

**DIVISION OF PUBLIC HEALTH  
DPH CONTRACT 27459  
AMENDMENT #5**

The Department of Health Services, on behalf of the Division of Public Health and Marathon County Health Department agree to amend their original agreement for the program titled Preventive Health and Health Services (PPHS) (Profile 159220) as follows:

**REVISION:** SECTION 5. SERVICES

Additional projects to be completed as detailed in attached Exhibit(s).

**REVISION:** SECTION 34.A.2

Insert: "The due date of the final fiscal report for Profile 159220 shall be sixty (60) days after the Grant Agreement Period ending date. Expenses incurred during the Grant Agreement period on Profile 159220, but reported later than sixty (60) days after the period ending date, will not be recognized, allowed or reimbursed under the terms of this Grant Agreement."

Adjustment will be made to the Community Aids Reporting System (CARS) based on the information in the table below.

Agency #	Agency Type	Profile #	Current Contract Level	Contract Change Amount	New Contract Level	Funding Period
37	630	159220	\$0	\$11605	\$11605	10/1/14-8/31/16

All other terms and conditions of the original agreement remain unchanged.

\_\_\_\_\_  
GRANTEE's Authorized Representative  
Name:  
Title:

\_\_\_\_\_  
Date

\_\_\_\_\_  
GRANTOR's Authorized Representative  
Chuck J. Warzecha  
Administrator / Deputy Administrator, Division of Public Health  
Department of Health Services

\_\_\_\_\_  
Date

## Contract Objective Details - Intermediate

**Contract #:** 27459

**Agency:** Marathon County Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services  
Block Grant

**Objective #:** 1 of 2

**Objective Value:** \$1,000

### Objective: Primary Details

#### Objective Statement (Template Objective)

Template Objective 10

National Public Health Standards - Required: By August 31, 2016, Marathon County Health Department will conduct one activity to meet or sustain National Public Health Performance Standards (i.e. pursue accreditation readiness) by conducting training on confidentiality/HIPAA requirements and Civil Rights Compliance Plan for MCHD staff and participating as a pilot in Marathon County Government's plan to create a county-wide customer-centered culture.

**Deliverable Due Date:** 09/30/2016

#### Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. If Prevention funded activities were used to obtain additional funding, donations or in-kind contributions.

#### Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$1,000

#### Agency Funds for this Objective:

#### Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

#### Baseline for Measurement

This is a new initiative to further our assessment for Accreditation readiness.

#### Input Activities

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

Agencies will conduct one of the following activities to prepare for voluntary accreditation:

- Develop an agency Strategic Plan.
- Develop an agency Performance Management Plan.
- Develop an agency Quality Improvement Plan.
- Conduct a Quality Improvement project.
- Develop a Workforce Development Plan.
- Develop processes, a database, and/or record-keeping systems to meet public health accreditation documentation standards.
- Completing an agency accreditation self-analysis against the PHAB standards, measures and required documentation that identifies the agency's strengths, opportunities for improvement and plans for addressing gaps.
- Develop, update, and/or revise agency policies and procedures.

## Contract Objective Details - Intermediate

**Contract #:** 27459

**Agency:** Marathon County Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services  
Block Grant

**Objective #:** 1 of 2

**Objective Value:** \$1,000

Services Grant Coordinator will be involved in the negotiations.)

Accredited agencies will conduct one of the following activities to sustain existing efforts:

- Implement goals, objectives, and/or strategies outlined in their Strategic Plan.
- Implement goals, objectives, and/or strategies outlined in their Performance Management Plan.
- Implement a Quality Improvement Plan.
- Implement the Workforce Development Plan.
- Develop, update, and/or revise agency policies and procedures.

(NOTE: If an agency wants to develop, update, and/or revise agency plans, policies and procedures The Preventive Health and Health Services Grant Coordinator will be involved in the negotiations.)

Domain 9: (Actions steps below are part of the Marathon County Health Department 2013-18 Strategic Plan)

Develop systematic means of ensuring citizen engagement in community initiatives and feedback as to the quality of program services.

Assure department programs are adequate to meet our statutory obligation and are aligned to support the county mission and goals to be the healthiest, safest and most prosperous county

Domain 11: (Actions steps below are from the Marathon County Health Department 2012 PHAB accreditation Assessment document)

Review and assure confidentiality policies are current

Update policies if needed

Provide training, document the training contents and staff participants

Assure all employees have signed confidentiality forms on files as required by policy

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**Contract #:** 27459

**Agency:** Marathon County Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services

**Objective #:** 1 of 2

**Objective Value:** \$1,000

Block Grant

### Objective: Risk Profile

**Percent of Objective Accomplished**

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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**Corresponding Percentage Recoupment**

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**Corresponding Potential Recoupment Amounts**

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**Definition of Percent Accomplished**

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**Conditions of Eligibility for an Incentive**

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## Contract Objective Details - Intermediate

Contract #: 27459

Agency: Marathon County Health Department

Contract Year: 2015

Program: Preventive Health and Health Services  
Block Grant

Objective #: 2 of 2

Objective Value: \$10,605

### Objective: Primary Details

#### Objective Statement (Template Objective)

Template Objective 11

Community Health Improvement Processes and Plans: By August 31, 2016 Marathon County Health Department will complete a community health assessment or a community health improvement plan with measurable objectives.

**Deliverable Due Date:** 09/30/2016

#### Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-Based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. If Prevention funded activities were used to obtain additional funding, donations or in-kind contributions.

#### Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$10,605

#### Agency Funds for this Objective:

#### Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

#### Baseline for Measurement

This is a continuation of the assessment and planning process started in 2015. A similar process was used in 2011-2013.

#### Input Activities

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

1. The MCHD Health Officer will Chair the LIFE Health and Wellness subcommittee and participate in the monthly LIFE Steering Committee and LIFE Executive Committee meetings.
2. MCHD staff will write and edit the Health and Wellness sections of the 2015-17 LIFE report. MCHD Health Officer will edit the 2015-2017 LIFE Report Executive Summary.
3. Data from the Youth Behavioral Risk Survey of Marathon County Schools will be reviewed and added to the Health and Wellness section of the report.
4. MCHD Health Officer as a member of the LIFE Executive Committee will assist in plans for the release of the 2015-17 LIFE Report in January 2016.
5. MCHD Health Officer and staff assist in the writing of Marathon County Comprehensive Plan, Chapter 3. Health and Human Services Chapter, which will guide program, services and initiatives for Marathon County Government.
5. The 2015-17 LIFE Report and Marathon County Comprehensive Plan will be used as the basis for determining the community health priorities for 2017-2021. The Marathon County Board of Health and Healthy Marathon County Board will participate in a prioritization process to identify community health priorities, identify current and gap in resources to address key priorities.

## Contract Objective Details - Intermediate

**Contract #:** 27459

**Agency:** Marathon County Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services  
Block Grant

**Objective #:** 2 of 2

**Objective Value:** \$10,605

evaluation component to address identified community health priorities.

7. Healthy Marathon County Board will reassess its current structure in relation to the identified priorities to assure its actions teams are meeting the community needs.

## Contract Objective Details - Intermediate

**Contract #:** 27459

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**Program:** Preventive Health and Health Services

**Objective #:** 2 of 2

**Objective Value:** \$10,605

Block Grant

### Objective: Risk Profile

**Percent of Objective Accomplished**

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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**Corresponding Percentage Recoupment**

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**Corresponding Potential Recoupment Amounts**

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**Definition of Percent Accomplished**

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**Conditions of Eligibility for an Incentive**

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