

INCOME MAINTENANCE ADVISORY COMMITTEE (IMAC)

Thursday, May 19th, 2022

1:00 – 3:30 p.m.

Zoom: <https://dhs.wi.zoomgov.com/j/1619409056>

Minutes

Non-State Attendees:

Roxann Binkowski	Waushara County	Kathy Olson	Marinette County
Deb Bohlman	Fond du Lac County	Heather Ondik	Oconto County
Ronda Brown	St Croix County	Kimm Peters	Kenosha County
Kate Chambers	Iowa County	Kara Ponti	Dane County
Michele Chiuchiolo	Dane County	John Rathman	Outagamie County
Adam Chorlton	Dane County	Nicole Rolain	Marathon County
Kesha Cole	Ozaukee County	Amy Roland	Outagamie County
Jenni Dalton	Marathon County	Jessica Schultze	Jefferson County
Anna Dubinsky	Racine County	Tony Sis	Dane County
Lorie Graff	Western Consortia	Carol Sjoblom	Columbia County
Chelsey Groessl	Brown County	Stacey Stewart	Washington County
Jaymie Hammer	LCO Nation	Rose Strege	Stockbridge Munsee Tribe
Lori Joas	Manitowoc County	Katheryn Tupper	FC Potawatomi Community
Darsell Johns	Ozaukee County	Alyson Wagoner	FC Potawatomi Community
Cheryl Kawlewski	Portage County	Carol Wautlet	Bay Lake Consortia
Robert Klingforth	Waukesha County	Kris Weden	IM Central Consortia
Ann Kriegel	Winnebago County	Kathy Welke	Eau Claire Consortia
Doreen Lang	Wood County	Maikou Yang	Marathon County
Heather Merten	Oconto County	Amberlyn Yohn	Racine County
Annett Mooney	Marquette County	Rena Zegel	Washington County
Mark Nelson	Chippewa County	Jennie Zastrow	Marathon County
Jazzmin Nylund	Marathon County		

State and Federal Attendees:

Autumn Arnold	DHS	Tabbie Mellenberger	DHS
Tami Berg	DHS	Gigi Miller	DHS
Michelle Brownlow	DHS	Jody Noble	DHS
Rebecca David	DHS	Michael Poma	DHS
Elizabeth Dehling	DHS	Stephanie Schreiber	DHS
Kent Ellis	DCF	Katie Sepnieski	DHS
Tonya Evans	DHS	Shena Smith	DHS
April Ferstl	DCF	Kristina Smith	DHS
Allan Goetsch	DHS	Angela Stanford	DHS
Masiel Gomez	DHS	Carla Sumner	DCF
Shauna Grossman	DHS	Molly Thomas	DHS
Alicia Grulke	DHS	Shawn Thomas	DHS
Nicholas Hayward	DHS	Michael Turner	DHS (Deloitte)

Barbara Honsa	DCF	Jayne Wanless	DHS
Nicole Huffman	DHS	Leah Watson	DHS
Nick Kwaw	DHS	Michael Wolter	DHS (Deloitte)
Charlie Morgan	LEGIS	Mai Yee Xiong	DHS
Becky Luebke	DHS	Pang Xiong	DHS
Timothy McGuire	DHS		

AGENDA

Administrative Updates (Katie Sepnieski & Kathy Welke)

- Report attendance by e-mailing to this mailbox DHSBEOTAdmin@dhs.wisconsin.gov
- May 1 - May 7, 2022 was Economic Support Specialists and Case Manager week.
- Nikia Morton, the Operational Lead from Dane County/Capital Consortium resigned effective May 18, 2022.

Approval of April 14, 2022, Meeting Minutes (Katie Sepnieski)

- Motion to approve the minutes made by Tony Sis and John Rathman and approved by consensus.

Policy Updates/COVID-19 Policy updates (Autumn Arnold)

FoodShare Emergency allotments

- The Emergency Allotments (EA) were approved for May 2022.
 - Benefits will be available for members on May 22, 2022.
 - The catch-up run will be available for applicable members on July 17, 2022.
- DHS received approval on Tuesday to issue EA for June 2022.
 - Benefits will be available for members on June 12, 2022.
 - The catch-up run will be available for applicable members on August 14, 2022.
- There is a change to the scheduled date for the April 2022 EA catch up run. That catch up run is now scheduled for the first weekend in June, with benefits available for applicable households on June 5, 2022. That catch up run was previously planned for June 12. Information will be shared with partners and a CARES Coordinator Notice will be sent about the date change.

Public Health Emergency (PHE) Unwinding

- The Department of Health Services (DHS) would have received the 60-day notification on May 16th, 2022 if the PHE was ending in mid-July. DHS did not receive notification.
- The CMS has confirmed that there will be another 90-day extension of the PHE through mid-October 2022. This is a planning assumption, not a guaranteed timeline.
- DHS does not expect the formal extension of the PHE to happen until close to the current expiration date.
- The next major milestone DHS is tracking is August 16, 2022, as the federal government will give States at least 60 days' notice before the PHE ends.
- If the PHE ends in October 2022, the earliest members could have a change in MA benefits would be the end of November, 2022. Early October, 2022 would be the soonest that DHS would start contacting members about actions required to maintain coverage.
- DHS is in the process of updating timelines and assessing unwinding efforts based on the new PHE end date.

C9 Code

- DHS discussed at the May 13, 2022 Income Maintenance Operational Analysis Subcommittee meeting (IMOA) the intent to change the system effective August 1, 2022 to expire the C9 Code which would then prompt workers to seek verification when processing applications, change reports, or renewals on cases with a C9 code. The benefit to resolve the C9 code on existing cases prior to a full renewal is due to non-health care programs,

which do not require waiting until the renewal to take a negative action for existing cases and non-health care programs want to verify reported changes according to the program policy.

COVID Unwinding System and Policy Changes

- Mai Yee Xiong presented information on the *Address Change Prompts in ACCESS and MyACCESS* release for June 2022 as an effort to obtain updated addresses from members prior to PHE unwinding. See attachment for additional details.
- Nick Hayward and Shawn Thomas presented information on the *Reasonable Compatibility Threshold* release for June 2022 in preparation for the PHE unwinding effort. There continues to be active discussions on if the 20% threshold will be implemented in June 2022 based on the date change for the PHE end date. See attachment for additional details.
- Nicole Huffman and Shawn Thomas presented information on systems changes for COVID unwinding *Continuous Coverage for Healthcare*. See attachment for additional details.

Subcommittee Updates (Income Maintenance Agency Subcommittee Co-Chairs)

- IMOA subcommittee met on May 13, 2022. Doreen Lang shared key discussion points from that meeting (see attachment). Next meeting is June 1, 2022.
- IM Training Subcommittee met on April 25, 2022. Anna Dubinsky shared key discussion points (see attachment). Next meeting is July 25, 2022.
- Call Center Operational/Technical subcommittee met on March 28, 2022. Kris Weden shared key discussion points (see attachment). Next meeting is May 31, 2022.

Income Maintenance (IM) Funding and Contract Updates (Alicia Gulke)

- The ARPA Contracts have been signed by the Consortium.
- The PHE Unwinding ARPA Contract has been drafted. The draft language was shared with ESPAC to provide feedback. DHS intends to release the contracts as close to the 60-day notification as possible once the notification is received that the PHE is ending.
- The negotiations for 2023 Income Maintenance Contract will begin in June or July 2022.

Consortia Feedback (Kathy Welke)

- Could “processing applications” be specifically included in the language for allowable use of the funds for the PHE Unwinding ARPA contract?
- Would it be possible for funds to be available starting 60 days before the end of the PHE (when official notification of the end is received from the Federal Government) to allow for training time of temporary staff hired to assist with the increased workload?

Administrative Memos (Alicia Gulke)

- ***Administrative Memo 17-07 Income Maintenance Training Roles and Responsibilities*** memo is currently being reviewed and updated and will be sent to consortia for 45-day review.
- ***PII Administrative Memo*** continues to be reviewed by Office of Legal Counsel.

Regional Enrollment Network (John Rathman)

- Regional Enrollment Network (REN) members reviewed PHE unwinding plans and efforts to reach out to current Medicaid members.
- REN membership was encouraged to help revitalize regional RENS that can be valuable groups to assist with PHE unwinding.

- The Fall REN conference has been finalized. Pre-licensing will be September 14- September 16, 2022 from 9am-12pm each day. The main conference will be held from 9am-12pm on September 28-September 30, 2022 and October 3-October 4, 2022.

Gap Case Monthly Update

- GAP Case Numbers – See attachment “*GAP Case Report*” – April 2022

Public Comments

- None