

Tentative Timeline for the 2024 DPH LPHD Base Consolidated Contract Process

<u>Activity:</u>	<u>Date:</u>
• Estimated program funding amounts due to Bureau of Operations.....	July 21, 2023
• Consolidated Grid responses due from programs.....	July 21, 2023
• Letter to Local Public Health Departments (LPHD) from DPH Deputy Administrators Anna and Jonette.....	August 4, 2023
• LPHD levels/mergers confirmed with OPPA for 2024 contract year.....	August 11, 2023
• Identify fiscal agent for other LPHDs (related to funds transfers).....	August 18, 2023
• LPHD decisions on “Right of First Refusal” of funds.....	August 18, 2023
(Note: Programs can consult with Regional Office Directors for historical information.)	
• Program Template Objectives, Boundary Statements, and Quality Criteria due to Bureau of Operations.....	August 25, 2023
• All pre-packets to Bureau of Operations for CARS approval.....	August 25, 2023
* All funding going out as a part of the DPH LPHD Consolidated Contract will require a Scope of Work (SOW), if program objectives are not negotiated in GAC.	
• Begin posting contracting process information on the web.....	September 8, 2023
• Base funding program allocations entered in GAC; LPHDs begin entering 2024 objectives into GAC and negotiating objectives with contract monitors.....	October 6, 2023
• DPH and LPHD negotiations should be completed.....	November 17, 2023
• Bureau of Operations sends electronic contract packages to BPC for DocuSign processing.....	December 15, 2023
• Local agencies complete DocuSign signature process.....	No later than March 1, 2024
• CARS Payments Begin (reimbursement report for January expenses due approx. 3/8/24).....	April 5, 2024

Note: All Tribal funding will be distributed by the DHS Tribal Affairs Office according to their consolidated contracting procedures.