

## Year 2021 Template Objectives for Women Infants Children Supplemental Nutrition

### Legend

<b>A Objective Statement</b>	<b>D Input Activities</b>	<b>G For your Information</b>
<b>B Deliverable</b>	<b>E Base Line for Measurement</b>	
<b>C Context</b>	<b>F Data Source for Measurement</b>	

### 1.

- A. Template Objective 1  
During the contract budget period of January 1, 2021 through December 31, 2021, the contracted WIC Project will maintain monthly participation that is at least 97% of the assigned caseload.
- B. The State WIC Office will be responsible for providing this deliverable. Monthly participation counts and participation trends will be monitored by the State WIC Office. The contracted caseload may be adjusted as needed.
- C. Policies and Procedures as outlined in the Wisconsin WIC Operations Manual
- C.
- D. WIC participation means the number of "total participating" on the monthly participation report maintained and monitored by the State WIC Program Office. It is defined as the number of WIC participants who receive WIC food benefits for one calendar month including the number of exclusively breastfed infants.
- E.
- F. WIC Reports
- G.

### 2.

- A. Template Objective 2  
By December 31, 2021, all state sponsored meetings and trainings will be attended by the target local WIC project staff.
- B. The State WIC Office will be responsible for providing this deliverable by providing the meeting/training location and content. The dates and locations of the meetings/trainings will be provided at least 6 months prior to events. The State WIC Office will be responsible for monitoring attendance and registration for these events
- C. Policies and Procedures as outlined in the Wisconsin WIC Operations Manual
- C.
- D.
- E.
- F. WIC Reports
- G.

### 3.

- A. Template Objective 3  
The corrective actions identified in the most recent Management Evaluation report will be corrected by the timeline indicated in the report. This will include Management Evaluations completed in 2020 and 2021.
- B. The State WIC Office will be responsible for conducting the Management Evaluation, completing the Report, and following up to evaluate the corrective actions.
- C. Policies and Procedures as outlined in the Wisconsin WIC Operations Manual
- C.
- D.
- E.
- F. WIC Reports
- G.

### 4.

- A. Template Objective 4  
By December 31, 2021, Care Plan Entry and Secondary Nutrition Education Contacts will meet the following criteria:
  - A.) All Certification Care Plans will be entered within 14 days of the appointment date.
  - B.) The Secondary Nutrition Education Contact rate will be at least 50% of all participants.

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Legend

- |                             |                                      |                               |
|-----------------------------|--------------------------------------|-------------------------------|
| <b>A Objective Statment</b> | <b>D Input Activities</b>            | <b>G For your Information</b> |
| <b>B Deliverable</b>        | <b>E Base Line for Measurement</b>   |                               |
| <b>C Context</b>            | <b>F Data Source for Measurement</b> |                               |

B. The State WIC Office will be responsible for providing this deliverable. Care Plan Entry and Nutrition Education Contacts will be tracked using reports from WIC's Data Collection System

C. Policies and Procedures as outlined in the Wisconsin WIC Operations Manual

C.

D.

E.

F. WIC Reports

G.

**5.**

A. Template Objective 5

Local agencies must submit timely Community Aids REPORTING System (CARS) expenses to the State WIC Office. Reports are due monthly by the 5th or the 20th, and must be submitted to [DHSWICFISCAL@dhs.wisconsin.gov](mailto:DHSWICFISCAL@dhs.wisconsin.gov). Final reports are due no later than 45 days from the end of the contract period on December 31, 2021.

B. The State WIC Office is responsible for reviewing and monitoring all WIC expenses. The State WIC Office is also responsible for ensuring expenses are allowable, necessary and reasonable for efficient administration of the WIC program.

C. Policies and Procedures as outlined in the Wisconsin WIC Operations Manual

C.

D.

E.

F. WIC Reports

G.