



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551

POST OFFICE BOX 2659

MADISON, WI 53701-2659

Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

Governor's Committee for People with Disabilities (GCPD) Opportunities and Access Sub-Committee Teleconference Meeting Minutes

**Thursday, December 1, 2022
10:00 A.M. to 11:00 A.M.**

Opportunities and Access Sub-Committee Action and Motion Items

A. Opportunities and Access Sub-Committee Action Items

1. **Action Item:** Katherine Schneider will email the Draft Recommendation for GCPD to support the ADA Coordinator Position to the full Sub-Committee, and edits or additions will need to be sent back to Katherine Schneider by Friday, December 9, 2022.
2. **Action Item:** The Sub-Committee decided as a first step, Katherine Schneider will reach out to the Wisconsin Attorney General's office to ensure they are in support of the recommendation for disability related civil rights complaints routed through the Wisconsin Attorney General.

B. Opportunities and Access Sub-Committee Motion Items

1. **Motion Item:** David Morstad made a motion to approve the December 1, 2022, Opportunities and Access Sub-Committee meeting agenda. Ramsey Lee seconded the motion. Motion carried.
2. **Motion Item:** David Morstad made a motion to approve the November 3, 2022, Opportunities and Access Sub-Committee meeting minutes. Ramsey Lee seconded the motion. Motion carried.

C. Opportunities and Access Sub-Committee Meeting Minutes

I. Welcome and Introductions:

Opportunities and Access Sub-Committee members present: Katherine Schneider; David Morstad; and Ramsey Lee.

Opportunities and Access Sub-Committee members absent (excused*): John Hartman; and Ben Barrett.



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551

POST OFFICE BOX 2659

MADISON, WI 53701-2659

Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

Guests: Lawrence Brown, Community Member; Karen Odegaard, Secretary's Office; and Barbara Beckert, Director of External Advocacy, Disability Rights Wisconsin (DRW).

DHS support staff present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); and Lisa Sobczyk, DHS, BADR; Laura Plummer, DHS, BADR.

II. Katherine Schneider, Sub-Committee Chair, called the meeting to order at 10:04 A.M.

The meeting was made available via phone at (669) 254-5252 with Meeting ID: 161 038 6323 and via [Zoom](#).

III. Review and Approve December 1, 2022, Opportunities and Access Sub-Committee Meeting Agenda

- David Morstad made a motion to approve the December 1, 2022, Opportunities and Access Sub-Committee meeting agenda. Ramsey Lee seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve November 3, 2022, Opportunities and Access Sub-Committee Meeting Minutes

- David Morstad made a motion to approve the November 3, 2022, Opportunities and Access Sub-Committee meeting minutes. Ramsey Lee seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Lawrence Brown stated that internet access is needed in urban and rural areas to complete the Electronic Visit Verification (EVV) process. Broadband needs to be expanded statewide.
 - DHS support staff shared a public hearing next week on December 6, 2022, on the Personal Care Services Electronic Visit Verification Hard Launch.



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551

POST OFFICE BOX 2659

MADISON, WI 53701-2659

Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

VI. Discuss Opportunities and Access Section of the GCPD 2022-2024 Work Plan

- ***Discuss the Recommendation for Americans with Disabilities Act (ADA) Coordinator Position within Government***

- The Sub-Committee discussed a one-page recommendation from GCPD to support an ADA Coordinator position or an equivalent to work within DHS.
 - This position was previously held within Department of Administration (DOA), and it focused more on physical access, however, based on the pandemic, a need for digital access is important. This position title is generic and can be broadened.
 - Discussed the need for access to be a part of everyone's job description and leadership needs to continue to move it forward and accept that there will be times of failure and learning and improving.
 - Laura Plummer shared links to the [Accessibility Guide – A toolkit for accessible communications in the workplace \(mo.gov\)](#) and [State Policy | Section508.gov](#).
 - Katherine Schneider will email the Draft recommendation for GCPD to support the ADA Coordinator Position to the full Sub-Committee, and edits or additions will need to be sent back to Katherine Schneider by Friday, December 9, 2022. See Action Item 1.

- ***Discuss Recommendation for Disability Related Civil Rights Complaints Routing Through Wisconsin Attorney General***

- The Sub-Committee discussed the draft recommendations for disability related civil rights complaints routed through the Wisconsin Attorney General.



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551

POST OFFICE BOX 2659

MADISON, WI 53701-2659

Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

- The Sub-Committee decided as a first step, Katherine Schneider will reach out to the Wisconsin Attorney General's office to ensure they are in support of the recommendation for disability related civil rights complaints routed through the Wisconsin Attorney General. See Action Item 2.

VII. Access to Voting in Wisconsin Presentation

- Barbara Beckert, Director of External Advocacy, Disability Rights Wisconsin (DRW) attended the Sub-Committee Meeting and discussed feedback on accessible concerns and advocacy efforts from the 2022 elections.
 - Wisconsin Election Commission just had their meeting and certified the election results as well as had public comments regarding access, and the meeting log will be sent out to the Sub-Committee for review.
 - DRW has a voter hotline and some concerns included: issues with correct information not being given regarding having the right for ballot return assistance; lack of resources for transportation for individuals in rural and some urban settings; some Indefinitely Confined Voter ballots were not sent out; not all accessible voting equipment was fully accessible; guardianship and voting rights; parking access issues, lack of signage, and physical access to voting locations.

VIII. Draft January 5, 2023, Opportunities and Access Sub-Committee Meeting Agenda

- The Sub-Committee discussed the agenda for the next Opportunities and Access Sub-Committee meeting on January 5, 2023:
 - Review and Approve January 5, 2023, Opportunities and Access Sub-Committee Meeting Agenda



State of Wisconsin

Governor's Committee for People with Disabilities

1 WEST WILSON STREET,
ROOM 551

POST OFFICE BOX 2659

MADISON, WI 53701-2659

Telephone: 608-266-9354

Website: dhs.wisconsin.gov/gcpd

- Review and Approve December 1, 2022, Opportunities and Access Sub-Committee Meeting Minutes
- Public Comment on Issues Affecting People with Disabilities (10:10 A.M. – 10:15 A.M.)
- Discuss Opportunities and Access Section of the GCPD 2022-2024 Work Plan
 - Discuss and Review the Recommendation for Americans with Disabilities Act (ADA) Coordinator Position within Government
 - Discuss and Review Status of Recommendation for Disability Related Civil Rights Complaints Routing Through Wisconsin Attorney General
- Draft February 2, 2023, Opportunities and Access Sub-Committee Meeting Agenda

IX. Adjourn

- Sub-Committee members unanimously agreed to adjourn the meeting.

Meeting adjourned at 11:08 A.M.