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State of Wisconsin

Governor's Committee for People with Disabilities

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, February 17, 2022
1:00 P.M. to 2:00 P.M.**

Approved February 24, 2022

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** Margaret Kristan will reach out to Evelyn Azbell regarding a timeline for constructing a list of next steps and ideas for disseminating the Educational Training Video Project.
2. **Action Item:** Margaret Kristan will follow-up with current GCPD applicant to extend an invite to a meeting prior to appointment.
3. **Action Item:** DHS support staff will follow-up with the Appointments Office to see if there are additional appointments pending for GCPD.

B. Executive Committee Motion Items

1. **Motion Item:** Tom O'Connor made a motion approve the February 17, 2022 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
2. **Motion Item:** Rhonda Staats made a motion to approve the February 10, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried.
3. **Motion Item:** Tom O'Connor made a motion to create a Membership Sub-Committee to assist with all membership business conducted by GCPD. Ramsey Lee seconded the motion. Motion carried.
4. **Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Rhonda Staats seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ramsey Lee; Ben Barrett; and Tom O'Connor.

Executive committee members absent (excused*):

Guests: Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD) and Lawrence Brown, Community Member.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; and Ashley Walker, DHS, BADR; Karen Potnek, DHS, BADR.

II. Margaret Kristan Chairperson called the meeting to order at 1:02 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve February 17, 2022 Executive Committee Meeting Agenda

- Tom O'Connor made a motion approve the February 17, 2022 Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve February 10, 2022 Executive Committee Meeting Minutes

- Rhonda Staats made a motion to approve the February 10, 2022 Executive Committee meeting minutes. Tom O'Connor seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown stated that he had met with the DHS Multimedia team this week to tape his interview for the Educational Training Video. Also stated that the Milwaukee County Transportation Division is not allowing reasonable accommodations, and there are transportation concerns for people with disabilities and public transportation. Ben Barrett will connect Lawrence Brown to Taqwanya Smith, Department of Transportation Liaison with CPD.

VI. Discuss Action Items from GCPD February Bi-Monthly Meeting

- The Executive Committee discussed Action Items from the GCPD Bi-Monthly meeting, and follow-ups.
 - Margaret Kristan will reach out to Evelyn Azbell regarding a timeline for constructing a list of next steps and ideas for disseminating the Educational Training Video Project. See Action Item 1.
 - GCPD Membership will send DHS support staff any state and federal legislative updates to then send out to Full Committee Membership for review and response.
 - DHS support staff will upload the Final 2021 GCPD Annual Report to the GCPD Website.
 - Margaret Kristan will follow-up with current GCPD applicant to extend an invite to a meeting prior to appointment. See Action Item 2.
 - DHS support staff will follow-up with the Appointments Office to see if there are additional appointments pending for GCPD. See Action Item 3.
 - The Executive Committee discussed absences at the GCPD Bi-Monthly meeting and following-up with members that were not present.



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- Tom O'Connor made a motion to create a Membership Sub-Committee to assist with all membership business conducted by GCPD. Ramsey Lee seconded the motion. Motion carried. See Motion Item 3.

VII. COVID-19 and GCPD Policy Recommendations

- ***Discuss Educational Training Video Updates***
- ***Review and Discuss strategies for Advancing GCPD COVID-19 Recommendations***
 - The Executive Committee did not discuss this agenda item.

VIII. Draft February 24, 2022 GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the February 24, 2022 Executive Committee meeting agenda. Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve February 24, 2022 Executive Committee Meeting Agenda
 - Review and Approve February 17, 2022 Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities
 - COVID-19 and GCPD Policy Recommendations
 - Discuss Educational Video Updates
 - Review and Discuss Strategies for Advancing GCPD COVID-19 Recommendations
 - Draft March 3, 2022 GCPD Executive Committee Meeting Agenda
 - Adjourn



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IX. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 2:00 P.M.