timers)**
- Toileting-needs physical help (**feminine hygiene**)
- Mobility-unable to ambulate independently (**vision needs or skin breakdown**)

Updates to Module 6: Activities of Daily Living

Added definitions of vague terms

- Dressing-has physical **characteristics** or medical needs that make dressing difficult
- Bathing-lacks an **understanding of risk** and must be supervised for safety
- Eating-child at risk of not obtaining adequate nutrition without **intervention**
- Eating-needs one-on-one **monitoring** to prevent choking

Updates to Module 6: Activities of Daily Living

Added definitions of vague terms

- Communication-does not combine six or more **meaningful** words
- Does not use language to share information
 - ◆ Added examples to clarify the meaning of this statement
 - ◆ Examples will be added to the screen

Updates to Module 6: Activities of Daily Living

Added sensory components to some activities of daily living (ADLs)

Bathing/grooming/dressing-for sensory needs that do not rise to the point of agitated/combatative but are still significant.

Updates to Module 7.1: School

Does the child's emotional or behavioral needs result in failing grades, repeated truancy, expulsion, suspension, and/or the inability to conform the school or work schedule more than 50% of the time.

Included examples of when to mark for a child that is not able to conform to their school or work schedule.

Updates to Module 8: Health-Related Services

Language throughout was updated to reflect current medical terminology and reduce redundancy.

- 8.2 Medical or Skilled Nursing Needs
 - ◆ Stage IV Cancer: Language updated to reflect childhood cancers. Screen change will occur later this year.
 - ◆ Edited wound, site care, or special skin care.
- 8.3 Definitions for Particular Health-Related Services
 - Oxygen

Updates to Module 9.1: Screen Time and Notes

Moved definitions of Screen Completion Date and Screen “Determined On” Date to this section.

Updates to Module 11: Resources for Certified Screeners

- Screenshots have been updated throughout the module regarding updated processes.
- Links for administrative codes and statutes have been updated throughout the module.

Updates to Module 11: Resources for Certified Screeners

- **Module 11.2 Obtaining, Deleting, or Changing Access for Certified Screeners**

Updated instructions for Obtaining Access to the CLTS Functional Screen

- **Module 11.7 Process for Transferring a Functional Screen**

Updated instructions

Confirm Applicant Transfer

Applicant Information
Applicant Name:
Date of Birth:

Pending Agency Access Information
Receiving Agency: Dane County Human Services - DD - HCBW
Screen Privileges: Children's LTS
HCBW
Personal Care
Screen(s) Transferred: Children's LTS

After transfer, the agencies with access to screens will include the following (entries in gray and marked with an asterisk are the agencies to which the applicant will be specifically assigned):

Agency	FS Screen Category
* Dane County Human Services - DD - HCBW	Children's LTS

◀ PREVIOUS CONFIRM

Preview Functional Screen Changes

Katie Dill

Screen Updates

- Updates across the functional screen will occur later this year.
- Screen changes **will**:
 - ◆ Increase the accuracy of the screen.
 - ◆ Match wording changes throughout the clinical instructions.
 - ◆ Reduce technical issues that have been occurring throughout the screen.
 - ◆ Guide screeners through the screen in a seamless way.
- Screen changes **will not** result in changes to the fundamental eligibility requirements for children's long-term care programs.
- More information will be shared during our August 8 teleconference.

Screen Updates

Transfer Level of Care Results

Backdated Eligibility Begin Date (CLTS Waiver only): N/A

Transfer level of care results to iC:

- Initiate the transfer to iC by checking this box and clicking the 'Confirm' button

If you do not check the above box and click the 'Confirm' button, the eligibility results will automatically be sent to iC 31 days from the date eligibility was calculated.

Days Remaining: 31

CONFIRM

Outreach by The Learning Center UW-Oshkosh

Mary Schlaak Sperry

Outreach by the Learning Center

- The Learning Center at UW-Oshkosh houses the certified screener training for new children's screeners.
- Annually they check their database to verify active screeners.
- They will be reaching out to screen leads later this month/early June.
- Lead screeners should still report inactive screeners to the DHS SOS HelpDesk.

Resources

Mary Schlaak Sperry

Resources for Leads and Screeners

- [Learning Center UW-Oshkosh](#)
- [CLTS Functional Screen Clinical Instructions](#)
- [Wisconsin's Functional Screen webpage](#)
- [DHS CLTS FS Staff email](#)
- [SOS Help Desk email](#)
- SOS Phone: 608-266-9198

Wisconsin Functional Screen Webpage

Resources for Children's Long-Term Support (CLTS) Functional Screen screeners

- [CLTS FS Clinical Instructions](#) (Updated September 8, 2021)
- [Children's Long-Term Support Functional Screen and Clinical Instruction Updates, P-03083](#) (PDF)
- [Institutional Levels of Care: Children's Long-Term Support Programs in Wisconsin, P-03027](#) (PDF)
- [Sign up for email updates](#)^{en}
- Tools and Guides for CLTS FS Screeners
 - [Creating a Document of Age-Dependent ADL and IADL Questions \(FSIA\), P-03470](#) (PDF)
 - [Creating Timeline Reports in Functional Screen Information Access \(FSIA\), P-03295](#) (PDF)
 - [Diagnosis Cue Sheet, P-00920](#) (PDF)
 - [Norm-Referenced Assessment Tools for Communication and Learning, P-00933](#) (PDF)
 - [Paper Form, F-00367](#) (PDF)
- [Screener Certification On-line Course](#)^{en}
- [Child Development Modules: Typical and Atypical Development](#)^{en}

CLTS FS teleconferences

Upcoming

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Previous

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Upcoming Outreach Dates

Mary Schlaak Sperry

2024 Teleconference Schedule

- **CLTS FS quarterly teleconferences**
 - ◆ August 8
 - ◆ November 14
- **Bureau of Children's Services Statewide Conference: Connecting for Kids**
 - ◆ **Where:** Wisconsin Dells
 - ◆ **When:** November 5-6