

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

State of Wisconsin

Governor's Committee for People with Disabilities

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, January 20, 2022
1:00 P.M. to 2:00 P.M.

APPROVED JANUARY 27, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** Department of Health Services (DHS) support staff will reach out to the DHS Multimedia staff and update Executive Committee on the status of the training video interviews before the next Executive Committee meeting.
- 2. Action Item:** The Executive Committee will discuss various distribution of the educational training video at the next Executive Committee meeting.
- 3. Action Item:** DHS support staff will assemble a timeline of work products and activities to assist the GCPD officers in drafting the 2021 Annual Report by January 31, 2022.
- 4. Action Item:** The Executive Committee will review GCPD's 2020 COVID-19 recommendations letter prior to the January 27, 2022 Executive Committee meeting. DHS staff will redistribute the letter via email.

B. Executive Committee Motion Items

- 1. Motion Item:** Tom O'Connor made a motion to approve the January 20, 2022 Executive Committee agenda as amended. Ben Barrett seconded the motion. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the January 13, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
- 3. Motion Item:** Ben Barrett made a motion to draft a press release on GCPD's COVID-19 educational training video. Tom O'Connor seconded the motion. Motion carried.



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4. **Motion Item:** Rhonda Staats made a motion for the Executive Committee to move forward with discussions and activities related the distribution and viewing of the GCPD COVID-19 educational video. Ramsey Lee seconded the motion. Motion carried.
5. Motion Item: Ben Barrett made a motion to approve the GCPD Officer's press release. Tom O'Connor seconded the motion. Motion carried.
6. **Motion Item** Tom O'Connor made a motion to approve the draft agenda for the GCPD Bi-monthly meeting scheduled for February 16, 2022. Ben Barrett seconded the motion. Motion carried.
7. **Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Ramsey Lee; and Tom O'Connor.

Executive committee members absent (excused*):

Guest: Daniel Idzikowski, Member-at-Large, GCPD.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); BADR; Lisa Sobczyk, DHS, BADR; Monica Smith, DHS, BADR; and Ashley Walker, DHS, BADR.

II. Margaret Kristan Chairperson called the meeting to order at 1:02 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).



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III. Review and Approve January 20, 2022 Executive Committee Meeting Agenda

- Tom O'Connor made a motion approve the January 20, 2022 Executive Committee meeting agenda.
 - Discussion was had about amending meeting agenda item nine to correct the date to January 27, 2022.
 - Tom O'Connor made a motion to approve the January 20, 2022 Executive Committee meeting agenda as amended. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve January 13, 2022 Executive Committee Meeting Minutes

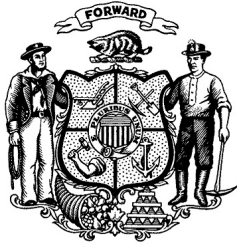
- Ben Barrett made a motion to approve the January 13, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- No public comment.

VI. COVID-19 and GCPD Policy Recommendations

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
 - The Executive Committee discussed the status of the educational training video interviews and timelines for video completion. Discussion included needing an update from DHS Multimedia on the status of the Video Project and timeline for completion; as well as a video hosting party and drafting a press release for the educational video.



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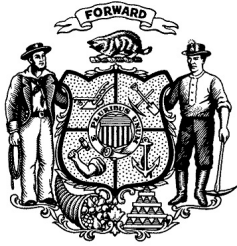
- Department of Health Services (DHS) support staff will reach out the DHS Multimedia staff and update Executive Committee on the status of the training video interviews before the next Executive Committee Meeting. See Action Item 1.
- The Executive Committee will discuss various distribution of the educational training video at the next Executive Committee meeting. See Action Item 2.
- Ben Barrett made a motion to draft a press release on GCPD's COVID-19 educational training video. Tom O'Connor seconded the motion. Motion carried. See Motion Item 3.
- Rhonda Staats made a motion for the Executive Committee to move forward with discussions and activities related the distribution and viewing of the GCPD COVID-19 educational video. Ramsey Lee seconded the motion. Motion carried. See Motion Item 4.

VII. Discuss and Approve GCPD Officer Press Release

- The Executive Committee reviewed the GCPD Officer Press Release.
 - Ben Barrett made a motion to approve the GCPD Officer's press release. Tom O'Connor seconded the motion. Motion carried. See Motion Item 5.

VIII. Discuss GCPD 2021 Annual Report

- Discussion was had by the Executive Committee to review the GCPD 2020 Annual Report and gather information for the 2021 Annual Report based on letters, press releases, and COVID-19 related work that GCPD has completed in 2021.
 - The Executive Committee discussed hyperlinking GCPD work products to the 2021 Annual Report versus attaching them to the report to make the report more accessible.

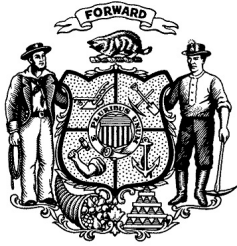


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- DHS support staff will assemble a timeline of work products and activities to assist the GCPD officers in drafting the 2021 Annual Report by January 31, 2022. See Action Item 3.
 - The Chair and Vice-Chair will draft the cover letter and add narrative to the timeline.
 - A draft of the 2021 GCPD Annual Report will be sent to full membership for review and approval at GCPD's February 16, 2022 Bi-monthly meeting.
- In discussing GCPD's work activities over the past year, the Executive Committee discussed new opportunities for advancing program and policy recommendations based on the increased Medicaid match rate for Home and Community based services and funding received by the state from the American Rescue Plan Act of 2021.
 - Specifically the Executive Committee discussed some of the policy recommendation GCPD put forth related to COVID-19, accessibility and Americans with Disabilities accommodations for people with disabilities.
 - The Executive Committee will review GCPD's 2020 COVID-19 recommendations letter prior to the January 27, 2022 Executive Committee meeting. DHS staff will redistribute the letter via email. See Action Item 4.
 - At the next Executive Committee meeting members will discuss whether there are opportunities to advance these policy recommendations based on the additional funding the state is receiving.
 - The Executive Committee also discussed that this may require them to modify GCPD's work plan.



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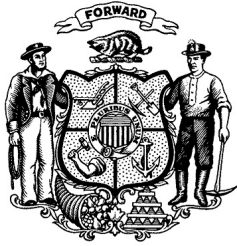
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IX. Discuss GCPD Bi-Monthly February 16, 2022 Meeting Agenda

- The Executive Committee reviewed the upcoming Bi-Monthly Meeting Agenda.
 - Tom O'Connor made a motion to approve the draft agenda for the GCPD Bi-monthly meeting scheduled for February 16, 2022. Ben Barrett seconded the motion. Motion carried. See Motion Item 6.

X. Draft January 27, 2022 GCPD Executive Committee Meeting Agenda

- The next GCPD Executive Committee meeting will be on January 27, 2022. Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve January 27, 2022 Executive Committee Meeting Agenda
 - Review and Approve January 20, 2022 Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities
 - COVID-19 and GCPD Policy Recommendations
 - Update on Educational Training Video; COVID-19 Consumer Survey
 - Interviews and Timelines for Video Production
 - Press Release and Outreach
 - Update on GCPD 2021 Annual Report
 - Draft February 3, 2022 GCPD Executive Committee Meeting Agenda
 - Adjourn
 - The Executive Committee unanimously approved the January 27, 2022 meeting agenda.



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XI. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 7.

Meeting adjourned at 2:01 P.M.