

**DIVISION OF PUBLIC HEALTH
DPH CONTRACT 27499
AMENDMENT #7**

The Department of Health Services, on behalf of the Division of Public Health and West Allis Health Department agree to amend their original agreement for the program titled Preventive Health and Health Services (PPHS) (Profile 159220) as follows:

REVISION: SECTION 5. SERVICES

Additional projects to be completed as detailed in attached Exhibit(s).

REVISION: SECTION 34.A.2

Insert: "The due date of the final fiscal report for Profile 159220 shall be sixty (60) days after the Grant Agreement Period ending date. Expenses incurred during the Grant Agreement period on Profile 159220, but reported later than sixty (60) days after the period ending date, will not be recognized, allowed or reimbursed under the terms of this Grant Agreement."

Adjustment will be made to the Community Aids Reporting System (CARS) based on the information in the table below.

Agency #	Agency Type	Profile #	Current Contract Level	Contract Change Amount	New Contract Level	Funding Period
256545	660	159220	\$0	\$8272	\$8272	10/1/14-8/31/16

All other terms and conditions of the original agreement remain unchanged.

GRANTEE's Authorized Representative
Name:
Title:

Date

GRANTOR's Authorized Representative
Chuck J. Warzecha
Administrator / Deputy Administrator, Division of Public Health
Department of Health Services

Date

Contract Objective Details - Intermediate

Contract #: 27499

Agency: West Allis Health Department

Contract Year: 2015

Program: Preventive Health and Health Services
Block Grant

Objective #: 1 of 1

Objective Value: \$8,272

Objective: Primary Details

Objective Statement (Template Objective)

By August 31, 2016, the West Allis Health Department will conduct one activity to meet or sustain National Public Health Performance Standards (i.e. pursue accreditation readiness) by implementing strategies in the West Allis Health Department Performance Management/Quality Improvement Plan and Workforce Development Plan.

Deliverable Due Date: 09/30/2016

Contract Deliverable (Evidence)

A report entered into an electronic data collection tool that briefly describes:

1. Evidenced-based strategies implemented and outcomes measured.
2. Challenges or barriers to success.
3. Strategies to overcome barriers or challenges.
4. If Prevention funded activities were used to obtain additional funding, donations or in-kind contributions.

Programs Providing Funds for this Objective

Preventive Health and Health Services Block Grant: \$8,272

Agency Funds for this Objective:

Data Source for Measurement

Agency report to be entered into an electronic data collection tool to be provided by the WI Division of Public Health.

Baseline for Measurement

The West Allis Health Department was accredited February 28, 2013. The West Allis Health Department must submit an annual report to show compliance with all requirements, including QI.

Reaccreditation will occur in 2018.

Input Activities

Conduct staff (building wide) trainings on QI (part of Workforce Plan) using projects that have been identified in the West Allis Health Department Performance Management/QI Plan.

QI trainings will include selection and use of QI tools, project management, evaluation/data collection methods, tracking and reporting of projects.

List of 2015 - 2016 QI projects includes (but not limited to):

1. Decreasing hand washing violations in full service restaurants (Completed)
2. Decreasing time lag between a dog bite and rabies quarantine notification from police (in process)
3. Improving documentation process for prenatal weight gain in PNCC (in process)
4. Improving use of PHN time in Immunization Clinic (in Process)
5. Increasing customer satisfaction in Immunization Clinic (Lean Project - in process)
6. Management of data storage on the H and P drives (in process)

7. Increasing PHN services to the Senior Center (for 2016) (see next page)

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8. Decrease non-participation rate of WIC participants (for 2016)

The PM/QI plan and project list will be reviewed and updated January 2016. QI project list may be modified.

CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. Describe the strategies/practices to be used and identify the associated web links as available. Potential links to strategies for this objective can be found on the 2014-2016 Preventive Health and Health Services Block Grant Program Boundary Statement.

Agencies will conduct one of the following activities to prepare for voluntary accreditation:

- Develop an agency Strategic Plan.
- Develop an agency Performance Management Plan.
- Develop an agency Quality Improvement Plan.
- Conduct a Quality Improvement project.
- Develop a Workforce Development Plan.
- Develop processes, a database, and/or record-keeping systems to meet public health accreditation documentation standards.
- Completing an agency accreditation self-analysis against the PHAB standards, measures and required documentation that identifies the agency's strengths, opportunities for improvement and plans for addressing gaps.
- Develop, update, and/or revise agency policies and procedures.

(NOTE: If an agency wants to develop, update, and/or revise agency policies and procedures The Preventive Health and Health Services Grant Coordinator will be involved in the negotiations.)

Accredited agencies will conduct one of the following activities to sustain existing efforts:

- Implement goals, objectives, and/or strategies outlined in their Strategic Plan.
- Implement goals, objectives, and/or strategies outlined in their Performance Management Plan.
- Implement a Quality Improvement Plan.
- Implement the Workforce Development Plan.
- Develop, update, and/or revise agency policies and procedures.

(NOTE: If an agency wants to develop, update, and/or revise agency plans, policies and procedures The Preventive Health and Health Services Grant Coordinator will be involved in the negotiations.)

Contract Objective Details - Intermediate

Contract #: 27499

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Objective Value: \$8,272

Objective: Risk Profile

Percent of Objective Accomplished

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%
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Corresponding Percentage Recoupment

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Corresponding Potential Recoupment Amounts

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Definition of Percent Accomplished

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Conditions of Eligibility for an Incentive

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