

Year 2024 Template Objectives for Family Planning - RH

Legend

A Objective Statement	D Input Activities	G For your Information
B Deliverable	E Base Line for Measurement	
C Context	F Data Source for Measurement	

1.

- A. Objective 1: Profile ID: 159316
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes.
- B. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports.
- C. RHFP funded clinics must meet administrative, clinical, & fiscal requirements.
- C.
- D. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services: STI screening, testing, & treatment, Minimum of first 3 months of FDA approved primary contraception, Reproductive life planning, Pregnancy testing, education, & appropriate referrals, Dual protection kits, implement approved RN clinical protocols signed by a Medical Director. Participate in Clinical oversight activities as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to the CM; a copy will be emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile ID#159316: funded through MCH - Title V Grant for the provision of Dual Protection services. Profile ID#191003: report match for MCH - Title V Grant Dual Protection services. Match is required & must be 75% of Title V funds. Local match is the value of local agency efforts to advance MCH efforts that exceed the MCH funding allocation. Funds eligible to meet match requirements include local government appropriations, non-federal grants, other state funds, reimbursements from third parties, fees, & corporate contributions. In-kind match can be identified by identifying a value of donated time, services, supplies, equipment, & meeting space. Funds not eligible for match include any costs used to match any other federal grant, award, or contract. No federal dollars may be used for match except Medicaid & Medicare reimbursements received by the subrecipient for services when such are used to further the objectives of the MCH Program Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.
- E.
- F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits
- G.

2.

- A. Objective 2: Profile ID 159322
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes. Funds to conduct educational event by Dec. 31, 2024.

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- B. Conduct at least one educational event related to RHFP services or engage community partners to promote RHFP services. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports.
- C. Funding requires RHFP clinics to conduct outreach to low-income pregnant women. RHFP funded clinics must meet administrative, clinical, & fiscal requirements.
- C.
- D. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services: Outreach to low-income pregnant women. Pregnancy testing, education, & appropriate referrals, family planning services as appropriate, implement approved RN clinical protocols signed by a Medical Director. Participate in Clinical oversight activities as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program every 3 years. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to the CM; a copy will emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile#159322: funded through DHS budget for RHFP services. Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.
- E.
- F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits.
- G.

3.

- A. Objective 3: Profile ID 159317
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes.
- B. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports.
- C. RHFP funded clinics must meet administrative, clinical, & fiscal requirements.
- C.

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- D. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services on site or by referral: Contraceptive access and counseling, pregnancy testing and counseling, counseling on basic infertility, preconception health services and counseling, annual preventative visits, reproductive life planning, adolescent services, STI screening, testing, and treatment, and breast and cervical cancer screening. Participate in Clinical oversight activities and protocols as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program every 3 years. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to Case Manager; a copy will be emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile ID#159317: funded through DHS WI §253.07. Profile ID#193996: Program Generated Income Earned under the Reproductive Health Family Planning Services Agreement: Reported When Earned. Profile ID#193997: Program Generated Income Expended under the Reproductive Health Family Planning Services Agreement: Reported When Expended. Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.

E.

F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits.

G.

4.

- A. Objective 4: Profile ID 159327
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes. Agency must be located in Milwaukee, Racine or Kenosha counties and provide RHFP services.
- B. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports. RHFP services in Milwaukee, Racine, or Kenosha.
- C. RHFP funded clinics must meet administrative, clinical, & fiscal requirements. RHFP services in Milwaukee, Racine, or Kenosha as requirement of funding from WI §253.07(4)(a).
- C.

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- D. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services on site or by referral: Contraceptive access and counseling, pregnancy testing and counseling, counseling on basic infertility, preconception health services and counseling, annual preventative visits, reproductive life planning, adolescent services, STI screening, testing, and treatment, and breast and cervical cancer screening. Participate in Clinical oversight activities and protocols as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program every 3 years. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to Case Manager; a copy will be emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile ID#159327: funded through WI §253.07(4)(a). Profile ID#193996: Program Generated Income Earned under the Reproductive Health Family Planning Services Agreement: Reported When Earned. Profile ID#193997: Program Generated Income Expended under the Reproductive Health Family Planning Services Agreement: Reported When Expended. Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.

E.

F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits.

G.

5.

- A. Objective 5: Profile ID 152020
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes (Wis. Stat. §253.07(4)(d)).
- B. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports.
- C. RHFP funded clinics must meet administrative, clinical, fiscal requirements, & WI §253.07(4)(d).

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- C. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services: STI screening, testing, & treatment, Minimum of first 3 months of FDA approved primary contraception, Reproductive life planning, Pregnancy testing, education, & appropriate referrals, Dual protection kits, implement approved RN clinical protocols signed by a Medical Director. Participate in Clinical oversight activities as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to Case Manager; a copy will be emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile ID#152020: This profile is based on Wis. Stat. §253.07(4)(d). Profile ID#193996: Program Generated Income Earned under the Reproductive Health Family Planning Services Agreement: Reported When Earned. Profile ID#193997: Program Generated Income Expended under the Reproductive Health Family Planning Services Agreement: Reported When Expended Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.
- D.
- E.
- F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits.
- G.

6.

- A. Objective 6: Profile IDs 152002, 152003
Agency will provide comprehensive family planning services per QFP guidelines (CDC) while maintaining patient privacy, confidentiality, & patient rights. Agency will comply with all program requirements set by WI DHS, RHFP program & WI statutes (Wis. Stat. §253.07(4)(e)).
- B. Demonstrate compliance with state statutes to operate as a family planning program. Collect & report required data as outlined in the Scope of Work (SOW). Provide high-quality reproductive health services & meet requirements outlined in the SOW. Participate in oversight activities as described in the SOW. Submit budgets, modifications & monthly expense reports.
- C. RHFP funded clinics must meet administrative, clinical, & fiscal requirements.
- C.

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- D. Comply with all RHFP program requirements, relevant WI statutes, reporting requirements, & program quality indicators outlined in the SOW & required activities. Maintain good standing of all licensed personnel. Report quality data that reflects program activities. Attend quarterly check-ins with the CM & monthly RHFP program meetings. Participate in RHFP program site visits. Notify RHFP program of operational, budgetary, service delivery concerns & technical assistance needs. Maintain access to the ForwardHealth Portal for handbooks and receive updates. Provide the following services on site or by referral: Contraceptive access and counseling, pregnancy testing and counseling, counseling on basic infertility, preconception health services and counseling, annual preventative visits, reproductive life planning, adolescent services, STI screening, testing, and treatment, and breast and cervical cancer screening. Participate in Clinical oversight activities and protocols as outlined in the SOW. Fiscal reporting & approval requirements: Submit an annual approved budget with narrative. Budget revisions must be approved. Budget revisions across categories of more than 10% must be approved. By November 30, 2024, the agencies will submit updated patient Schedule of Discounts & cost analysis to RHFP program every 3 years. Follow patient fee waiver & schedule of discounts requirements for applicable patients Profile IDs & GEARS Expenditure Reports: Profile IDs are used by DHS to facilitate the processing of payments made under DHS agreement. Subrecipients will receive a SOW for each funding stream. GEARS expenditure reporting: Expense reports must be submitted monthly via Smartsheets to Case Manager; a copy will be emailed to GEARS. The following Profile IDs must be on each GEARS report: Profile ID#152003: This profile is based on Wis. Stat. §253.07(4)(e). Profile ID#193996: Program Generated Income Earned under the Reproductive Health Family Planning Services Agreement: Reported When Earned Profile ID#193997: Program Generated Income Expended under the Reproductive Health Family Planning Services Agreement: Reported When Expended Additional fiscal requirements: Follow requirements of WI DHS Accounting Policy & Procedures Manual. Provide overview of the agency's billing & coding policies & procedures. Provide evidence of how they enroll eligible patients into BadgerCare FPOS & evidence of invoices for billing & coding Medicaid & third parties. Use Fee Exempt & other sources of payment through the WSLH as the payment sources of last resort. May not use funds for equipment over \$5,000, remodeling, or construction.
- E.
- F. Quarterly check-in, REDCap, GEARS, additional reports such as site visits.
- G.