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**Governor's Committee for People with Disabilities (GCPD)**  
**Executive Committee Teleconference Meeting Minutes**

**Thursday, February 25, 2021**  
**1:00 P.M. to 2:00 P.M.**

**Executive Committee Action and Motion Items**

**A. Executive Committee Action Items**

- 1. Action Item:** David Morstad will send out an email to full GCPD membership to request a GCPD member join the Council on Physical Disabilities Emergency Preparedness Committee to work collaboratively on pieces for the communications folder related to COVID-19 for providers and people with disabilities.
- 2. Action Item:** DHS support staff will pull final COVID-19 Consumer Survey data results for GCPD's Executive Committee meeting on March 4, 2021.
- 3. Action Item:** GCPD Bi-Monthly meeting Motion Items 4 and 5 need to be discussed at the March 4, 2021 Executive Committee meeting.

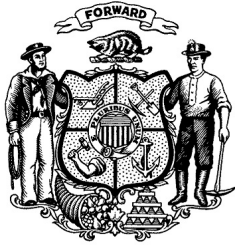
**B. Executive Committee Motion Items**

- 1. Motion Item:** Tom O'Connor made a motion approve the February 25, 2021 Executive Committee meeting agenda. Ben Barrett seconded the motion to approve the agenda. Motion carried.
- 2. Motion Item:** Ben Barrett made a motion to approve the February 11, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried.
- 3. Motion Item:** Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried.

**C. Executive Committee Meeting Minutes**

**I. Welcome and Introductions, David Morstad, Chairperson**

**Executive committee members present:** David Morstad; Margaret Kristan; Rhonda Staats; Tom O'Connor; and Ben Barrett.



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**Executive committee members absent (excused\*):** Not applicable.

**Guests:** Ramsey Lee, Member-at-Large, GCPD; Lawrence Brown, ADAPT; Jeff Fox, Member-at-Large, Wisconsin Council on Physical Disabilities; DJ Haugen, Community Member; Jason Ostrowski, Wisconsin Council on Physical Disabilities; and Karen Secor, Wisconsin Council on Physical Disabilities.

**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resource (BADR); Ashley Walker, DHS, BADR; and Amber Mullett, DHS, BADR.

**II. David Morstad, Chairperson called the meeting to order at 1:03 P.M.**

The meeting was made available via phone at 1-844-708-2569 with Meeting ID: 823 6393 2282 and via [Zoom](#).

**III. Review and Approve February 25, 2021 Executive Committee Meeting Agenda**

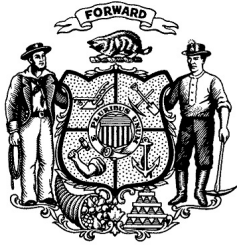
- Tom O'Connor made a motion approve the February 25, 2021 Executive Committee meeting agenda. Ben Barrett seconded the motion to approve the agenda. Motion carried. See Motion Item 1.

**IV. Review and Approve February 11, 2021 Executive Committee Meeting Minutes**

- Ben Barrett made a motion to approve the February 11, 2021 Executive Committee meeting minutes. Margaret Kristan seconded the motion. Motion carried. See Motion Item 2.

**V. Public Comment on Issues Affecting People with Disabilities**

- DJ Haugen shared concerns about the COVID-19 vaccine distribution.
- Lawrence Brown shared concerns about upcoming voting legislation that would make it harder to people with disabilities to access early voting and limit accommodations.



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- Ramsey Lee voiced concerns with the unemployment insurance system not being accessible for people with disabilities; and stated that project managers should be assigned to ensure access.

**VI. Discuss COVID-19 and GCPD Policy Recommendations**

- ***Collaboration with Council of Physical Disabilities (CPD) on COVID-19 Communications Folder***
  - Karen Secor, Chair of the CPD's Emergency Preparedness Committee, shared that a grant was awarded to CPD from the Office of Preparedness and Emergency Health Care to update Emergency Preparedness Toolkit materials. Grant funds need to be expended by June 30, 2021.
  - Karen Secor gave an overview of the Emergency Preparedness Toolkit and the accessible communications folder CPD wants to develop in response to COVID-19. CPD has requested to work collaboratively with GCPD pieces in the communications folder related to advocacy, Know Your Rights, two page information sheet; and a cover letter. Also, collaboration on a PowerPoint training module.
  - The Executive Committee agreed that it was a good idea to work collaboratively on discussed items related to the Emergency Preparedness Toolkit.
  - David Morstad will send out an email to full GCPD membership to request a GCPD member join the Council on Physical Disabilities Emergency Preparedness Committee to work collaboratively on pieces for the communications folder related to COVID-19 for providers and people with disabilities. See Action Item 1.



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- ***Review responses to COVID-19 Consumer Survey***
  - The Executive Committee discussed the responses to the COVID-19 Consumer Survey. To date, over 400 individuals have responded to the survey; the majority of responses have been people with disabilities.
  - The survey will remain open for responses through March 1, 2021.
    - DHS support staff will pull final COVID-19 Consumer Survey data results for GCPD's Executive Committee meeting on March 4, 2021. See Action Item 2.
- ***Vaccine Distribution***
  - The Executive Committee discussed vaccination distribution and the continuing issues with transportation and accessibility.
  - The Executive Committee also discussed concerns with relying solely on internet access or emails for sign-up or distribution of the vaccine. Internet is not accessible to everyone throughout the state or individuals may not have access to devices necessary to access the internet.
  - Amber Mullett shared that the State Disaster Medical Advisory Committee (SDMAC) was currently collecting public input on recommendations for vaccine distribution and roll out.
  - Amber Mullett also shared that Dr. Ryan Westegarrrd, Dr. Jonathan Meimer, and Clint Hackett, Bureau Director for Information Technology at DHS were three potential leads that the Committee could invite to a future meeting to have strategic conversation and open dialog about vaccine distribution. Also, bringing members of the DHS COVID-19 Response Team (CRT) into these potential future GCPD Executive Committee meetings/conversations.



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**VII. Discuss Action Items from GCPD's February 17, 2021 Bi-Monthly Meeting**

- The Executive Committee discussed the need for clarification on Motion Items 4 and 5.
  - This agenda item will be moved to March 4, 2021 Executive Committee meeting agenda due to lack of time for discussion. See Action Item 3.
- **Identify Executive Committee Members to participate on Work Plan Committee**
  - Rhonda Staats stated that she would be the Executive Committee representative on the Work Plan Committee.

**VIII. Adjourn**

- Tom O'Connor made a motion to adjourn the meeting. Ben Barrett seconded the motion. Motion carried. See Motion Item 3.

**Meeting adjourned at 2:04 P.M.**