



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
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Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, March 17, 2022
1:00 P.M. to 2:00 P.M.**

Approved March 24, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** DHS support staff with work with the Chair and Vice-Chair on 8-minute video updates.
2. **Action Item:** DHS support staff will send the slate of candidates and a diversity recruitment tool to GCPD Executive Committee member prior to the March 24, 2022 Executive Committee meeting.

B. Executive Committee Motion Items

1. **Motion Item:** Ben Barrett made a motion approve the March 17, 2022, Executive Committee meeting agenda. Ramsey Lee seconded the motion. Motion carried.
2. **Motion Item:** Ben Barrett made a motion to approve the March 10, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried.
3. **Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Ben Barrett; Ramsey Lee

Executive committee members absent (excused*): * Tom O'Connor.

Guests: Jeff Fox, Vice-Chair, Council on Physical Disabilities (CPD) and Lawrence Brown, Member of the Public.



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DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Laura Plummer, DHS, BADR; and Jeremy Gehler, DHS Multi-media Specialist.

II. Margaret Kristan Chairperson called the meeting to order at 1:00 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve March 17, 2022, Executive Committee Meeting Agenda

- Ben Barrett made a motion approve the March 17, 2022, Executive Committee meeting agenda. Ramsey Lee seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve March 10, 2022, Executive Committee Meeting Minutes

- Ben Barrett made a motion to approve the March 10, 2022, Executive Committee meeting minutes. Rhonda Staats seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown offered comment on access to medical facilities, barriers to medical care, and problems with access in providers' offices, specifically, enough physical space to maneuver a wheelchair in provider's office while receiving medical care.

VI. COVID-19 and GCPD Policy Recommendations

- ***Educational Training Video Screening and Feedback***
 - The Executive Committee discussed the Educational Training Videos that were compiled and sent over by the DHS Multi-media Team.



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- Discussion included choosing length of video for public release, messaging, and the need to address accessibility in health care beyond current COVID-19 pandemic.
- The Executive Committee specifically discussed with Jeremy Gehler the changes requested to the 8-minute video:
 - Correcting captioning to be grammatically correct and to correct spelling errors.
 - Need to add video and visual captioning added.
 - American Sign Language (ASL) to be added.
 - Possibly translating video to Spanish.
 - Adding a title slide to the beginning of the video.
 - 8-minute video will serve as starting framework for short videos and related editing. The shorter videos will focus on specific issues of concern referenced in vignettes including communication and accommodations.
 - Replace Governor's comments at the beginning of the video with a GCPD member speaking about the video.
 - Also add call to action toward the end of the video by GCPD member.
 - It was proposed that possibly the Chair or Immediate Past Chair could read these new narrative pieces at the beginning and end of the video.
 - GCPD Members' titles in the video need to correctly identify them and their respective roles on GCPD.
 - Goal is to have revised 8-minute video by April 20, 2022 GCPD Bi-Monthly Meeting.
- DHS support staff with work with the Chair and Vice-Chair on 8-minute video updates. See Action Item 1.



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- The Executive Committee discussed hosting the watch party on Global Accessibility Day, May 19, 2022.

VII. Updates from GCPD Sub-Committees

- The Executive Committee did not get to this agenda item.

VIII. Draft March 24, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the March 24, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve March 24, 2022, Executive Committee Meeting Agenda
 - Review and Approve March 17, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Discuss the GCPD Educational Training Video
 - Educational Training Video Updates
 - Discuss GCPD Membership Vacancies
 - Review Slate of Candidates
 - Discuss Selection Criteria and Utilize By-laws
 - Discuss GCPD Membership Vacancies
 - Draft March 31, 2022 GCPD Executive Committee Meeting Agenda
 - Adjourn
- DHS support staff will send the slate of candidates and a diversity recruitment tool to GCPD Executive Committee member prior to the March 24, 2022 Executive Committee meeting. See Action Item 2.



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IX. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 2:03 P.M.