



TIMELINE FOR THE CY 2020 CONSOLIDATED CONTRACT PROCESS

Activity:

Date:

- Estimated program funding amounts due to Bureau of Operations May 17, 2019
- Letter to Local Health Departments from Charles Warzecha, DPH Deputy Administrator July 17, 2019
- Identify fiscal agent for other LHDs (related to funds transfers) July 31, 2019
- LHD decisions on “Right of First Refusal” of funds July 31, 2019
(Note: Programs can consult with Regional Office Directors for historical information.)
- Program Template Objectives, Boundary Statements, and Quality Criteria due to Bureau of Operations July 15, 2019
- LHD levels/mergers confirmed for 2020 contract year and Consolidated Grid responses due from programs July 22, 2019
- Begin posting contracting process information on the web August 23, 2019
- All pre-packets to Bureau of Operations for CARS approval August 30, 2019
 - * All funding going out as a part of the DPH Consolidated Contract will require a Scope of Work (SOW), if program objectives are not negotiated in GAC
- Most program allocations entered into GAC; LHDs begin entering 2020 objectives into GAC and negotiating objectives with contract monitors September 27, 2019
- DPH and LHD negotiations should be completed November 15, 2019
- Bureau of Operations sends electronic contract packages to BPC for DocuSign processing December 16, 2019
- Local agencies complete DocuSign signature process No later than March 8, 2020
- CARS Payments Begin (reimbursement report for January expenses due approx. 3/8/20) April 6, 2020

** Note: All Tribal funding will be distributed by the DHS Tribal Affairs Office according to their consolidated contracting procedures.*