



## TIMELINE FOR THE CY 2022 CONSOLIDATED CONTRACT PROCESS

### Activity:

### Date:

- Estimated program funding amounts due to Bureau of Operations June 25, 2021
- Letter to Local Health Departments from Charles Warzecha, DPH Deputy Administrator July 30, 2021
- Identify fiscal agent for other LHDs (related to funds transfers) August 13, 2021
- LHD decisions on “Right of First Refusal” of funds August 13, 2021  
(Note: Programs can consult with Regional Office Directors for historical information.)
- Program Template Objectives, Boundary Statements, and Quality Criteria due to Bureau of Operations July 23, 2021
- LHD levels/mergers confirmed for 2022 contract year and Consolidated Grid responses due from programs July 23, 2021
- Begin posting contracting process information on the web August 20, 2021
- All pre-packets to Bureau of Operations for CARS approval August 27, 2021
  - \* All funding going out as a part of the DPH Consolidated Contract will require a Scope of Work (SOW), if program objectives are not negotiated in GAC
- Most program allocations entered into GAC; LHDs begin entering 2022 objectives into GAC and negotiating objectives with contract monitors September 24, 2021
- DPH and LHD negotiations should be completed November 19, 2021
- Bureau of Operations sends electronic contract packages to BPC for DocuSign processing December 17, 2021
- Local agencies complete DocuSign signature process No later than March 4, 2022
- CARS Payments Begin (reimbursement report for January expenses due approx. 3/8/22) April 6, 2022

*\* Note: All Tribal funding will be distributed by the DHS Tribal Affairs Office according to their consolidated contracting procedures.*