



## State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [dhs.wisconsin.gov/gcpd](https://dhs.wisconsin.gov/gcpd)

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### **Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes**

**Thursday, July 1, 2021  
1:00 P.M. to 2:00 P.M.**

**Approved July 8, 2021**

#### **Executive Committee Action and Motion Items**

##### **A. Executive Committee Action Items**

1. **Action Item:** Department of Health Services (DHS) support staff will send final draft of Gov-D message on accommodations to Ashlie Dowdell to send to health care providers.
2. **Action Item:** DHS support staff will resend GCPD accessibility policy recommendations made over the past year to Executive Committee members.
3. **Action Item:** Executive Committee members will review the Council on Physical Disabilities' Emergency Communications Folder PowerPoint prior to the July 8, 2021 Executive Committee meeting.
4. **Action Item:** DHS support staff will send accessibility training information to full GCPD membership.

##### **B. Executive Committee Motion Items**

1. **Motion Item:** Rhonda Staats made a motion approve the July 1, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried.
2. **Motion Item:** Tom O'Connor made a motion to approve the June 24, 2021 Executive Committee meeting minutes. Ben Barrett seconded the motion. David Morstad abstained from voting. Motion carried.
3. **Motion Item:** The Executive Committee unanimously approved the draft of the Gov-D message on accommodations to be sent to health care providers.
4. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.



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#### C. Executive Committee Meeting Minutes

##### I. Welcome and Introductions, David Morstad, Chairperson

**Executive committee members present:** David Morstad; Tom O'Connor; Rhonda Staats; and Ben Barrett.

**Executive committee members absent (excused\*):** Margaret Kristan \*.

**Guest:** Ramsey Lee, Member-at-large, GCPD and Lawrence Brown, ADAPT.

**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR) and Monica Smith, DHS, BADR.

##### II. Margaret Kristan, Chairperson called the meeting to order at 1:04 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 850 0666 3159 and via [Zoom](#).

##### III. Review and Approve July 1, 2021 Executive Committee Meeting Agenda

- Rhonda Staats made a motion approve the July 1, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

##### IV. Review and Approve June 24, 2021 Executive Committee Meeting Minutes

- Tom O'Connor made a motion to approve the June 24, 2021 Executive Committee meeting minutes. Ben Barrett seconded the motion. David Morstad abstained from voting as he did not attend the June 24, 2021 Executive Committee meeting. Motion carried. See Motion Item 2.
- David Morstad shared with the Executive Committee that he sent the Voting Restrictions letter Governor Evers, the Wisconsin state legislature, Lieutenant Governor, and GCPD members. David Morstad reported he had received a thank you response from a state legislature and the Lieutenant Governor's office reported sharing this letter with senior staff in the Governor's office.



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#### V. Public Comment on Issues Affecting People with Disabilities

- No public comment was received.

#### VI. COVID-19 and GCPD Policy Recommendations

- ***Discuss Feedback and Next Steps from Survey Data and Executive Summary Distribution to Stakeholders and Partners***
  - **GCPD Gov-D Message**
    - The Executive Committee reviewed the Gov-D message as revised by David Morstad. The Executive Committee unanimously approved the draft of the Gov-D message on accommodations to be sent to health care providers. See Motion Item 3.
      - DHS support staff will send final draft of Gov-D message on accommodations to Ashlie Dowdell to send to health care providers. See Action Item 1.
  - **Stakeholder Interview with Office of Preparedness and Emergency Health Care**
    - David Morstad reported the Jeff Phillips, Director, Office of Preparedness and Emergency Health Care. DHS had received the GCPD survey and policy recommendations related to the pandemic and people with disabilities. Jeff Phillips confirmed that a stakeholder interview with GCPD will be conducted as its perspective is critical and to capture future improvements in the After Action report.
    - Executive Committee members discussed who should be at interview and discussed the membership at-large would have valuable feedback to share too. Concerns were expressed about not wanting the interview group to be too big.



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- The Executive Committee decided Executive Committee members would attend the interview and focus on the survey results and policy recommendations and that they would suggest a second interview be conducted with members-at large about lessons learned and barriers experienced by people with disabilities during the pandemic.

#### **VII. Discuss Feedback from June, 16, 2021 GCPD Bi-Monthly Meeting**

- David Morstad stated he felt the meeting was productive and efficient.
- The Executive Committee reviewed the action items listed in the meeting minutes.
  - The Executive Committee reviewed an updated draft of the GCPD website and made several recommendations for changes. DHS support staff made these changes during the meeting.
  - David Morstad reported that he is still following up with GCPD members who have expressed an interest in working on the Equitable Access Section of the 2022-2024 GCPD Work Plan.
    - DHS support staff will resend GCPD accessibility policy recommendations made over the past year to Executive Committee members. See Action Item 2.

#### **VII. Discuss Council on Physical Disabilities (CPD) Emergency Preparedness Communication Folder**

- The Executive Committee discussed CPD's request in their liaison report to GCPD on the Emergency Preparedness Communication folder. CPD specifically was requesting guidance on how GCPD and CPD can be working jointly on folder outreach and presentations.
- The Executive Committee discussed the importance of continuing to build a strong partnership with CPD and needing to have the GCPD Chair input on the level of collaboration.



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- Executive Committee members will review the Council on Physical Disabilities' Emergency Communications Folder PowerPoint prior to the July 8, 2021 Executive Committee meeting. See Action Item 3.

#### **VIII. Draft Agenda for July 8, 2021 GCPD Executive Committee Meeting**

- The Executive Committee discussed the following items for the July 8, Executive Committee meeting agenda:
  - COVID-19 and GCPD Policy Recommendations
    - Update on GCPD Gov-D Message to the Health Action Network
    - Update on Stakeholder Interview with Office of Emergency Preparedness
  - Discuss Outreach on Emergency Preparedness Communication Folder with Council on Physical Disabilities
  - Draft August 18, 2021 GCPD Bi-Monthly Meeting Agenda
  - Adjourn
- Discussion was also had about whether the accessibility training information needed to be part of the July 8, 2021 Executive Committee meeting agenda or sent out to membership. It was decided that DHS support staff will send accessibility training information to full GCPD membership. See Action Item 4.

#### **IX. Adjourn**

- Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 4.

**Meeting adjourned at 2:07 P.M.**