



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
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Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, July 15, 2021
1:00 P.M. to 2:00 P.M.**

Approved July 22, 2021

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** DHS Support staff will email the Gov-D message to members of GCPD when it becomes public.
2. **Action Item:** DHS Support staff will send a follow-up email to the Office of Preparedness and Emergency Health Care in relation to the stakeholder interview for the After Action Report.
3. **Action Item:** David Morstad, Rhonda Staats and Margaret Kristan will add the Emergency Preparedness Communication Folder and Toolkit presentation to their upcoming discussion on training materials.

B. Executive Committee Motion Items

1. **Motion Item:** Margaret Kristan made a motion approve the July 15, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried.
2. **Motion Item:** Margaret Kristan made a motion to approve the July 8, 2021 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
3. **Motion Item:** Tom O'Connor made a motion to table the approval of the Draft Press Release on Consumer Survey, Results, Feedback and Recommendations until the July 22, 2021 GCPD Executive Committee Meeting. Rhonda Staats seconded the motion. Motion carried.
4. **Motion Item:** Tom O'Connor made a motion to cancel the July 29, 2021 GCPD Executive Committee Meeting. Rhonda Staats seconded the motion. Motion carried.



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5. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions, David Morstad, Chairperson

Executive committee members present: David Morstad; Tom O'Connor; Rhonda Staats; Ben Barrett; and Margaret Kristan.

Executive committee members absent (excused*): Not applicable.

Guest: Ramsey Lee, Member-at-large, GCPD; Evelyn Azbell, Member-at-large, GCPD; and Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD)

DHS staff support present: Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Monica Smith, DHS, BADR; and Ashley Walker, DHS, BADR.

II. David Morstad, Chairperson called the meeting to order at 1:02 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 850 0666 3159 and via [Zoom](#).

III. Review and Approve July 15, 2021 Executive Committee Meeting Agenda

- Margaret Kristan made a motion approve the July 15, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve July 8, 2021 Executive Committee Meeting Minutes

- Margaret Kristan made a motion to approve the July 8, 2021 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Ramsey Lee stated he attended the National Federation of the Blind conference last week and sent out information regarding adaptive technology for vision loss. Ramsey Lee also voiced that nominations are currently being accepted for the DieHard Award at the 2021 Self-Determination Conference.

VI. COVID-19 and GCPD Policy Recommendations

- ***Discuss Feedback and Next Steps from Survey Data and Executive Summary Distribution to Stakeholders and Partners***
 - **GCPD Gov-D Message**
 - The Executive Committee discussed the final draft of the Gov-D message being sent through DHS, and is currently in the midst of approval.
 - DHS Support staff will email the Gov-D message to members of GCPD when it becomes public. See Action Item 1.
 - **Review and Approve Draft Press Release on Consumer Survey Results, Feedback and Recommendations**
 - The Executive Committee discussed the Draft Press Release that was drafted by David Morstad. The Executive Committee discussed reaching out to Laurence Brown for a quote to add to the Press Release. Also discussed reviewing the document for grammar corrections and changes to language: *Department of Health Services instead of Division of Public Health*.
 - Tom O'Connor made a motion to table the approval of the Draft Press Release on Consumer Survey, Results, Feedback and Recommendations until the July 22, 2021 GCPD Executive Committee Meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 3.



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- **Update on Stakeholder Interview with Office of Preparedness and Emergency Health Care**
 - DHS support staff stated that there were no updates as of yet on setting up a stakeholder interview with the Office of Preparedness and Emergency Health Care.
 - DHS Support staff will send a follow-up email to the Office of Preparedness and Emergency Health Care in relation to the stakeholder interview for the After Action Report. See Action Item 2.

VII. Discuss Council on Physical Disabilities (CPD) Emergency Preparedness Communication Folder

- The Executive Committee discussed the collaboration between GCPD and CPD in relation to the Emergency Preparedness Communication Folder.
 - Rhonda Staats suggested outreach and presentations would be based on the residential locations of GCPD and CPD members and availability.
 - The Executive Committee discussed recording the Emergency Preparedness Communication Folder and Toolkit presentation, and posting to CPD's YouTube channel; as well as other social media outlets and as an on-demand webinar.
 - David Morstad, Rhonda Staats and Margaret Kristan will add the Emergency Preparedness Communication Folder and Toolkit presentation to their upcoming discussion on training materials. See Action Item 3.



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VIII. Draft July 22, 2021 GCPD Executive Committee Meeting Agenda

- The Executive Committee discussed the following items for the July 22, 2021 Executive Committee Meeting agenda:
 - COVID-19 and GCPD Policy Recommendations
 - Update on GCPD Gov-D Message
 - Review and Approve Draft Press Release on Consumer Survey Results, Feedback and Recommendations
 - Update on Stakeholder Interview with Office of Preparedness and Emergency Health Care
 - Review and Approve the August 18, 2021 GCPD Bi-Monthly Meeting Agenda
 - Draft August 5, 2021 GCPD Executive Committee Meeting Agenda
- Tom O'Connor made a motion to cancel the July 29, 2021 GCPD Executive Committee Meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 4.

IX. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Margaret Kristan seconded the motion. Motion carried. See Motion Item 5.

Meeting adjourned at 1:46 P.M.