

**Increase CTS Enrollment
Among Eligible Families**
IMAC Presentation
April 2023

Overview

Briefly stated, Caretaker Supplement (CTS) is a cash benefit available to parents who are receiving Wisconsin State Supplemental Security Income (SSI) payments.

Currently, benefits are \$250 per month for the first eligible child, and \$150 per month for each additional eligible child. These benefits are added to the monthly payment that SSI members receive.

Eligibility criteria includes the following:

- The parent or parents (if both live in the household) receive SSI payments
- Children meet income and asset requirements and are not receiving SSI
- Household meets non-financial criteria (e.g., Wisconsin residency)

CARES Enhancements

On June 24, 2023, policy and system changes will be implemented to increase enrollment in CTS.

We will raise awareness about the program by identifying potentially eligible families and sending letters to them encouraging them to apply.

We will increase access to the program by:

- Allowing families to sign CTS applications telephonically.
- Allowing families to add a CTS request to their ACCESS application for other benefits.

ACCESS Updates

The “Finish and submit” section of the Apply for Benefits (AFB) module will feature a new page that asks the applicant to consider applying for CTS. It will be displayed when:

- The application is for health care and/or FoodShare
- A primary caretaker is on the application
- A parent is on the application
- Any parent on the application is receiving SSI income

The screenshot shows a web interface for the 'Finish and Submit' section. At the top left is a blue back arrow and the text 'Back'. At the top right is a blue link 'Application overview' with a hamburger menu icon. Below the header is a blue underline for 'Finish and Submit'. The main heading is 'Consider applying for Caretaker Supplement Program Benefits' in blue. Below this is a paragraph of text: 'It looks like you may be able to get Caretaker Supplement benefits. Caretaker Supplement, also called CTS, is a program that gives cash benefits for each eligible child of parents who get SSI payments. Check the box below to apply for the Caretaker Supplement program in addition to the other programs you are applying for.' Below the text is a question: 'Do you want to apply for the Caretaker Supplement program? *'. There are two radio button options: 'Yes' and 'No'. A green button labeled 'Save and next' is in the bottom right corner.

← Back

Application overview

Finish and Submit

Consider applying for Caretaker Supplement Program Benefits

It looks like you may be able to get Caretaker Supplement benefits. Caretaker Supplement, also called CTS, is a program that gives cash benefits for each eligible child of parents who get SSI payments. Check the box below to apply for the Caretaker Supplement program in addition to the other programs you are applying for.

Do you want to apply for the Caretaker Supplement program? *

☐ Yes

☐ No

Save and next

ACCESS Updates

If the applicant does request CTS, then:

- The ACCESS Summary PDF will be enhanced to include CTS details and language for the following fields:
 - Filing Date
 - Programs You Applied for
 - Your Agency Contact
 - Rights and Responsibilities
 - Good Cause Notice
- The ACCESS Account Home will include CTS in the “Programs and applicants” section.

Note: A request for CTS will follow health care filing date rules.

CWW Updates

Information from request submitted in ACCESS will flow into CWW.

- The Inbox Page will include CTS requests.
- The Asset Gatepost page will pend specific assets (i.e., flip to a "?") required by CTS if the gatepost is NOT currently populated.

Asset Gatepost

CancelReset

Effective Period

Last Updated:02/20/2023

ACP Asset Information

Has the asset information from the latest ACP application PDF been processed?

Liquid Asset

Does anyone in your household have any of the following Liquid assets?

Cash:

? - Doesn't know or qui

Savings Account:

? - Doesn't know or qui

Savings Certificate:

N - No

Checking Account:

? - Doesn't know or qui

Prepaid Debit Card:

N - No

Trust Funds:

N - No

Stocks and Bonds:

N - No

EBD Medicaid Annuity:

US Savings Bond:

N - No

Money Market:

N - No

Monthly Excess Over Grant:

Special Resource:

Tax Shelter Account:

N - No

Christmas Club:

N - No

IRA Account:

N - No

Keogh Plan:

N - No

Credit Union:

N - No

Tax Refund:

N - No

Escrow Account for Home Sale:

N - No

Money Owed:

N - No

Child Support DEFRA Disregard:

Excess Over Life of Grant:

Other:

? - Doesn't know or qui

Vehicle Asset

Does anyone in your household own or is anyone buying a Vehicle (car, truck, boat, snowmobile, other)?

Real Property Asset

Does anyone in your household own or is anyone buying real property / life estate / mortgage / land contract?

Personal Property Asset

Does anyone in your household own or is anyone buying Personal property of exceptional value?

Burial Asset

Does anyone in your household own or is anyone buying a Burial asset?

Lump Sum Received

Has anyone in your household received a lump sum in the last three months?

Life Insurance Asset

Does anyone in your household own or is anyone buying Life Insurance?

Transfer/Divestment Asset

Has anyone transferred or divested, sold or given away real property or any other assets?

- For Institutions/Waivers, this applies to transfers or divestments in the past 5 years.

- For FoodShare, this only applies to transfers or divestments in the past 3 months and does not include real property, vehicles, or other assets that are excluded for FoodShare.

- For CTS, this applies to transfers or divestments in the past 2 years.

Based on client's response, populate blank fields as N

CWW Updates


And CWW will be updated to identify potentially CTS-eligible households.

When a worker is conducting an FS interview and the case meets a set of pre-defined criteria, a new banner will display on the Individual Non-Financial Gatepost page for workers to ask members whether they would like to apply for CTS benefits.

Individual Non Financial Gatepost

Cancel ☐ Reset

The following events have occurred:

 **AE096:** This case is potentially eligible to receive CTS benefits. If you are interviewing the applicant/member, ask them if they are interested in applying for CTS. If they are interested, request CTS on the 'CTS Request page'.

Effective Period

Last Updated: 02/21/2023

Questions

Is anyone in your household pregnant?

Is anyone in your household disabled, blind, or unable to work due to illness or injury?

Is anyone in your household requesting Long Term Care services?

Is there anyone in your household who was an SSI recipient in the past who is not an SSI recipient now?

Is anyone in your household under age 13 months?

Has anyone in the household applying for FS or W-2 been convicted of a drug felony in the past 5 years?

Does anyone in your household pay anyone else for room and meals?

Is there anyone in your household under 26 who was receiving out of home care when s/he turned 18?

Based on client's response, populate blank fields as N

Add Case Comment

Cancel ☐

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Next

CWW Updates


Other CWW changes include an update to the Generate Summary page indicate when electronic or telephonic signatures have been collected for CTS applications. In addition, the page will allow the worker to collect the telephonic signature for a CTS request, and update the Summary PDF to include that signature.

The telephonic signature prompts will also be updated to include CTS language.


Generate Summary


Cancel ☐ Reset

Effective Period


Effective Date: 02/14/2023 Worker: 

Summary

FoodShare/HealthCare Signature: 

CTS Signature: **P - Telephonic** 

* View Summary: **E - English**

* What would you like to do? **MS - Mail Summary** 

Telephonic Signature ID

* Telephonic Signature ID:

In order to set your date of application, we will record the next portion of this call and keep it on file.

Signing Your Application

I will now read a summary of the information you have provided and record your verbal signature. This is done to confirm what you said, and make sure you understand everything we have discussed. Please listen carefully and let me know if any of the information needs to be changed.

Summary of Your Requests

You have requested the following programs:

- Health Care
- FoodShare
- **Caretaker Supplement**

You will now be read a list of statements. After all of these statements have been read, you will be asked to confirm that you agree to and understand each statement. If you have any questions or concerns with any of these statements, please feel free to interrupt at any time.

Correspondence Updates


A new letter will be mailed to potentially CTS-eligible households identified in CARES.

The batch process for these letters will run every month (though only one letter will be sent to a potentially eligible household every 365 days).


RETURN ADDRESS
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX

Mailing Date: XX/XX/XXXX

XXXXXXXXXX

 **State of Wisconsin**
Case #: XXXXX

ABC Agency
Worker: XXXXX
Phone #: 1-987-654-3210
Fax #: (555) 555-5555
Use fax # to send verifications.

 The State of Wisconsin is an equal opportunity service provider. This letter contains information that affects your benefits. If you need this material in a different format because of a disability or if you need this letter translated or explained in your own language, please call 1-888-794-5556. These services are free.

You May Be Eligible for the Caretaker Supplement Program

Do you get Supplemental Security Income (SSI)? Are you a parent who lives with and cares for your minor children? If so, you might be able to get **\$250 or more per month** through the Caretaker Supplement program.

How It Works
If you are a parent who lives with and cares for your minor children and you meet the rules for the Caretaker Supplement program, you can get an additional \$250 per month. If you are a parent who lives with and cares for your minor children and you meet the rules for the Caretaker Supplement program, you can get an additional \$150 per month. If you are a parent who lives with and cares for your minor children and you meet the rules for the Caretaker Supplement program, you can get an additional \$100 per month.

Reporting Updates

The following existing Tableau (IMMR) reports will include data on applications for CTS submitted via ACCESS:

- Individuals Summary by Benefit Category and Source Report
- Received Applications by Program Request and Source Summary Report
- ACCESS AFB Usage Dashboard

Questions?