



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET, ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, September 9, 2021
1:00 P.M. to 2:00 P.M.**

Approved September 16, 2021

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** David Morstad, Margaret Kristan and Rhonda Staats will set up a time to meet within the next few weeks to continue working on the educational training video.
2. **Action Item:** David Morstad will reach out to GCPD Candidates to inquire about their interest in still serving on GCPD.
3. **Action Item:** DHS Support staff will email Evan Steck to clarify the vacancy needing to be filled by an individual with a disability; and/or if liaisons are included in the minimum percentage needed for Committee Membership.

B. Executive Committee Motion Items

1. **Motion Item:** Rhonda Staats made a motion approve the September 9, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried.
2. **Motion Item:** Tom O'Connor made a motion to approve the September 2, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried.
3. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions, David Morstad, Chairperson

Executive committee members present: David Morstad; Ben Barrett; Tom O'Connor; Rhonda Staats; and Margaret Kristan.

Executive committee members absent (excused*): Not applicable.

Guest: Ramsey Lee, Member-at-large, GCPD; and Jeff Fox, Member-at-large, Council on Physical Disabilities (CPD).

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Laura Plummer, DHS, BADR; Monica Smith, DHS, BADR.

II. David Morstad, Chairperson called the meeting to order at 1:01 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 837 9599 2010 and via [Zoom](#).

III. Review and Approve September 9, 2021 Executive Committee Meeting Agenda

- Rhonda Staats made a motion approve the September 9, 2021 Executive Committee meeting agenda. Tom O'Connor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve September 2, 2021 Executive Committee Meeting Minutes

- Tom O'Connor made a motion to approve the September 2, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Ramsey Lee stated that he attend the Council on Physical Disabilities Emergency Preparedness Committee, and was impressed with the Emergency Preparedness Toolkit and the Communication Folder. Also informed the Committee of assistive technology options for individuals with visual impairments.
- Tom O'Connor stated that BADR currently has to employment openings; Program and Policy Analyst in the Office of Physical Disabilities and Independent Living (OPDIL) and Budget and Policy Analyst Division Advanced in the Office for the Promotion of Independent Living (OPIL).

VII. COVID- 19 and GCPD Policy Recommendations

- ***Update on Educational Training Video; COVID-19 Consumer Survey***
 - David Morstad updated the Executive Committee on planning for the creation of an educational training video of first hand interviews and data related to the COVID-19 Consumer Survey findings.
 - David Morstad stated that Fred Ludwig reached out to him and inquired about any updates and the timelines for creating the video; stated the governor's office is very interested in being a part of the project.
 - The Executive Committee will continue to loop Elizabeth Goodsitt into conversations regarding the training video and plans for including first hand interviews and data related to the COVID-19 Consumer Survey findings.
 - David Morstad, Margaret Kristan and Rhonda Staats will be setting up a time to meet within the next few weeks to continue working on the educational training video. See Action Item 1.



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VIII. Discuss Status of GCPD 2021-2023 Work Plan

- The Executive Committee discussed no updates to report at this time.
 - The next meeting for the GCPD Work Plan Committee, regarding the Equitable Access Section of the 2021-2023 Work Plan, will be Wednesday, September 15, 2021.

IX. Discuss GCPD Membership Vacancy

- The Executive Committee discussed the potential GCPD candidates that came from Evan Steck, Interim Director of Gubernatorial Appointments.
 - The Executive Committee discussed inquiring with top candidates to see if there was still interest, and checking with Evan Steck and GCPD Bylaws in regards to the vacancy needing to be filled by an individual with a disability; and/or if liaisons are included in the minimum percentage needed for Committee Membership.
 - DHS Support Staff reviewed the current GCPD Bylaws amended April 26, 2018; which stated, *changes the composition of the Governor's Committee membership to include a majority of people with disabilities (66%) and removes parents and guardians from that percentage.*
 - David Morstad will reach out to GCPD Candidates to inquire about their interest in still serving on GCPD. See Action Item 2.
 - DHS Support staff will email Evan Steck to clarify the vacancy needing to be filled by an individual with a disability; and/or if liaisons are included in the minimum percentage needed for Committee Membership. See Action Item 3.



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X. Draft September 16, 2021 GCPD Executive Committee Meeting Agenda

- The Executive Committee discussed the following items for the September 16, 2021 Executive Committee meeting agenda:
 - COVID-19 and GCPD Policy Recommendations
 - Update on Educational Training Video; COVID-19 Consumer Survey
 - Discuss Status of GCPD 2021-2023 Work Plan
 - Discuss GCPD Membership Vacancy
- Draft September 23, 2021 GCPD Executive Committee Meeting Agenda

XI. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 1:42 P.M.