

**DIVISION OF PUBLIC HEALTH  
DPH CONTRACT 27462  
AMENDMENT #3**

The Department of Health Services, on behalf of the Division of Public Health and Menasha Health Department agree to amend their original agreement for the program titled Preventive Health and Health Services (PPHS) (Profile 159220) as follows:

**REVISION:** SECTION 5. SERVICES

Additional projects to be completed as detailed in attached Exhibit(s).

**REVISION:** SECTION 34.A.2

Insert: "The due date of the final fiscal report for Profile 159220 shall be sixty (60) days after the Grant Agreement Period ending date. Expenses incurred during the Grant Agreement period on Profile 159220, but reported later than sixty (60) days after the period ending date, will not be recognized, allowed or reimbursed under the terms of this Grant Agreement."

Adjustment will be made to the Community Aids Reporting System (CARS) based on the information in the table below.

Agency #	Agency Type	Profile #	Current Contract Level	Contract Change Amount	New Contract Level	Funding Period
256420	660	159220	\$0	\$4868	\$4868	10/1/14-8/31/16

All other terms and conditions of the original agreement remain unchanged.

\_\_\_\_\_  
GRANTEE's Authorized Representative  
Name:  
Title:

\_\_\_\_\_  
Date

\_\_\_\_\_  
GRANTOR's Authorized Representative  
Chuck J. Warzecha  
Administrator / Deputy Administrator, Division of Public Health  
Department of Health Services

\_\_\_\_\_  
Date

## Contract Objective Details - Intermediate

Contract #: 27462

Agency: Menasha Health Department

Contract Year: 2015

Program: Preventive Health and Health Services  
Block Grant

Objective #: 1 of 3

Objective Value: \$4,468

### Objective: Primary Details

#### Objective Statement (Template Objective)

Template Objective 6

Healthy Weight and Nutrition in Children and Adolescents: By August 31, 2016, Menasha Health Department will implement one evidence based strategy to promote healthy weight in children and adolescents.

**Deliverable Due Date:** 09/30/2016

#### Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-Based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. Prevention funded activities used to obtain additional funding, donations or in-kind contributions.

#### Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$4,468

#### Agency Funds for this Objective:

#### Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

#### Baseline for Measurement

By August 31, 2016, represent the City of Menasha at the Weight of the Fox Valley Board of Directors meetings.

By August 31, 2016, participate in two Weight of the Fox Valley subcommittees.

By August 31, 2016, increase Corny Community Walk registrants from 100 to 110 participants (10%).

By August 31, 2016, increase community partnerships from 10 Community Partners to 13 Community Partners (30%).

By August 31, 2016, a sustainability plan will be developed (no current baseline).

#### Input Activities

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

Based on County Health Ranking trending and the Fox Valley Needs Assessment Menasha Health Department will:

- 1) Represent the City of Menasha on the Board of Directors of the Weight of the Fox Valley, a tri-county coalition.
- 2) Plan, implement, and evaluate the Corny Community Walk.
  - a. Recruit additional partners (Menasha Joint School District, Menasha Senior Center, Menasha Police Department)
  - b. Engage partners in planning, implementing and evaluating the event.
  - c. Promote walking school buses and walking clubs in conjunction to promote lifestyle changes and awareness of the resources in the community that support physical activity. (see next page)

## Contract Objective Details - Intermediate

**Contract #:** 27462

**Agency:** Menasha Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services

**Objective #:** 1 of 3

**Objective Value:** \$4,468

Block Grant

3) Develop a sustainability plan, including walking as a lifestyle change.

## Contract Objective Details - Intermediate

Contract #: 27462

Agency: Menasha Health Department

Contract Year: 2015

Program: Preventive Health and Health Services  
Block Grant

Objective #: 1 of 3

Objective Value: \$4,468

### Objective: Risk Profile

**Percent of Objective Accomplished**

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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**Corresponding Percentage Recoupment**

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**Corresponding Potential Recoupment Amounts**

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**Definition of Percent Accomplished**

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**Conditions of Eligibility for an Incentive**

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## Contract Objective Details - Intermediate

**Contract #:** 27462

**Agency:** Menasha Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services  
Block Grant

**Objective #:** 2 of 3

**Objective Value:** \$200

### Objective: Primary Details

#### Objective Statement (Template Objective)

Template Objective 11

Community Health Improvement Processes and Plans: By August 31, 2016 Menasha Health Department will complete a community health assessment or a community health improvement plan with measurable objectives.

**Deliverable Due Date:** 09/30/2016

#### Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-Based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. If Prevention funded activities were used to obtain additional funding, donations or in-kind contributions.

#### Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$200

#### Agency Funds for this Objective:

#### Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

#### Baseline for Measurement

This is a new initiative.

#### Input Activities

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

The Menasha Health Department will:

- 1) Be an active member in the Fox Valley Community Health Improvement Coalition.
- 2) Seek technical assistance and guidance from the DPH Northeast Regional Office staff.
- 3) Analyze available data
- 4) Develop a Community Health Assessment Report for the City of Menasha.

## Contract Objective Details - Intermediate

Contract #: 27462

Agency: Menasha Health Department

Contract Year: 2015

Program: Preventive Health and Health Services  
Block Grant

Objective #: 2 of 3

Objective Value: \$200

### Objective: Risk Profile

**Percent of Objective Accomplished**

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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**Corresponding Percentage Recoupment**

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**Corresponding Potential Recoupment Amounts**

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**Definition of Percent Accomplished**

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**Conditions of Eligibility for an Incentive**

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## Contract Objective Details - Intermediate

**Contract #:** 27462

**Agency:** Menasha Health Department

**Contract Year:** 2015

**Program:** Preventive Health and Health Services  
Block Grant

**Objective #:** 3 of 3

**Objective Value:** \$200

### Objective: Primary Details

#### Objective Statement (Template Objective)

Template Objective 10

National Public Health Standards - Required: By August 31, 2016, the Menasha Health Department will conduct one activity to meet or sustain National Public Health Performance Standards to pursue accreditation readiness by conducting a Quality Improvement project.

**Deliverable Due Date:** 09/30/2016

#### Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. If Prevention funded activities were used to obtain additional funding, donations or in-kind contributions.

#### Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$200

#### Agency Funds for this Objective:

#### Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

#### Baseline for Measurement

New:

By August 31, 2016 the Menasha Health Department will develop 2 new policies, procedures, or protocols using the electronic system and process established in 2015.

By August 31, 2016 the Menasha Health Department will review and revise existing policies, procedures, and protocols using the process established in 2015.

#### Input Activities

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

Agencies will conduct one of the following activities to prepare for voluntary accreditation:

- Develop an agency Strategic Plan.
- Develop an agency Performance Management Plan.
- Develop an agency Quality Improvement Plan.
- Conduct a Quality Improvement project.
- Develop a Workforce Development Plan.
- Develop processes, a database, and/or record-keeping systems to meet public health accreditation documentation standards.
- Completing an agency accreditation self-analysis against the PHAB standards, measures and required documentation that identifies

## Contract Objective Details - Intermediate

**Contract #:** 27462

**Agency:** Menasha Health Department

**Contract Year:** 2015

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Block Grant

**Objective #:** 3 of 3

**Objective Value:** \$200

the agency;s strengths, opportunities for improvement and plans for addressing gaps.

- Develop, update, and/or revise agency policies and procedures.

(NOTE: If an agency wants to develop, update, and/or revise agency policies and procedures The Preventive Health and Health Services Grant Coordinator will be involved in the negotiations.)

Accredited agencies will conduct one of the following activities to sustain existing efforts:

- Implement goals, objectives, and/or strategies outlined in their Strategic Plan.

- Implement goals, objectives, and/or strategies outlined in their Performance Management Plan.

- Implement a Quality Improvement Plan.

- Implement the Workforce Development Plan.

- Develop, update, and/or revise agency policies and procedures.

(NOTE: If an agency wants to develop, update, and/or revise agency plans, policies and procedures The Preventive Health and Health Services Grant Coordinator will be involved in the negotiations.)

## Contract Objective Details - Intermediate

Contract #: 27462

Agency: Menasha Health Department

Contract Year: 2015

Program: Preventive Health and Health Services  
Block Grant

Objective #: 3 of 3

Objective Value: \$200

### Objective: Risk Profile

**Percent of Objective Accomplished**

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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**Corresponding Percentage Recoupment**

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**Corresponding Potential Recoupment Amounts**

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**Definition of Percent Accomplished**

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**Conditions of Eligibility for an Incentive**

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