

**DIVISION OF PUBLIC HEALTH
DPH CONTRACT 24148
AMENDMENT 4**

The Department of Health Services, on behalf of the Division of Public Health and Columbia County Division of Health agree to amend their original agreement for the program(s) titled Limited Agent Program (124000) and Bioterrorism Preparedness (155015) as follows:

REVISION: SECTION 4. TERM OF AGREEMENT

The period of this agreement is changed from January 1, 2014 through December 31, 2014 to October 1, 2013 through September 30, 2015.

REVISION: SECTION 5. SERVICES

Additional projects to be completed as detailed in attached Exhibit(s).

Adjustment will be made to the Community Aids Reporting System (CARS) based on the information in the table below.

Agency #	Agency Type	Profile #	Current Contract Level	Contract Change Amount	New Contract Level	Contract Period
11	530	124000	\$0	\$15628	\$15628	7/1/14-6/30/15
11	530	155015	\$0	\$51571	\$51571	7/1/14-6/30/15

All other terms and conditions of the original agreement remain unchanged.

GRANTEE's Authorized Representative
Name:
Title:

Date

GRANTOR's Authorized Representative
Chuck J. Warzecha
Administrator / Deputy Administrator, Division of Public Health
Department of Health Services

Date

Local Public Health Preparedness Contract Objectives

CDC Cooperative Agreement Year 2: July 1, 2013 – June 30, 2014

Background Information

In March of 2011, CDC developed 15 capabilities to serve as national public health preparedness standards. Wisconsin will identify three of these capabilities to be addressed statewide each year during the five-year Public Health Preparedness Cooperative Agreement. The Wisconsin Public Health Preparedness Program has identified three CDC Capabilities that will be the focus on:

- #1 Community Preparedness
- #5 Fatality Management
- #14 Responder Safety and Health

The identification of these three Capabilities was based on the results of the Local Capabilities Assessment completed by all Local Public Health Agencies (LPHAs)/Tribes during the 2011 year, guidance from the Wisconsin Public Health Preparedness Advisory Committee and Local Coordination Committees, and consensus among the Public Health and Hospital Preparedness Programs.

In addition, the Preparedness Program realizes that agencies address the following Capabilities in their daily, local public health functions and practices as well as routine public health planning and response;

- #8 Medical Countermeasures Dispensing
- #13 Public Health Surveillance and Epidemiologic Investigation

Completion of the Capabilities Planning Guide (CPG) will measure your progress in closing gaps in the Capabilities and serve as the LPHA contract deliverable.

Program Goal and Implementation Activities

All agencies will work to close gaps identified in the **three** Capabilities (1, 5, and 14) by completing the following activities.

Each agency will:

1. Determine their gaps in the Community Preparedness, Fatality Management, and Responder Safety and Health Capabilities
2. Use their Capabilities Assessment results to identify areas of improvement
3. Review the functions, tasks, plans, skills/training, and equipment gaps within the three Capabilities
4. Prioritize which gaps the agency will address
5. Select at least three gaps per Capability to improve during the contract year
6. Determine if the gaps are best filled by creating or revising plans and protocols, trainings, exercising or obtaining needed equipment
7. The agency will create or modify plans, coordinate trainings and exercises, and obtain resources to close identified gaps
8. Complete the online Capabilities Planning Guide provided by DPH

Local Agency Contract Deliverables

During the second year of the CDC Cooperative Agreement all agencies will complete the following contract deliverables:

1. Completion of the Capabilities Planning Guide (CPG) via a Division of Public Health (DPH) provided online tool.
2. Update and submit to DPH the Point of Dispensing (POD) List.
3. Participate in an exercise among appropriate healthcare coalition partners (as defined locally) that is Homeland Security Exercise and Evaluation Program (HSEEP) compliant. Post the After Action Report to the Partner Communication and Alerting (PCA) Portal. After Action Report resulting from a real event may be used in lieu of an exercise.
4. Complete the Performance Measures Surveys online tool developed by the Division of Public Health.
5. Participation in a mid-year discussion with Preparedness Program staff regarding progress to close Capabilities gaps, needs, and sharing of best practices. (WALHDAB or one on one)
6. As feasible, participate in Preparedness meetings, expert panels, health coalitions, and workgroups.
7. Submit a proposed budget by October 1, 2013, and an updated actual budget by February 15th, 2014 and at the end of the year September 30th, 2014 to DPH. (DPH will provide an easy to use spreadsheet).
8. Maintain 3 to 5 emergency contacts via the PCA Portal Alerting (Everbridge) system.
9. *Agencies will continue to ensure staff is trained: on the use of Personal Protective Equipment (PPE), and on the National Incident Management System (NIMS) and Incident Command System (ICS) as needed.*

Division of Public Health (DPH) provided Tools/Training/Technical Assistance

DPH will:

- Provide an online CPG Tool for local agencies to complete as their contract deliverable via the PCA Portal.
- Provide an online Performance measure tool.
- Provide a budget template.
- Facilitate and deliver at least the following trainings:
 - Budget reporting
 - PCA Portal Training
 - Alerting Training
 - Webcast Capabilities Training for: Community Preparedness, Fatality Management, and Responder Safety and Health Capabilities
 - Incident Command System (ICS) 300 and 400 Level National Incident Management System (NIMS) Training
 - Webcast Strategic National Stockpile Trainings
- Facilitate a Homeland Security Exercise and Evaluation Program (HSEEP) compliant exercise in each of the five public health regions, based on the Hazard Vulnerability Assessment scenario/results (this will meet exercise requirements).
- Facilitate the sharing of best practices, resources, tools, and templates statewide.
- Work with the Public Health Preparedness Advisory Committee (PHPAC) to develop a multi-year Statewide Training and Exercise Plan.

Reference: Centers for Disease Control and Prevention's (CDC) Public Health Preparedness Capabilities:

National Standards for State and Local Planning:

http://www.cdc.gov/phpr/capabilities/DSLRCapabilities_July.pdf

Type	Billing Type	State Fee	80% Reimbursement	Facility Name	Facility Street Address	Facility City	Facility State	Facility Zip	Facility County	Facility Phone	Contact Email
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	DUCK CREEK CAMPGROUND	W6560 COUNTY HWY G	PARDEEVILLE	WI	53954	COLUMBIA	(608)429-2425	duckcrcg@frontier.com
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	LITTLE BLUFF CAMPGROUND	N4003 TRAUT RD	RIO	WI	53960	COLUMBIA	(920)992-5157	
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	SMOKEY HOLLOW CAMPGROUND	W9935 MCGOWAN RD	LODI	WI	53555	COLUMBIA	(608)635-4806	mrbud@budstyerassoc.com
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	SOUTHFORK CAMPGROUND	W15197 STATE ROAD 16	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)448-8623	WAYNE.518@HOTMAIL.COM
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	WILLOW MILL CAMPSITE	N5830 CO HWY SS	RIO	WI	53960	COLUMBIA	()	
Campground 101-199 Sites (RC4)	N/A	\$355.00	\$284.00	WUNDER ER'DE CAMPGROUND	N3204 CTY HWY V	POYNETTE	WI	53955	COLUMBIA	()	
Campground 1-25 Sites (RC1)	N/A	\$175.00	\$140.00	ARTHUR JAMIESON	MEMORIAL PARK	POYNETTE	WI	53955	COLUMBIA	()	
Campground 1-25 Sites (RC1)	N/A	\$175.00	\$140.00	PORTAGE BOAT CLUB	N7320 S SHORE DR	PARDEEVILLE	WI	53954	COLUMBIA	(608)617-8776	
Campground 1-25 Sites (RC1)	N/A	\$175.00	\$140.00	SCHOEPPS COTTONWOOD RESORT	N586 SCHOEPP RD	SAUK CITY	WI	53583	COLUMBIA	(608)643-6396	
Campground 200+ Sites (RC5)	N/A	\$410.00	\$328.00	CRYSTAL LAKE RV RESORT	N550 GANNON RD	LODI	WI	53555	COLUMBIA	(608)592-5607	patty.bennett78@yahoo.com
Campground 200+ Sites (RC5)	N/A	\$410.00	\$328.00	INDIAN TRAILS CAMPGROUND	W6445 HAYNES RD	PARDEEVILLE	WI	53954	COLUMBIA	(608)429-3244	
Campground 200+ Sites (RC5)	N/A	\$410.00	\$328.00	PRIDE OF AMERICA CAMPGROUND	W7520 W BUSH RD	PARDEEVILLE	WI	53954	COLUMBIA	(608)742-6395	
Campground 200+ Sites (RC5)	N/A	\$410.00	\$328.00	SILVER SPRINGS CAMPSITES	N5048 LUDWIG RD	RIO	WI	53960	COLUMBIA	(920)992-3537	
Campground 200+ Sites (RC5)	N/A	\$410.00	\$328.00	SKY HIGH CAMPING RESORT	N5740 SKY HIGH RD	PORTAGE	WI	53901	COLUMBIA	()	
Campground 26-50 Sites (RC2)	N/A	\$250.00	\$200.00	DEER CREEK CAMPGROUND	N8129 LARSON RD	CAMBRIA	WI	53923	COLUMBIA	(608)	
Campground 26-50 Sites (RC2)	N/A	\$250.00	\$200.00	FISHERMANS LUCK RESORT	W14503 FISH DR	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-8082	
Campground 26-50 Sites (RC2)	N/A	\$250.00	\$200.00	VETERANS MEMORIAL PARK	TOWNSEND ST & WAUONA TRL	PORTAGE	WI	53901	COLUMBIA	()	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	ALL STAR VALUE INN	1311 E BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-2784	marksmith@snowcrest.net
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	AMBERS HIDEAWAY	1113 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-2623	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	BEST WESTERN RESORT HOTEL	2701 S HWY CX	PORTAGE	WI	53901	COLUMBIA	(608)742-2200	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	BLACKHAWK MOTEL	720 RACE ST	WISCONSIN DELLS	WI	53965	COLUMBIA	()	blackhawkmotel@blackhawkmotel.com
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	CHIPPEWA HOTEL & SUITES	1114 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	COMFORT SUITES	N5780 KINNEY RD	PORTAGE	WI	53901	COLUMBIA	(608)745-4717	gm.wi063@choicehotels.com
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	DAYS INN PORTAGE	N5781 KINNEY RD	PORTAGE	WI	53901	COLUMBIA	(608)742-1554	daysinnportage@gmail.com
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	FITZGERALD MOTEL	530 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-1651	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	INDIAN TRAIL MOTEL	1013 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-2641	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	MEADOWBROOK RESORT	1533 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-3201	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	PARK MOTEL LLC	715 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-4841	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	PORTAGE SUPER 8 MOTEL	3000 NEW PINERY RD	PORTAGE	WI	53901	COLUMBIA	(402)371-2520	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	PRIDE OF AMERICA LODGING	W7520 W BUSH RD	PARDEEVILLE	WI	53954	COLUMBIA	(608)742-6395	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	QUALITY INN & SUITES - HOTEL	W9250 PROSPECT DR	LODI	WI	53555	COLUMBIA	(608)592-1450	lodgingconnections@gmail.com
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	RIDGE MOTOR INN	2900 NEW PINERY RD	PORTAGE	WI	53901	COLUMBIA	(608)742-5306	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	SANTORINI VILLAGE	1015 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-8560	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	SPRING HILL MOTEL	400 VINE ST	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-4121	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	STARLITE MOTEL	727 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-7525	
Lodging 31-99 Rooms (LH2)	N/A	\$280.00	\$224.00	SUPER 8 MOTEL	219 INDUSTRIAL DR	COLUMBUS	WI	53925	COLUMBIA	(920)623-8800	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	ALPINE MOTEL	721 CEDAR ST	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-8222	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	BRIDGE MOTEL	W11585 HWY V	LODI	WI	53555	COLUMBIA	(608)592-5599	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	BRIDGE VIEW MOTEL	1020 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-6114	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	BUDGETEER MOTEL	811 E WISCONSIN ST	PORTAGE	WI	53901	COLUMBIA	(608)742-2466	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	BURHOPS LAKESIDE LODGE	W11610 CTY HWY V	LODI	WI	53555	COLUMBIA	(608)592-4802	burhop@hotmail.com
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	CATTAIL LODGE	1721 NEW PINERY RD	PORTAGE	WI	53901	COLUMBIA	(608)745-4000	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	COLONIAL MOTEL	606 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-7771	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	DEER TRAIL MOTEL	1234 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-8535	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	FINCH MOTEL	811 OAK ST	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-4342	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	GABLES MOTEL	822 OAK ST	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-3831	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	HOOKEES RESORT	W9348 W935 HWY V	POYNETTE	WI	53955	COLUMBIA	(608)635-7867	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	LAKE WISCONSIN RESORT	W10941 CORNING ST	POYNETTE	WI	53955	COLUMBIA	(608)635-7291	trbowar@mhtc.net
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	LAMPLITE MOTEL	HWY 51 & 16	PARDEEVILLE	WI	53954	COLUMBIA	(608-742-63)	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	LODI VALLEY SUITES	N1440 HIGHWAY 113	LODI	WI	53555	COLUMBIA	(608)592-7331	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	MACKENZIE ENVIRON CENTER	W7303 COUNTY ROAD CS	POYNETTE	WI	53955	COLUMBIA	(000)000-0000	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	PARKWAY MOTEL	223 WISCONSIN AVE	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	RIVER ROAD MOTEL	828 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-8252	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	SHADY LAWN MOTEL	703 E WISCONSIN ST	PORTAGE	WI	53901	COLUMBIA	(608)742-3506	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	SHERMAN HOUSE & CARRIAGE HOUSE	910 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	SKY HIGH COTTAGES	N5740 SKY HIGH RD	PORTAGE	WI	53901	COLUMBIA	(608)742-2572	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	SUNSET COVE	1100 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-6551	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	SUNSET MOTEL	2617 NEW PINERY RD	PORTAGE	WI	53901	COLUMBIA	(414)835-1606	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	TERRACE HILL & GATEHOUSE INNS	922 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-9564	LOISHIDALGO@HOTMAIL.COM
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	THUNDER VALLEY INN	W15344 WAUBEEK RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-4145	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	TOP HAT MOTEL	812 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-5431	

Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	TRAILS END MOTEL	1116 E BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-2828	
Lodging 5-30 Rooms (LH1)	N/A	\$205.00	\$164.00	WHITE ROSE MOTEL & INN	910 RIVER RD	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)254-9564	LOISHIDALGO@HOTMAIL.COM
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	CATTAIL RETREAT	W9110 CTY RD CS	POYNETTE	WI	53955	COLUMBIA	(608)592-4139	cattailretreat@gmail.com
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	ESCAPE (THE)	W10865 TIPPERARY RD	POYNETTE	WI	53955	COLUMBIA	(608)635-7201	carol168@centurytel.net
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	GUPPY GETAWAY	N2501 RAPP RD	LODI	WI	53555	COLUMBIA	(608)849-4589	gepping@tds.net
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	ISLAND VIEW	N3873 TIPPERARY RD	POYNETTE	WI	53955	COLUMBIA	(608)	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	LAKE WISCONSIN COTTAGE	W10728 BECKER RD	POYNETTE	WI	53955	COLUMBIA	(608)635-2779	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	LOONS NEST II	N2288 TRAILS END RD	LODI	WI	53555	COLUMBIA	(608)347-6900	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	MAJESTIC TIMBER RETREAT	N9991 ANACKER	PORTAGE	WI	53901	COLUMBIA	(608)254-6551	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	QUIET WATER	N3865 TIPPERARY RD	POYNETTE	WI	53955	COLUMBIA	(847)609-1809	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	RIVER BLUFF RESORT	N5101 HEMLOCK RD	POYNETTE	WI	53955	COLUMBIA	(608)838-2211	CFBUILD@YAHOO.COM
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	RIVER POND COTTAGE	N9367 CTY HWY X	PORTAGE	WI	53901	COLUMBIA	(608)254-6551	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	VICTORIAN DREAMS B & B-TRH	201 PRAIRIE ST	LODI	WI	53555	COLUMBIA	(952)334-2007	jcjdb@charter.net
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	W12618 PLEASANT VIEW PARK DRIVE	W12618 PLEASANT VIEW PARK DR	LODI	WI	53555	COLUMBIA	(608)	lakwis222@yahoo.com
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	WATERS EDGE RETREAT	W10702 BECKER RD	POYNETTE	WI	53955	COLUMBIA	(847)373-7517	
Tourist Rooming House (LTR)	N/A	\$110.00	\$88.00	WILLOW MILL CAMPSITE	N5830 CO HWY SS	RIO	WI	53960	COLUMBIA	(920)992-5355	
Mobile Base No Food Prep	Prepackaged	\$105.00	\$84.00	LOS HERNANDEZ- MOBILE SERVICE BASE	W12097 HWY 113	LODI	WI	53555	COLUMBIA	(608)279-2663	hernandez.mariya@yahoo.com
Mobile Base No Food Prep	Prepackaged	\$105.00	\$84.00	SEMO'S CHICAGO STYLE BEEF & HOT DOGS	101 N MAIN ST	LODI	WI	53555	COLUMBIA	(608)592-1711	mseminetta@aol.com
Restaurant	Prepackaged	\$105.00	\$84.00	BIG WILLY'S	N6547 HWY 51 S	PARDEEVILLE	WI	53954	COLUMBIA	(608)742-0189	
Restaurant	Prepackaged	\$105.00	\$84.00	BLARNEY STONE TAVERN	220 W WISCONSIN ST	PORTAGE	WI	53901	COLUMBIA	(608)742-3116	
Restaurant	Prepackaged	\$105.00	\$84.00	CASCADE MT SKI AREA - TUBE TOWN	W10441 CASCADE MT RD	PORTAGE	WI	53901	COLUMBIA	(608)742-5588	sschultz@cascademountain.com
Restaurant	Prepackaged	\$105.00	\$84.00	FISHERS TAVERN	719 SUPERIOR ST	WISCONSIN DELLS	WI	53965	COLUMBIA	(608-253-7049)	
Restaurant	Prepackaged	\$105.00	\$84.00	LIQUID	214 W WISCONSIN ST	PORTAGE	WI	53901	COLUMBIA	(608)	
Restaurant	Prepackaged	\$105.00	\$84.00	LLOYDS TROPHY ROOM	167 S MAIN ST	LODI	WI	53555	COLUMBIA	(608)592-7902	
Restaurant	Prepackaged	\$105.00	\$84.00	LODI GOLF COURSE	300 PROSPECT AVE	LODI	WI	53555	COLUMBIA	(608)592-3757	bkdhamre@hotmail.com
Restaurant	Prepackaged	\$105.00	\$84.00	LODI VALLEY SUITES	N1440 HWY 113	LODI	WI	53555	COLUMBIA	(608)592-7331	
Restaurant	Prepackaged	\$105.00	\$84.00	NIG'S BAR	201 BROADWAY	WISCONSIN DELLS	WI	53965	COLUMBIA	(608)253-6911	
Restaurant	Prepackaged	\$105.00	\$84.00	PARADISE CITY	W11208 HWY 33	PORTAGE	WI	53901	COLUMBIA	(608)	curtis@icfotos.com
Restaurant	Prepackaged	\$105.00	\$84.00	PAYNE'S PUB	PO BOX 172	RIO	WI	53960-0172	COLUMBIA	(920)992-4015	
Restaurant	Prepackaged	\$105.00	\$84.00	SCHOEPPS COTTONWOOD	N586 SCHOEPP RD	SAUK CITY	WI	53583	COLUMBIA	()	
Vending Machine	Storage	\$215.00	\$172.00	BOBBYE VENDING	315 RANDOLPH ST	RANDOLPH	WI	53956	COLUMBIA	(920)326-3326	
Totals		\$19,535.00	\$15,628.00								

EXHIBIT II

Limited Agent Contract Addendum

The intent of the limited agent contract is to encourage health departments to develop environmental health capacity leading to full agent status with the Department.

This document is an addendum to the CARS contract, and shall serve henceforth as the limited agent work plan.

1. Definitions

- 1.1 Conflict of interest exists whenever an employee's action or failure to act could produce a private benefit for the employee or the immediate family or business with which the employee is associated; or the matter is one in which the employee is associated; or the matter is one in which the employee in a private capacity or a member of the employee's immediate family or business with which the employee is associated, has an interest.
- 1.2 Department means the WI Department of Health Services.
- 1.3 Enforcement Action means the legal methods used to make operators come into compliance with administrative code and statutory requirements. Enforcement methods include citations, fines, suspension or revocation of establishment license, closure and even jail terms. Reasons for enforcement action include, but are not limited to noncompliance of written orders, continued repeat violations noted on inspection reports, operating without a valid establishment license and imminent public health and safety violations.
- 1.4 Follow up Inspection is a type of inspection that is used by the discretion of the inspector to check back with the establishment operator to assure that violations have been corrected following a routine inspection. Fees are not associated with type of inspection. Unlike a reinspection this is not required. (see definition).
- 1.5 Licensing Period, also known as the Fiscal Year, is the period from July 1 through June 30.
- 1.6 Limited Agent (LA) means the local public health department (LPHD) operating under the terms of this agreement.
- 1.7 Permit means the license to operate issued by the Department.
- 1.8 Reimbursement refers to the portion of the permit fee or reinspection fee collected by the Department that shall be returned to the limited agent.
- 1.9 Reinspection is a type of inspection that is required when during a routine inspection risk/critical violations are noted on the inspection report that cannot be corrected onsite or when consecutive repeat violations are noted on past inspection reports. Reinspections are required inspections to assure that violations have been corrected. Fees are associated with type of inspection.

2. Terms and Conditions

- 2.1 This contract is between the Department and the **Columbia County Division of Health**.
- 2.2 This contract is valid for the licensing year July 1, 2014 to June 30, 2015.

- 2.3 Renewal of this contract shall be contingent upon an analysis performed by the Department, using criteria and methods developed separately.
- 2.4 Criteria used to evaluate this contract shall include, but not be limited to, an analysis of the performance of the limited agent.
- 2.5 The limited agent may cancel this contract at any time without cause. Such cancellation shall be made in writing to the signatory of this contract or an appointed representative. However, cancellation terms contained in the CARS contract shall also be honored.
- 2.6 No reimbursement shall be made for inspections performed after the date of cancellation or inspections not performed.
- 2.7 The Department reserves the right to cancel this contract upon delivery of 30 days notice for a finding of unsatisfactory performance; however, evidence of fraud or intent to defraud the Department shall result in immediate termination of this contract.

3. Authority and Responsibility

- 3.1 This contract is executed under authority granted the Department by Sec 250.03(1)(e), (f), and (g).
- 3.2 The Department shall determine the scope of the inspection activities to be performed by the limited agent; furthermore, the Department shall reevaluate the scope as part of the analysis in section 2.3 of this contract.
- 3.3 The Department shall collect all fees, issue all permits, conduct pre-inspections and retain responsibility for all enforcement actions for all licensable establishments within the geographic jurisdiction of the limited agent, except as specifically delegated herein.
- 3.4 The Department shall establish minimum criteria regarding the credentials and qualifications of the person(s) employed by the limited agent to perform the inspection duties contained herein (see section 6). Acceptance of this contract by the limited agent signifies agreement to employ or contract with inspectors meeting such credentials and qualifications.
- 3.5 The Limited Agent shall annually inspect the facilities designated by the Department under contractual authority from Sec 250.03(1)(e).
- 3.6 The Limited Agent shall be responsible for all inspection activities including follow ups, reinspections (see reinspection criteria) and complaint follow-up for licensed establishments under this contract. The Limited Agents responsibility begins after the Department has performed a preinspection and up until the Limited Agent has notified the Department that enforcement action is required. Once the enforcement action has been resolved by the Department, the Department will notify the Limited Agent of the action taken. Once enforcement actions have been resolved the Limited Agent will resume the activities as outlined in the contract.
- 3.7 The department will reimburse reinspections fees at the rate of 80%. Limited Agents shall use the reinspection criteria developed by the Department. Invoices (See Exhibit III) may be sent in quarterly, but processing and

payment will occur after August 15th following the end of the licensing year. Reimbursement will occur only after payment has been received by the Department. No reimbursement will be made on reinspections if payment has not been received by the Department.

3.8 No additional fees may be levied by the Limited Agent upon inspected facilities.

4. Duties and Activities

4.1 The limited agent shall inspect the following establishment types in :

- 4.1.1 Campgrounds
- 4.1.2 Hotels
- 4.1.3 Tourist Rooming Houses
- 4.1.4 Prepackaged Food Establishments
- 4.1.5 Vending Equipment Storage

The complete list of facilities is found in Exhibit 1.

- 4.2 Inspections shall be entered using the HealthSpace software program. It is the responsibility of the Limited Agent to enter the inspection into HealthSpace.
- 4.3 The limited agent agrees to inspect all of the licensed facilities in Exhibit I within the duration of this contract, barring extenuating or unforeseen circumstances which could reasonably be expected to hinder completion of the contract.
- 4.4 The limited agent agrees to perform inspections and other activities designed to assure compliance with ss. 254 and DHS 178, 195, 196, and 198 Wis. Adm. Code.
- 4.5 A copy of the inspection shall be presented to the operator or representative immediately upon completion of the inspection.
- 4.6 Any orders written by the limited agent shall be clearly explained to the operator or representative. Orders may also be issued by the Department.
- 4.7 If enforcement actions are required by the Department, the Limited Agent shall notify the food safety and recreational licensing section.
- 4.8 If a facility inspection reveals an immediate hazard to public health, the health officer has the authority to take immediate action under ss.254.59. The limited agent shall then notify the food safety and recreational licensing section.
- 4.9 The limited agent will send an establishment list to their State Advanced Sanitarian prior to the end of the contract indicating what inspections they have completed, actual copies of the inspections do not need to be provided.
- 4.10 The Department will notify the limited agent after a preinspection is performed or when there is a change in licensure of a facility that would affect the limited agent

- 4.11 After a pre-inspection is made by the Department, the Limited Agent will perform a routine inspection within 4 to 6-months, if this is not possible, the inspection shall be made within the licensing year.
- 4.12 The Limited Agent shall notify the Department if there is a suspected or required change of licensure of a facility under this contract. If the facility has expanded beyond its current license or plan approval is required, the limited agent shall notify the Department.
- 4.13 The Department will notify the Limited Agent if there is a suspected or required change of licensure of a facility under this contract.

5. Fiscal

- 5.1 The Department shall reimburse the limited agent 80% of the annual license fee for each facility inspected or reinspection fee, except that vending machine inspections shall be reimbursed as specified in DHS 192.09.
- 5.2 Reimbursement for inspections will be performed automatically utilizing the CARS (Community Aids Reporting System).
- 5.3 Reimbursement for inspections will be authorized only for the routine inspection of a facility.
- 5.4 Reimbursements for reinspections will use the form provided in Exhibit III.

6. Minimum Qualifications

- 6.1 Inspections will be made by, or under the supervision or oversight of a Wisconsin Registered Sanitarian or NEHA Registered Sanitarian.
- 6.2 The State Advanced Sanitarian shall provide oversight to the Limited Agent.
- 6.3 In the event the Limited Agent loses its only Registered Sanitarian, a qualified replacement shall be hired within 120 days unless otherwise approved by the Department.
- 6.4 Limited Agent inspection staff must meet the hiring criteria set forth by local ordinance and personnel practices and the requirements established for Sanitarian Registration under DHS 160.
- 6.5 All inspectors shall possess:
 - 6.5.1 Excellent communication skills
 - 6.5.2 Ability to write inspection findings in a legible and grammatically correct manner
- 6.6 Training shall be provided by the department
- 6.7 Inspectors shall not have a conflict of interest with any regulated establishment.



Scott Walker
Governor

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Department of Health Services

June 1, 2014

To: «Agent»
«Address1»
«Address2»
«City»

Subject: Refund of Reinspection Fees to Limited Agent Health Departments.
(Reimbursement information must be returned on this form)

The «Agent» submits the following request for reimbursement under the Agent Agreement with the Division of Public Health.

July 1, 2014 through June 30, 2015

(Copies of all inspection work shall accompany this document.)

		Refund Value 80% Item		
	Number	Net Fees	80%	Item Total
Reinspection Fee	_____	\$	X .80	\$
Second Reinspection Fee	_____	\$	X .80	\$
			Total	\$

CERTIFICATION

This is to certify that the «Limited Agent» has inspected the facilities named on the attached Inspection forms for the permit year ending June 30, 2015 and further certified that all such licensed establishments are within the legal boundaries of the «jurisdiction» and that they were granted a permit for 2014-2015 fiscal year by the Division of Public Health.

Invoices may be sent in quarterly, but processing and payment will occur after August 15th following the end of the licensing year. Reimbursement will occur only after payment has been received by the Department. No reimbursement will be made on re inspections if payment has not been received by the Department.

Signature _____

Title _____

Date _____

FOR FSRL OFFICE USE ONLY

DIRECT VOUCHER														
Vendor #														
App	/	Class	/	L1	/	L2	/	Proj	/	R	/	A	/	Amt.
Total Amount: \$														
Date:														
Approval:														