



## State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,  
ROOM 551  
POST OFFICE BOX 2659  
MADISON, WI 53701-2659  
Telephone: 608-266-9354  
Website: [gcpd.wisconsin.gov](http://gcpd.wisconsin.gov)

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### **Governor's Committee for People with Disabilities (GCPD) Executive Committee Teleconference Meeting Minutes**

**Wednesday, April 8, 2020  
11:00 A.M. to 12:00 P.M.**

**AMENDED AND APPROVED May 7, 2020.**

#### **Executive Committee Action and Motion Items**

##### **A. Executive Committee Action Items**

- 1. Action Item:** Nancy Leipzig will complete the GCPD members' roles and responsibilities document and present at the May quarterly meeting.
- 2. Action Item:** The cancelled March quarterly meeting will be rescheduled for May, 13, 2020 from 1:00 P.M. – 3:30 P.M. and held via teleconference.
- 3. Action Item:** DHS support staff will see if Karen Odegaard, MPH, External Affairs Liaison, Wisconsin DHS, originally scheduled to present at the March quarterly meeting, can attend GCPD's Executive Committee meeting on May 7, 2020.

##### **B. Executive Committee Motion Items**

- 1. Motion Item:** A motion was made by Nancy Leipzig to approve the April Executive Committee meeting agenda. Motion was seconded by Margaret Kristan.
- 2. Motion Item:** A motion was made by Nancy Leipzig to approve the February Executive Committee meeting minutes. Motion was seconded by Margaret Kristan. Motion carried.
- 3. Motion Item:** A motion was made by Pearl Fessenden to adjourn the meeting. Motion was seconded by Nancy Leipzig. Motion carried.

##### **C. Executive Committee Meeting Minutes**

###### **I. Welcome and Introductions, David Morstad**

**Executive committee members present:** David Morstad; Nancy Leipzig; Margaret Kristan; Pearl Fessenden; and Ben Barrett.



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**Executive committee members absent (excused\*):** None.



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**Guest:** Ramsey Lee, GCPD Member-at-large.

**DHS staff support present:** Lisa Sobczyk, Department of Health Services (DHS),  
Bureau of Aging and Disability Resource (BADR).

#### II. Meeting was called to order at 11:07 A.M.

The meeting was available via phone at 1-844-708-2569 and Conference ID: 455 183 163 and via [Zoom](#).

#### III. Review and Approve April Executive Committee Meeting Agenda

- A motion was made by Nancy Leipzig to approve the April Executive Committee meeting agenda. Motion was seconded by Margaret Kristan. Motion carried. See Motion Item 1.

#### IV. Review and Approve of February 2020 Executive Committee Meeting Minutes

- A motion was made by Nancy Leipzig to approve the February Executive Committee meeting minutes. Motion was seconded by Margaret Kristan. Motion carried. See Motion Item 2.
  - Action Items from the February 2020 Executive Committee Meeting were reviewed and discussed.
  - Nancy Leipzig provided an update on the GCPD members' roles and responsibilities document.
    - The Executive Committee discussed the need for members to be able to attend meetings in-person as well as via teleconference.
    - In addition, the Executive Committee agreed that members need to have access to electronic communication such as email.
    - Nancy Leipzig will complete the GCPD members' roles and responsibilities document and present at the May quarterly meeting. See Action Item 1.



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#### **V. Public Comment on Issues Affecting People with Disabilities**

- Ramsey Lee commented that not everyone who requested an absentee ballot received one in time for the April primary election. This may have prevented some people with disabilities from being able to vote in the primary election.

#### **VI. Discuss Rescheduling March Quarterly Meeting and Meeting Agenda**

- The Executive Committee discussed rescheduling the cancelled March quarterly meeting for May and decided to reschedule to the quarterly meeting for May 13, from 1:00 P.M. to 3:30 P.M. See Action Item 2.
- The Executive Committee review the March quarterly meeting agenda and decided the following agenda items will be covered during the May quarterly meeting:
  - Welcome and Introductions
  - Review and Approve the May Quarterly Meeting Agenda
  - Review and Approve the December 2019 Quarterly Meeting Minutes
  - Public Comment
  - Liaison and Council Updates
  - GCPD Member Expectations, Nancy Leipzig.
- The Executive Committee discussed possible inviting Barbara Beckert with Disability Rights Wisconsin speak at the quarterly meeting about COVID-19 and how people with disabilities have been impacted.
- The Executive Committee discussed adding Autism-Friendly Businesses to the May quarterly meeting agenda if there is time.
- The Executive Committee discussed having Karen Odegaard, MPH, External Affairs Liaison, Wisconsin DHS, originally scheduled to present at the March quarterly meeting, attend GCPD's Executive Committee meeting on May 7, 2020. See Action Item 3.



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- David Morstad stated he wants to delay the GCPD Subcommittees Updates, Structure, and Function discussion until the June quarterly meeting.

#### **VII. Discuss Committee's Remaining Quarterly Meetings**

- The Executive Committee discussed keeping the quarterly meeting dates on the originally scheduled dates where the Committee meets in-person or via teleconference.
- The remaining 2020 quarterly meetings will be held as originally scheduled:
  - June 17, 2020;
  - September 16, 2020; and
  - December 2, 2020.

#### **VIII. Adjourn**

- A motion was made by Pearl Fessenden to adjourn the meeting. Motion was seconded by Nancy Leipzig. Motion carried. See Motion Item 3.

**Meeting adjourned at 12:00 P.M.**