



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
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Telephone: 608-266-9354
Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, June 16, 2022
1:00 P.M. to 2:00 P.M.

Approved June 23, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** N/A

B. Executive Committee Motion Items

1. **Motion Item:** Tom O'Connor made a motion to approve the June 16, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
2. **Motion Item:** Ramsey Lee made a motion to approve the June 9, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
3. **Motion Item:** Ramsey Lee made a motion to reach out to local graphic design organizations to obtain bids to create a GCPD logo that meets accessible standards (540,508, Americans with Disabilities Act). Ben Barrett seconded the motion. Motion carried.
4. **Motion Item:** Ramsey Lee made a motion to move forward working with DHS Multimedia Staff to edit and finalize the shorter versions of the 10-minute #Access4All video. Ben Barrett seconded the motion. Motion carried.
5. **Motion Item:** Ramsey Lee made a motion to approve the agenda for June 23, 2022, Executive Committee meeting. Rhonda Staats seconded the motion. Motion carried.
6. **Motion Item:** Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions:

Executive committee members present: Margaret Kristan; Rhonda Staats; Tom O'Connor; Ben Barrett; and Ramsey Lee.

Executive committee members absent (excused*):

Guests: Jeff Fox, Council on Physical Disabilities Member; and Daniel Idzikowski, GCPD Member-at-Large; and Gail Bovy, GCPD Member-at-Large.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Ashley Walker, DHS, BADR; Karen Potnek, DHS, BADR; and Lisa Sobczyk, DHS, BADR.

II. Margaret Kristan, Chairperson, called the meeting to order at 1:00 P.M.

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve June 16, 2022, Executive Committee Meeting Agenda

- Tom O'Connor made a motion to approve the June 16, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve June 9, 2022, Executive Committee Meeting Minutes

- Ramsey Lee made a motion to approve the June 9, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- No public comment received.

VI. Discuss June 15, 2022, GCPD Bi-Monthly Meeting Feedback

- The Executive Committee discussed feedback from the June 15, 2022, GCPD Bi-Monthly Meeting.



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- Discussed implementing an operating agreement and expectations for both members and DHS support staff.
- Discussed distributing the agenda and meeting items in a timely manner and delaying agenda items that aren't ready for review at least 5 days prior to the meeting.
- Discussed the Sub-Committee recommendations and staying in the loop with progress and action steps.
 - Discussed adding GCPD Bylaws review at next week's Executive Committee meeting. GCPD Bylaws Sub-Committee will be meeting again on July 8, 2022.
- Discussed marketing and logo branding and pursuing assistance from a local graphic design organization to create the logo.
 - Ramsey Lee made a motion to reach out to local graphic design organizations to obtain bids to create a GCPD logo that meets accessible standards (540,508, Americans with Disabilities Act). Ben Barrett seconded the motion. Motion carried. See Motion Item 3.
 - Ramsey Lee made a motion to move forward working with DHS Multimedia Staff to edit and finalize the shorter versions of the 10-minute #Access4All video. Ben Barrett seconded the motion. Motion carried. See Motion Item 4.

VII. Draft June 23, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the June 23, 2022, Executive Committee meeting agenda.
- Draft agenda is as follows:
 - Welcome and Introductions
 - Review and Approve June 23, 2022, Executive Committee Meeting Agenda
 - Review and Approve June 16, 2022, Executive Committee Meeting Minutes



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- Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
- Discuss GCPD Bylaws Sub-Committee Recommendations
- Discuss Sub-Committee Updates
 - Bylaws, Tom O'Connor
 - Transportations, Rhonda Staats
 - Employment, Nancy Leipzig
 - Opportunities and Access, Evelyn Azbell
- Discuss GCPD Logo Updates
 - Graphic Design Organization Bids
- Discuss GCPD Staff Position
- Draft June 30, 2022, GCPD Executive Committee Meeting Agenda
- Adjourn
 - Ramsey Lee made a motion to approve the agenda for June 23, 2022, Executive Committee meeting. Rhonda Staats seconded the motion. Motion carried. See Motion Item 5.

VIII. Adjourn

- Ramsey Lee made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 6.

Meeting adjourned at 2:05 P.M.