

From: [DHS DPHContracts](#)
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Cc: [Moore, Donna J - DHS](#); [Schauer, Stephanie L - DHS](#); [Borchardt, Stephanie M - DHS](#); [Marcum, Matthew R - DHS](#)
Subject: [NCI] Adult Immunization Objective Negotiations
Date: Friday, April 01, 2016 3:02:06 PM

This message is being sent to local health officers who have selected an adult immunization objective, immunization program managers, contract administrators, and Regional Directors.

Thank you for selecting an objective and agreeing to participate in the Adult Immunization Program. As previously described, your initial allocation has been recalculated to incorporate any unclaimed grant dollars into your award. Final allocations, which increased an average of 8% over your initial allocation, have been posted in GAC, the [2016 Consolidated Contract Overview](#) and the [Adult Immunization Allocation Spreadsheet](#).

GAC has also been loaded with the objective template that you selected and set up for negotiations. **Negotiations should be completed in GAC by April 29th**. Please work with your Immunization Contract Monitor (listed on the "Contract Monitors" tab of the [2016 Consolidated Contract Overview](#)) to complete the objective negotiations. Once the negotiations have been completed, the Contract Monitor must sign-off on the objectives to lock the program.

Shortly after April 29th, and after your objective has been locked, you will be notified that a copy of your contract amendment is available for signature.

If you have questions regarding the adult immunization grant and/or objectives, please contact your Immunization Contract Monitor or Stephanie Borchardt at Stephanie.Borchardt@wi.gov or 608-266-9923. If you have questions regarding the general contracting process, please contact Matt Marcum at Matthew.Marcum@wi.gov or 608-266-5318.

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