

The local public health department funding for the next cycle of Preventive Health and Health Services Block Grant is in GAC under the **2016** Consolidated Contracts as “Prevention” and covers a timeframe ranging from 10/1/2015 through 8/31/2017. Before contracts and amendments may be sent out, negotiations on objectives must be completed. Below, we have provided a list of steps and deadlines to help you through these processes.

Prevention Contract—New Grant Cycle Processes – Federal Fiscal Year 16 (FFY16)

Preparing for the contract period October 1, 2015 – August 31, 2017

Allocations

- The [PHHS BG Allocation Spreadsheet](#) for this year’s contract period has been posted on the DHS Grants and Contracting (GAC) [CY2016 Consolidated Contracting Information](#) web page.
- The contract time period is October 1, 2015 – August 31, 2017.
- Expenditures may be claimed retroactively to October 1, 2015. This means that eligible expenses incurred within the contract time period are allowable for reimbursement using the FFY16 allocation.

Negotiations: **Due November 30, 2016**

- New PHHS BG 2015-2017 **funding is now available for negotiation** in GAC.
- The local public health department funding is denoted in GAC under the 2016 Consolidated Contracts as “Prevention” and covers a timeframe ranging from 10/1/2015 through 8/31/2017.
- For more information on the allocation, please see the [2015-2017 PHHS Program Contracting Update](#) and the [2016 Consolidated Contract Overview](#) spreadsheet on the [CY2016 Consolidated Contracting Information](#) web page.
- Prior to selecting your objectives please review the [PHHS Boundary Statement](#) and [PHHS Quality Criteria](#) documents.
- **Menu of Template Objectives (NOTE: the template objectives for 2015-2017 are renumbered to coincide with CDC’s numbering system)**
 - Agencies should select template objectives that reflect the work they are doing. Please see the [2015-2017 PHHS Program Contracting Update](#).
 - Be sure to enter in the GAC application, under “Context/Background,” why the objective is being chosen and the outcome measure being used.
 - For “Input Activities” cite the evidence-based strategies, or best or promising practices you will use. Resources to identify these are included in the [PHHS Boundary Statement](#).
 - Complete the “Baseline for Measurement” field.
- **Special Considerations**
 - **Template Objective 11: National Public Health Performance Standards (NPHPS)**
 - Each agency is **required** to address the template objective, National Public Health Performance Standards (Objective 11).
 - Each agency may dedicate as much of its total Prevention allocation to Objective 11 as it deems appropriate.
 - There is no minimum allocation required for this objective.
 - **Template Objective 13: Tobacco Control**
 - If this objective is selected, the Wisconsin Tobacco Prevention and Control Program will be included in the negotiation.
- **Initiation and Deadline**
 - Once you have loaded and edited your agency’s objectives, the negotiation process may be initiated by clicking the “Email” button for Prevention 2015-2017 on the Contract Programs page in GAC.
 - Please **complete** negotiations **by November 30, 2016**.
 - Once completed, the contract monitor will sign-off on the objectives to lock the program.
 - Local Health Departments: Within approximately one week of the program being locked, a copy of the amendment will be made available for download from the [2016 Consolidated Contract Overview](#) spreadsheet.
- **Southern Region** agencies working in a **consortium** please see **MOU Transfer Guidance** on the [CY2016 Consolidated Contracting Information](#) web page.

Questions?

Please contact your regional Prevention Contract Monitor listed on the [2016 Consolidated Contract Overview](#). Program coordinator Angela Nimsgern is also available to respond to questions at angela.nimsgern@wisconsin.gov or 715-365-2721.