



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

**Thursday, July 21, 2022
1:00 P.M. to 2:00 P.M.**

Approved August 4, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** Margaret Kristan will extend an email invite to full GCPD membership to ask for volunteers to assist with presenting on September 14, 2022, 3:00 PM -5:00 PM at the Concordia University, Mequan Campus and will request a response by Tuesday, July 26, 2022.
- 2. Action Item:** Tom O'Connor will work with DHS support staff to move the GCPD Bylaws forward to the Governor's Office for review and approval and will update on any progress at the next Executive Committee meeting on August 4, 2022.

B. Executive Committee Motion Items

- 1. Motion Item:** Tom O'Connor made a motion to approve the July 21, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
- 2. Motion Item:** Ramsey Lee made a motion to approve the July 14, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
- 3. Motion Item:** Ben Barrett made a motion to approve the Draft 2022 GCPD Bylaws. Ramsey Lee seconded the motion. Margaret Kristan amended the motion to include recommending approval pending the approval of the revisions from the Governor's Office. Motion carried.
- 4. Motion Item:** Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried.



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C. Executive Committee Meeting Minutes

I. Welcome and Introductions

Executive committee members present: Rhonda Staats; Tom O'Connor; Ben Barrett; Margaret Kristan and Ramsey Lee.

Executive committee members absent (excused*): Not applicable.

Guest: Lawrence Brown, Community Member.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); and Lisa Sobczyk, BADR, DHS; Ashley Walker, BADR, DHS.

II. Margaret Kristan, Vice Chairperson, called the meeting to order at 1:01 P.M.

The meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve July 21, 2022, Executive Committee Meeting Agenda

- Tom O'Connor made a motion to approve the July 21, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve July 14, 2022, Executive Committee Meeting Minutes

- Ramsey Lee made a motion to approve the July 14, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried. See Motion Item 2.



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V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown stated accommodations should be considered when a person with a disability and caregiver go to doctor's appointments, when utilizing Veyo or any Non-Emergency Medical Transportation program.

VI. Review and Approve Draft Outline and Training Material for Concordia University Education Opportunity

- The Executive Committee discussed the draft outline of the Concordia University Educational Training. Rhonda Staats and DHS support staff met and discussed the framework of the role of GCPD and how to propose this to the faculty chairs at Concordia.
 - Margaret Kristan stated that the Concordia University staff reached out with a separate document with a GCPD overview and stated that the session would be Wednesday, September 14, 2022, from 3:00 PM -5:00 PM on the Concordia University, Mequan Campus.
 - Rhonda Staats and Ben Barrett stated that they would like to attend and present during the session, and also suggested extending the invitation to full GCPD membership to gather more volunteers to present and attend.
 - Discussed moving forward with a minimum of 5 GCPD members to attend and assist with presenting, and also DHS support at the event.
 - Margaret Kristan will extend an email invite to full GCPD membership to ask for volunteers to assist with presenting on September 14, 2022, 3:00 PM -5:00 PM at the Concordia University, Mequan Campus and will request a response by Tuesday, July 26, 2022. Action Item 1.



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VII. Review and Approve GCPD Bylaws

- The Executive Committee reviewed and discussed the revised GCPD Bylaws.
 - Ben Barrett made a motion to approve the Draft 2022 GCPD Bylaws. Ramsey Lee seconded the motion. Margaret Kristan amendment to the motion to include recommending approval pending the approval of the revisions from the Governor's Office. Motion carried. See Motion Item 3.
 - Tom O'Connor will work with DHS support staff to move the GCPD Bylaws forward to the Governor's Office for review and approval and will update on any progress at the next Executive Committee meeting on August 4, 2022. See Action Item 2.

VIII. Discuss GCPD Staff Position

- The Executive Committee discussed the historical significance and duties of GCPD, structure within the Full Committee and level of activity and capacity. Primary role of GCPD is to advise the Governor's Office of policy effecting people with disabilities and uphold the rights of individuals with disabilities.
 - Discussed limited capacity amongst member engagement and lack of response or availability from Full Membership to fully engage in activities and pass-through recommendations to the Governor's Office.
 - Discussed that if pursuing the GCPD Staff position, the full committee would still need to be active and stay engaged with recommendations and policy.
 - Discussed conducting a survey to Full GCPD Membership to focus on the passion behind the 'why' of being a member of GCPD and level of engagement and commitment they can bring to the Committee.



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IX. Discuss Outreach for the Americans with Disabilities Act (ADA) Anniversary

- The Executive Committee did not discuss this agenda item due to lack of time.

X. Draft August 4, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee made the decision to move the time of the August 4, 2022, Executive Committee meeting to 3:00 PM due to the need for membership to attend a Webinar entitled: *Joint Public (Virtual) Meeting of the National Advisory Committee on Seniors and Disasters (NACSD) and the National Advisory Committee on Individuals with Disabilities and Disasters (NACIDD)*.
- Draft Agenda:
 - Review and Approve August 4, 2022, Executive Committee Meeting Agenda
 - Review and Approve July 21, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (3:10 P.M. – 3:15 P.M.)
 - Follow-up on Concordia University Educational Opportunity
 - Draft Agenda for August 17, 2022, GCPD Bi-Monthly Meeting
 - Update on GCPD Bylaws
 - Discuss GCPD Membership Engagement
 - Wisconsin Non-Driver Transportation Advisory Committee (WiNDAC) Update
 - Draft August 11, 2022, GCPD Executive Committee Meeting Agenda



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XI. Adjourn

- Rhonda Staats made a motion to adjourn the meeting. Tom O'Connor seconded the motion. Motion carried. See Motion Item 4.

Meeting adjourned at 2:00 P.M.