



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551
POST OFFICE BOX 2659
MADISON, WI 53701-2659
Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes

Thursday, October 6, 2022

1:00 P.M. to 3:00 P.M.

Approved November 3, 2022.

Executive Committee Action and Motion Items

A. Executive Committee Action Items

1. **Action Item:** DHS support staff will send an email to GCPD members to see if 3-4 members would be willing to participate in the logo workgroup.
2. **Action Item:** The By-laws Sub-Committee will meet before the November 3, 2022 Executive Committee to bring by-law revisions to the Executive Committee for consideration.
3. **Action Item:** The Executive Committee will get Lois Harrison potential dates for a spring semester presentation and topic by the end of November.

B. Executive Committee Motion Items

1. **Motion Item:** Tom O'Connor made a motion to approve the October 6, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried.
2. **Motion Item:** Ramsey Lee made a motion to approve the September 1, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried.
3. **Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

C. Executive Committee Meeting Minutes

I. Welcome and Introductions

Executive committee members present: Margaret Kristan; Tom O'Connor; Ben Barrett; Rhonda Staats; and Ramsey Lee.



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Executive committee members absent (excused*): Not applicable.

Guests: Jill O'Leske, Impact Design and Daniel Idzikowski, GCPD Member-at-Large.

DHS support staff present: Mikael Snitker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Karen Potnek, BADR, DHS; Lisa Sobczyk, BADR, DHS; and Amber Mullett, BADR, DHS.

American Sign Language Interpreter: Nicole Keeler.

II. Margaret Kristan, Chairperson, called the meeting to order at 1:00 P.M.

The meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 640 1752 and via [Zoom](#).

III. Review and Approve October 6, 2022, Executive Committee Meeting Agenda

- Tom O'Connor made a motion to approve the October 6, 2022, Executive Committee meeting agenda. Rhonda Staats seconded the motion. Motion carried See Motion Item 1.

IV. Review and Approve September 1, 2022, Executive Committee Meeting Minutes

- Ramsey Lee made a motion to approve the September 1, 2022, Executive Committee meeting minutes. Ben Barrett seconded the motion. Motion carried See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Consumer letter entered into the record regarding Electronic Visit Verification (EVV) requirements and care services
- Ramsey Lee suggested that ADA Office Compliance Office could assist with compliance and accessibility issues on a statewide, coordinated level.



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- Ramsey Lee referenced the Self-Determination Conference as a way to build partnerships and stakeholder engagement. He is presenting with Julie Blasky on Non-Emergency Medical Transportation at the conference.

VI. Arc Wisconsin Presentation

- Debra Sybell, State Director of Arc Wisconsin attended the Executive Committee meeting and presented on The Arc Wisconsin.

VII. Update on the GCPD Logo

- Jill O'Leske, owner of Impact Design, attended the Executive Committee meeting to discuss the GCPD logo design process and timeline.
- The Executive Committee was in agreement with the proposed timeline.
- The Executive Committee discussed putting a workgroup together to work on the logo.
- Jill O'Leske needs a Point of Contact (POC) for the logo project. The Executive Committee felt it should be an Executive Committee member. Ben Barrett volunteered to be the POC.
- The Executive Committee will need to get Jill O'Leske the POC and workgroup members by October 14, 2022.
 - DHS support staff will send an email to GCPD members to see if 3-4 members would be willing to participate in the logo workgroup. See Action Item 1.
- Jill O'Leske will present logo concepts to the Executive Committee and full GCPD in November.

VIII. Discuss Department of Health Services (DHS) General Updates

- Amber Mullett, Section Chief, Office for the Promotion of Independent Living, shared DHS updates.



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- BADR Position Recruitment The Office for Resource Center Development (ORCD). This position will support the Independent Living Supports Pilot (ILSP) program, an initiative supported by enhanced funding for home and community-based services under the American Rescue Plan Act (ARPA). [Job opening - Aging & Disability Independent Living Pilot Program Coordinator in Madison | Spherion](https://www.spherion.com/jobs/aging-disability-independent-living-pilot-program-coordinator_madison_40287324) (https://www.spherion.com/jobs/aging-disability-independent-living-pilot-program-coordinator_madison_40287324).
- [Department of Administration budget requests for 2023-2025](https://doa.wi.gov/Pages/2023-25-Biennial-Budget-Agency-Requests.aspx) (<https://doa.wi.gov/Pages/2023-25-Biennial-Budget-Agency-Requests.aspx>).
- [DHS Budget Request for 2023-2025](https://doa.wi.gov/budget/SBO/2023-25%20435%20DHS%20Budget%20Request%20a.pdf) (<https://doa.wi.gov/budget/SBO/2023-25%20435%20DHS%20Budget%20Request%20a.pdf>).

IX. Draft November 16, 2022, GCPD Quarterly Meeting Agenda

- The Executive Committee drafted the November 16, 2022, Quarterly meeting agenda.
 - Review and Approve November 16, 2022, Quarterly Meeting Agenda
 - Review and Approval of the August 17, 2022, Bi-Monthly Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (9:15 A.M. – 9:25 A.M.)
 - Presentation on Department of Health Service Budget
 - Secretary's Office Representative
 - GCPD Executive Committee Updates
 - Concordia University Collaborative Educational Opportunity
 - Member Engagement and Participation



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- Updates from Chairs of GCPD Sub-Committees
 - Transportation, Rhonda Staats
 - Opportunities and Access, Dr. Katherine Schneider
 - Employment, Nancy Leipzig
- Update and Discussion on GCPD By-laws Revisions
- Discuss GCPD Logo and Timeline
- Liaison Updates
- Council Updates
- Adjourn

X. Report from the GCPD Bylaws Sub-Committee

- ***GCPD Membership and Term Limits Language***

- The Executive Committee discussed the advice from legal counsel in relation to GCPD member term limits in the by-laws.
- The By-laws Sub-Committee will meet before the November 3, 2022 Executive Committee to bring by-law revisions to the Executive Committee for consideration. See Action Item 2.

XI. Discuss Feedback from the September 14, 2022, Concordia University Educational Training

- The Executive Committee discussed the letters they received from Concordia students after the presentation and how meaningful they were.
 - Lois Harrison with Concordia University stated she was not aware of the letters and would love to see the feedback GCPD received from students.
- Lois Harrison shared that overall she received positive feedback on the presentation and would like to offer a training from GCPD each semester.



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- In order to offer something for the spring semester, a date and topic needs to be identified by December.
 - The Executive Committee will get Lois Harrison potential dates for a spring semester presentation and topic by the end of November. See Action Item 3.
- The Executive Committee discussed the possibility of having members participate both in-person and via teleconference so more members can participate. This can also highlight some of the barriers they experience and allow them to explain why they cannot be there in person.
- The Executive Committee also discussed the need for more time to do possible breakout sessions where more in-depth conversations could take place.
 - Members stated for this to work that more Committee members would need to participate in the presentation.

XII. Discuss 2023 GCPD Quarterly Meeting Schedule

- Based on the GCPD's membership survey the Committee will resume GCPD hybrid meetings in 2023. GCPD meeting dates are for 2023 are:
 - February 15, 2023,
 - May 17, 2023,
 - August 16, 2023, and
 - November 15, 2023.

XIII. Draft November 3, 2022, GCPD Executive Committee Meeting Agenda

- The Executive Committee drafted the November 3, 2022, Executive Committee meeting agenda:
 - Welcome and Introductions
 - Review and Approve November 3, 2022, Executive Committee Meeting Agenda



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- Review and Approve October 6, 2022, Executive Committee Meeting Minutes
 - Public Comment on Issues Affecting People with Disabilities (1:10 P.M. – 1:15 P.M.)
 - Update on the GCPD Logo
 - Discuss Department of Health Services (DHS) General Updates
 - Amber Mullett, Director, Office for the Promotion of Independent Living
 - Discuss Follow-up on Concordia University Educational Collaboration
 - Next Steps
 - GCPD Sub-Committee Updates and Progress on GCPD 2022-2024 Work Plan
 - By-laws; Tom O'Connor
 - Transportation, Rhonda Staats
 - Opportunities and Access, Katherine Schneider
 - Employment, Nancy Leipzig
 - Draft December 1, 2022, GCPD Executive Committee Meeting Agenda
 - Adjourn

XIV. Adjourn

- Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3

Meeting adjourned at 3:01 P.M.