

New Electronic Case File (ECF) Searching Tool: Navigator

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Income Maintenance Advisory Committee (IMAC) Meeting



Agenda

- Background
- Purpose of the project
- Changes
- Upcoming communications
- Questions

Background

- What is the ECF?
- What is IBM eClient?

Purpose of the Project

- By the end of September 2016, eClient will no longer be supported by IBM.
- The purpose of the project is to replace eClient with a new program called IBM Navigator.

Changes

- New login page
- More intelligent searching

Changes, continued

New login page:

You are about to access a State of Wisconsin computer system. This is a restricted computer system for authorized users only. All equipment, systems, services, and software connected to this system are intended only for official business use of the State of Wisconsin, and may contain U.S. Government information. All data contained on this system is owned by the State of Wisconsin. The State of Wisconsin reserves the right to audit, monitor, record and/or disclose all transactions and data sent over this system in a manner consistent with State and federal law.

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Welcome to CARES ECF - Electronic Case File - SYSTEMS

User name:

Password:

[Log In](#)

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Changes, continued

- Sortable columns in the Search Results section
- Columns in the Search Results section that are tailored to the type of search you are doing

Note: The maximum number of search results that can be returned is still 250.

Changes, continued

Example of searching for case documents:

CARES ECF - Electronic Case File - SYSTEMS

Name contains

Recent Searches

- Case Search
- QC Search
- RFA Search
- ACCESS Tracking Numl

All Searches

- ACCESS Tracking Numl
- Case Search
- Individual Search
- QC Search
- RFA Search

Case Search x

Search Criteria: ItemTypes: ECF Documents Search in: SYS v1 Search options: Current version
Property options: Match all

Case Number: ? Equals

Document Code: ? Equals

Scanned Date: ? Between M/d/yyyy and M/d/yyyy

Search Reset Results Display Keep search criteria open

Search Results

7/18/2016, 3:43 PM - The configuration was added.

Changes, continued

Example search results:

CARES ECF - Electronic Case File - SYSTEMS

Name contains

Recent Searches

- Case Search
- QC Search
- RFA Search
- ACCESS Tracking Numl

All Searches

- ACCESS Tracking Numl
- Case Search
- Individual Search
- QC Search
- RFA Search

Case Search x

Search Criteria: ItemTypes: ECF Documents Search in: SYS v1 Search options: Current version
Property options: Match all

Search Results

Refresh Actions

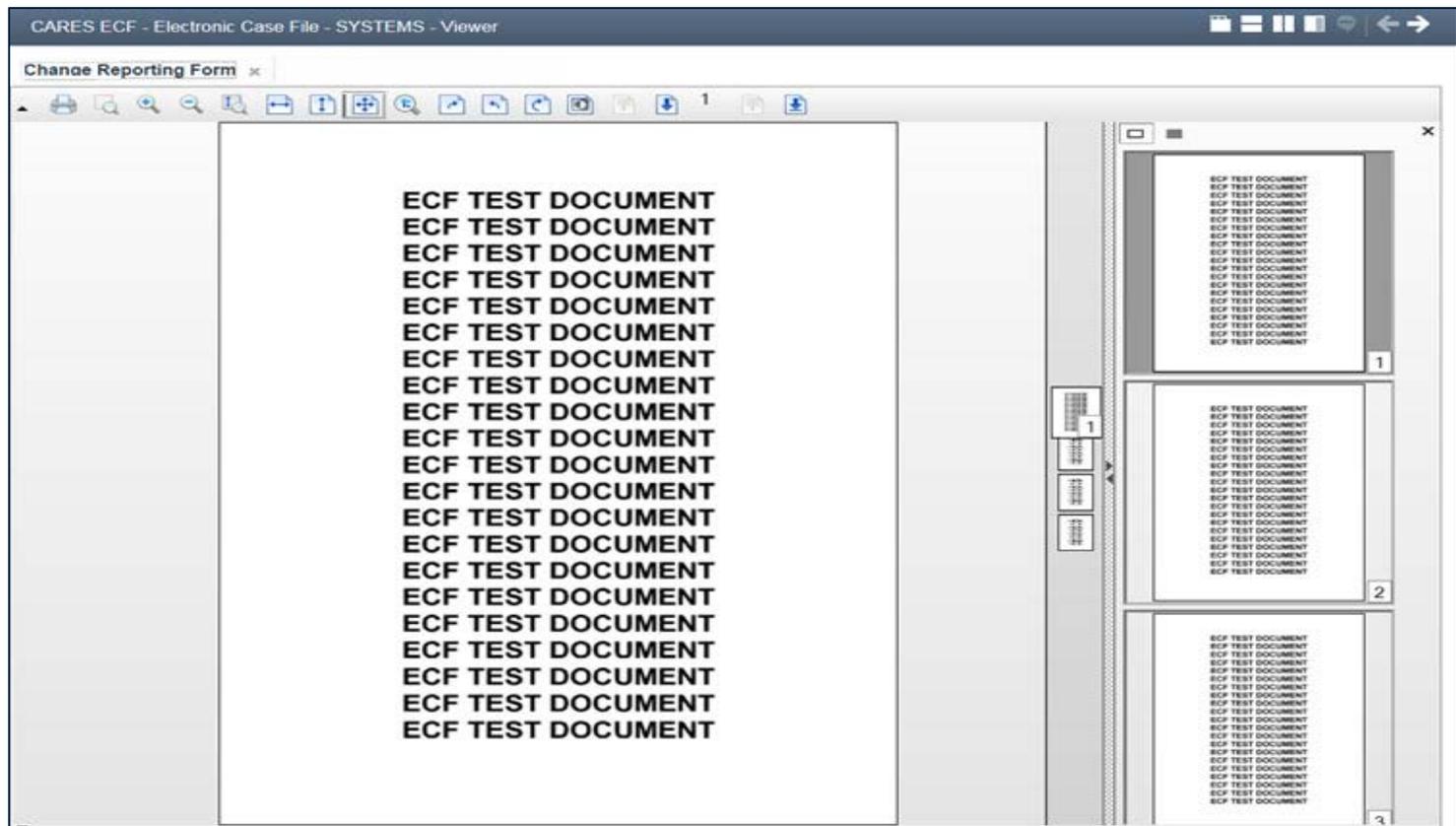
Showing results for: Case Search

	Document Code	Document Type	Received Date	Scanned Date	Case Number	Last Name
	CHG	Change Reporting Form	06/28/2016	6/28/2016	0123456789	MILLER
	CHG	Change Reporting Form	06/27/2016	6/27/2016	0123456789	MILLER
	UI	Unearned Income	06/27/2016	6/27/2016	0123456789	MILLER
	LIP	Life Insurance Policies	06/27/2016	6/27/2016	0123456789	MILLER
	CCSU	CARES Case Summary	06/27/2016	6/27/2016	0123456789	MILLER
	CCSU	CARES Case Summary	06/27/2016	6/27/2016	0123456789	MILLER
	BNK	Bank Accounts	06/27/2016	6/27/2016	0123456789	MILLER
	APP	Applications (Non-CAF)	6/23/2016	6/23/2016	0123456789	MILLER
	CCSU	CARES Case Summary	06/27/2005	6/27/2005	0123456789	MILLER

7/18/2016, 3:40 PM - You have access to 9 documents.

Changes, continued

A new viewing tool for images:



Upcoming Communications

- Operations Memo in the beginning of September
- Updated training, including new searchable document in the DHS Learning Center, on September 16
- Presentation at IMAC IT on September 9
- Electronic Case File Handbook on September 26

Questions

