



1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [dhs.wisconsin.gov/gcpd](https://dhs.wisconsin.gov/gcpd)

## State of Wisconsin

### Governor's Committee for People with Disabilities

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## **Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes**

Thursday, February 3, 2022  
1:00 P.M. to 2:00 P.M.

**APPROVED ON FEBRUARY 10, 2022.**

### **Executive Committee Action and Motion Items**

#### **A. Executive Committee Action Items**

1. **Action Item:** DHS support staff will follow-up with DHS video team to see when a draft of the educational training video will be completed for the Executive Committee to view.
2. **Action Item:** Ben Barrett will draft a press release on the educational training video for review by the Executive Committee meeting on March 3, 2022.
3. **Action Item:** Executive Committee members will send any edits or revisions needed to GCPD's 2021 Annual Report to DHS support staff by February 9, 2022.
4. **Action Item:** Margaret Kristan will send an email to Sarah Kuehn asking her to join the GCPD Employment Subcommittee and offering GCPD as a feedback mechanism for any policies and procedures that may need to be drafted as a results of these administrative rule changes.

#### **B. Executive Committee Motion Items**

1. **Motion Item:** Ramsey Lee made a motion to approve the February 3, 2022 Executive Committee agenda as amended. Ben Barrett seconded the motion. Motion carried.
2. **Motion Item:** Ben Barrett made a motion to approve the January 27, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
3. **Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Ramsey Lee seconded the motion. Motion carried.



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#### C. Executive Committee Meeting Minutes

##### I. Welcome and Introductions:

**Executive committee members present:** Margaret Kristan; Ramsey Lee; Ben Barrett; and Tom O'Connor.

**Executive committee members absent (excused\*):** Rhonda Staats.

**Guests:** Dan Idzikowski, Member-at large, GCPD; Jeff Fox, Vice-Chair, Council on Physical Disabilities; and Lawrence Brown.

**DHS support staff present:** Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Monica Smith, DHS, BADR; Ashley Walker, DHS, BADR; Laura Plummer, DHS, BADR; and Karen Potnek, DHS, BADR.

##### II. Margaret Kristan Chairperson called the meeting to order at 1:00 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

##### III. Review and Approve February 3, 2022 Executive Committee Meeting Agenda

- Ramsey Lee made a motion approve the February 3, 2022 Executive Committee meeting agenda.
  - Discussion was had about moving agenda item 6 to agenda item 8 and moving agenda items 7 and 8 up on the agenda as the Division of Vocational Rehabilitation presenter is unable to join the meeting until 1:30 P.M.
  - Ramsey Lee made a motion to approve the February 3, 2022 Executive Committee agenda as amended. Ben Barrett seconded the motion. Motion carried. See Motion Item 1.



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#### IV. Review and Approve January 27, 2022 Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the January 27, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.

#### V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown shared that his roommate recently had his wheelchair flipped by paratransit transportation company. Lawrence shared with the Committee that there should be a larger sense of accountability and a way to report complaints through some mechanism other than to the company itself.

#### VI. COVID-19 and GCPD Policy Recommendations

- **Update on Educational Training Video; COVID-19 Consumer Survey**
  - Interviews for the educational video will be completed by February 15, 2022. The Executive Committee is hopeful that a draft of the video might be completed by the first week of March.
    - DHS support staff will follow-up with DHS video team to see when a draft of the video will be completed for the Executive Committee to view. See Action Item 1.
    - Ben Barrett will draft a press release on the educational training video for review by the Executive Committee meeting on March 3, 2022. See Action Item 2.

#### VII. Review and Approve GCPD 2021 Annual Report

- Margaret Kristan stated the draft of the GCPD 2021 Annual Report was sent on the Executive Committee members via email.



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- The DVR presenter joined the meeting. In order to give the presenter more time for their presentation, the Executive Committee decided to have Executive Committee members send any edits or revisions needed to the 2021 Annual Report to DHS support staff by February 9, 2022. See Action Item 3.
  - The Executive Committee will review any revisions to the 2021 Annual Report prior to the February 10, 2022 Executive Committee meeting so the Committee can approve it at the next Executive Committee meeting.

#### **VII. Presentation on Division of Vocational Rehabilitation (DVR) Administrative Rule Changes (65, 68, 75)**

- Sarah Kuehn, Program and Policy Analyst with DVR and GCPD liaison member presented on Administrative Rule changes 65, 68. And 69.
- Sarah Kuehn shared that the majority of the changes were being made based on recommendations from a federal government compliance visit in 2019 or to bring DVR into compliance with the Workforce Innovation and Opportunities Act of 2014.
- Sarah Kuehn shared that if these rule changes pass DVR will then need to draft policies and procedures for these rules to be implemented.
- The Executive Committee discussed the information presented and based on the presentation decided not to submit public comments on these rule changes to DVR.
  - The Executive Committee did discuss how they could provide input or advice to DVR on policies and procedures that would need to be drafted if administrative rule changes passed as presented.
- Dan Idzikowski recommended to the Executive Committee that it would be beneficial to have Sarah Kuehn participate on the GCPD Employment Subcommittee to discuss issues such as this in a timely manner. Executive Committee members agreed.



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- Margaret Kristan will send an email to Sarah Kuehn asking her to join the GCPD Employment Subcommittee and offering GCPD as a feedback mechanism for any policies and procedures that may need to be drafted as a result of these administrative rule changes. See Action Item 4.

#### **IX. Draft February 10, 2022 GCPD Executive Committee Meeting Agenda**

- The Executive Committee did not have time for this agenda item. The Executive Committee decided to have the Chair review and approve agenda via email.

#### **X. Adjourn**

- Tom O'Connor made a motion to adjourn the meeting. Ramsey Lee seconded the motion. Motion carried. See Motion Item 3.

**Meeting adjourned at 2:00 P.M.**