

FoodShare Change Reporting Script

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Overview

- Effective October 29, 2018, workers will be required to read FoodShare households the appropriate sections of the change reporting requirements script during the FoodShare interview
 - Workers will determine the appropriate parts to read based on household type and ABAWD status

What is not changing?

- Change reporting requirements for FoodShare are not changing
- Change reporting requirements for all other programs are not changing

What is changing?

- Workers must read the appropriate sections of the script to households based on the household type and ABAWD status
 - Script should be read during the FoodShare interview while the worker is on the “FoodShare Budget” page
 - This does not replace any other existing scripts or parts of the interview process

Determining Household Type

- Workers should read Section I of the script to HREG or FEBD households with earned income.
- Workers should read Section 4 of the script to FEBD without earned income.

The screenshot displays the 'FoodShare Budget' application interface. It shows the following information:

- Assistance Group Overview:**
 - Assistance Group: FS - FOODSHARE
 - Benefit Begin Date: 04/01/2018
 - Determination Date: 03/09/2018
 - Sequence: 1
 - Benefit End Date:
- Result:**
 - Assistance Group Status: O - OPEN
 - FoodShare Type: **HREG - Regular FS** (highlighted with a red box)
 - FoodShare Gross Income Test: PASS
 - FoodShare Allotment Determination: PASS
 - Eligibility Status: PASS
 - FoodShare Categorically Eligible: YES
 - FoodShare Net Income Test: PASS
- Gross Income Test:**
 - Self Employment Earnings: \$ --
 - Excess Self Employment Expenses: --
 - Employment Earned Income: + --
 - Gross Employment Earnings: \$ --
 - Unearned Income: + --
 - Farm Loss: --
 - Countable Gross Income: \$ --
 - Actual FPL: 0.00%
 - Assistance Group Size: 1
 - Gross Income Limit: \$ 2,010.00
- Net Income Test:**
 - Gross Income: \$ --
 - Earned Income Deduction: --
 - Standard Deduction: --
 - Excess Medical Expenses: --
 - Dependent Care Deduction: --
 - Support Payments: --
 - Adjusted Income: \$ --
 - Shelter Deduction: --
 - Net Adjusted Income: \$ --
 - Assistance Group Size: 1
 - Net Income Limit: \$ 1,005.00
- Allotment Determination:**
 - FoodShare Maximum Allotment: \$ 192.00
 - 30% of Net Adjusted Income: --
 - FoodShare Allotment: \$ 192.00
 - Less Recoupment: --
 - Net FoodShare Allotment: \$ 192.00
 - Prorated FoodShare Allotment: --

Determining ABAWD Status

- ABAWD Status can be determined on the “FS Work Registrant/ABAWD Determination Details” page.
- If a household contains any individuals with an “ABAWD” status, workers should reference the “Refer to FSET” page to determine whether to read Section 2 or Section 3 of the script.

FS Work Registrant / ABAWD Determination Details Cancel Reset

Benefit Begin Month	Benefit End Month	Date Created	Work Registrant	Work Reg Exempt Reason(s)	FS Eligible	ABAWD Status	Exemption Reason(s)	Met Work Req
04/01/2017		03/13/2017	No	HR	Eligible	Non-ABAWD	NW	N/A
04/01/2017		03/13/2017	Yes		Eligible	ABAWD		No
04/01/2017		03/13/2017	Yes		Eligible	ABAWD		Yes - EW
04/01/2017		03/13/2017	Yes		Eligible	ABAWD		No

Updated on or before

Determining ABAWD Status (continued)

The screenshot shows the 'Refer to FSET' interface in the CARES Worker Web. The table below is a representation of the data shown in the screenshot:

Individual	Referral Type	Date of Last Referral Sent	ABAWD Status	Met Work Requirement	F S Eligible	Exemption Reason(s)	Category Sequence	Send Referral	Referral History
	Non-Time-Limited Benefits	05/01/2017	ABAWD	Yes	Eligible		01	<input checked="" type="checkbox"/>	
	Non-Time-Limited Benefits	06/01/2017	ABAWD	Yes	Eligible		01	<input checked="" type="checkbox"/>	
	Non-Time-Limited Benefits	01/23/2018	Non-ABAWD	N/A	Eligible	IG	01	<input checked="" type="checkbox"/>	
	Ineligible	06/01/2017	Ineligible	N/A	Ineligible		01	<input checked="" type="checkbox"/>	
	Time-Limited Benefits	01/24/2018	ABAWD	No	Eligible		01	<input checked="" type="checkbox"/>	
	Non-Time-Limited Benefits		Non-ABAWD	N/A	Eligible	IG	01	<input type="checkbox"/>	

- Workers should read Section 2 to ABAWDs with a referral type of “Time-Limited Benefits”
- Workers should read Section 3 to ABAWDs with a referral type of “Non-Time-Limited Benefits”

Script Implementation Timeline

- IMAC Presentation: 8/16/18
- Operations Memo released with script as attachment: 10/12/18
- Effective Date: 10/29/18

Questions