



## State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [dhs.wisconsin.gov/gcpd](https://dhs.wisconsin.gov/gcpd)

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### Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, October 28, 2021  
1:00 P.M. to 2:00 P.M.

Approved November 4, 2021

#### Executive Committee Action and Motion Items

##### A. Executive Committee Action Items

1. **Action Item:** DHS Support Staff will follow-up with Fred Ludwig regarding other options to proceed with the Educational Training Videos due to the lag in response from DHS Communications Staff.
2. **Action Item:** David Morstad will send a follow-up email to Full Membership as a reminder to join at least one GCPD Sub-Committee or Ad Hoc Committee.

##### B. Executive Committee Motion Items

1. **Motion Item:** Margaret Kristan made a motion approve the October 28, 2021 Executive Committee meeting agenda with the addition of Item VII *Discuss Upcoming GCPD Officer Elections*. Tom O'Connor seconded the motion. Motion carried.
2. **Motion Item:** Margaret Kristan made a motion to approve the October 21, 2021 Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
3. **Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

##### C. Executive Committee Meeting Minutes

###### I. Welcome and Introductions, David Morstad, Chairperson

**Executive committee members present:** David Morstad; Ben Barrett; Tom O'Connor and Margaret Kristan

**Executive committee members absent (excused\*):** \*Rhonda Staats



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**Guest:** Ramsey Lee, Member-at-large, GCPD; Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD); Evelyn Azbell, Member-at-large, GCPD; Sandy Popp, Member-at-Large; .

**DHS support staff present:** Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Monica Smith, DHS, BADR.

#### II. David Morstad, Chairperson called the meeting to order at 1:02 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 837 9599 2010 and via [Zoom](#).

#### III. Review and Approve October 28, 2021 Executive Committee Meeting Agenda

- Margaret Kristan made a motion approve the October 28, 2021 Executive Committee meeting agenda with the addition of Item VII *Discuss Upcoming GCPD Officer Elections*. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

#### IV. Review and Approve October 21, 2021 Executive Committee Meeting Minutes

- Margaret Kristan made a motion to approve the October 21, 2021 Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.

#### V. Public Comment on Issues Affecting People with Disabilities

- Ramsey Lee shared that tomorrow, Friday, October 29th, People First Wisconsin will be having an advocate information discussion from 10:00 AM-11:00 AM and the topic will be the Self Determination Channel. Shared that Maureen Ryan received the Die Hard Award at the 2021 Self-Determination Conference.
- Laurence Brown shared an incident regarding caregivers not being able to attend medical appointments with individuals with disabilities, and will share the information in an email to David Morstad.



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#### **VII. Discuss Upcoming GCPD Officer Elections**

- The Executive Committee spoke about the upcoming winter Officer Elections for GCPD Chair and Vice Chair.
  - Sandy Popp and Nancy Leipzig will be collecting ballots and nominations; and moving forward with elections during the upcoming December 2021 GCPD Bi-Monthly Meeting.

#### **VIII. COVID- 19 and GCPD Policy Recommendations**

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
- David Morstad updated the Executive Committee on the Educational Training Video of first hand interviews and data related to the COVID-19 Consumer Survey findings.
  - David Morstad reached out to DHS Communications to inquire about an update on the review process of Educational Training Video. Originally David Morstad had emailed the two versions of the script; one for people with disabilities and their advocates and one for medical providers, to DHS Communications Staff and Fred Ludwig; and still awaiting feedback.
  - *Action Item will carry over from last week:* DHS Support Staff will follow-up with Fred Ludwig regarding other options to proceed with the Educational Training Videos due to the lag in response from DHS Communications Staff. See Action Item 1.

#### **IX. Discuss GCPD Website Apply to Serve Link**

- The Executive Committee discussed the link to 'Apply to Serve' on the GCPD Website was fixed by DHS Support Staff; however, the language in the dropdown menu when filling out the online application to apply to serve on the Committee was out of order, and may cause confusion. The language stated 'Disabilities, Governors Committee for People with'.
  - DHS Support Staff had connected with Governor's Office Appointments Staff and see if the language in the dropdown menu



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when applying to serve on Governor appointed Councils/Committees could be changed to read 'Governors Committee for People with Disabilities'.

- Still awaiting feedback and guidance from the Appointments Office.

#### **X. Discuss GCPD Ad Hoc Committee Membership Updates**

- The Executive Committee discussed the GCPD Sub Committees and Ad Hoc Committees.
  - David Morstad emailed Full membership to inquire about joining at least one Committee to move forward with setting up meetings; Transportation, Employment and Opportunities and Access.
  - The Executive Committee discussed starting the bylaws discussion during the Executive Committee.
  - David Morstad will send a follow-up email to Full Membership as a reminder to join at least one Sub-Committee or Ad Hoc Committee. See Action Item 2.

#### **XI. Draft November 4, 2021 GCPD Executive Committee Meeting Agenda**

- The Executive Committee moved forward with drafting the November 4, 2021 Executive Committee meeting agenda:
  - Review and Approve November 4, 2021 Executive Committee Meeting Agenda
  - Review and Approve October 28, 2021 Executive Committee Meeting Minutes
  - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
  - Discuss Status of Upcoming GCPD Officer Elections
  - COVID-19 and GCPD Policy Recommendations
    - Update on Educational Training Video; COVID-19 Consumer Survey



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- Discuss GCPD Website Apply to Serve Link
- Discuss GCPD Sub-Committee Membership Updates
  - Transportation
  - Employment
  - Opportunities and Access
- Review and Discuss GCPD Bylaws

#### **XII. Adjourn**

- Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

**Meeting adjourned at 1:39 P.M.**